



NOTICE

CHANGES TO APA PERMITTING PROCESS EFFECTIVE JANUARY 10, 2012

ALL FAXED APA PERMIT REQUESTS RECEIVED BY PDSD:

- WILL BE PROCESSED AND ALL DOCUMENTS FAXED BACK TO THE APPLICANT. THERE WILL BE NO FOLLOW UP USPS MAIL SENT WITH THE ORIGINAL PERMIT AND RECEIPT.
- EXPECT TO RECEIVE A FAXED COPY OF THE PERMIT, INSPECTION CARD AND YOUR RECEIPT IN THE RETURN FAX. IF YOU LOSE THE COPY OF YOUR PERMIT, THEY CAN BE REPRINTED FROM:

[PRO](#) (Property Research online)

ALL EMAIL APA REQUESTS RECEIVED BY PDSD:

- WILL BE PROCESSED AND ALL DOCUMENTS EMAILED BACK TO THE APPLICANT. THERE WILL BE NO FOLLOW UP USPS MAIL SENT WITH THE ORIGINAL PERMIT AND RECEIPT.
- EXPECT TO RECEIVE A FAXED COPY OF THE PERMIT, INSPECTION CARD AND YOUR RECEIPT IN THE RETURN FAX. IF YOU LOSE THE COPY OF YOUR PERMIT, THEY CAN BE REPRINTED FROM PRO.



*Planning and Development Services
Doing our part in saving our resources and conserving budget dollars.*