

CITY OF TUCSON
PLANNING AND DEVELOPMENT SERVICES DEPARTMENT
PRESUBMITTAL NEIGHBORHOOD MEETING - PLAN AMENDMENTS
TIMELINES AND CERTIFICATION OF MAILING

PART 1 – DATE MAILING LABELS WERE GENERATED (to be filled out by staff)

Plan amendment file name and number: _____

Date mailing labels were generated: _____

Date that is 60 calendar days after mailing labels were generated: _____

PART 2 – CERTIFICATION OF MAILING (to be filled out by applicant and returned to staff with the application)

I hereby certify that I mailed the meeting notices to everyone on the mailing list on

APRIL 24, 2014, for the neighborhood meeting that was held on

(date of mailing)

MAY 8, 2014.

(date of neighborhood meeting)

[Signature] 4/25/14
(signature of applicant/applicant's agent) (date signed)

JIM PORTNER, APPLICANT/OWNER'S AGENT

PART 3 – TIMELINE CHECKS (to be filled out by staff)

Date of Neighborhood Meeting: _____

Time period that is 15 to 60 days after the neighborhood meeting was held:

Date application was submitted: _____

Was the application submitted between 15 and 60 days after the neighborhood meeting was held?

(yes or no)

If the application was submitted within the specified time frame, the timeline provisions of the *Land Use Code* have been satisfied. If the application was not submitted within the specified time frame, staff will advise you how to proceed.

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