

# Extension Requests



Tucson Development Center Online is configured to automatically send out notifications ahead of plan and permit expiration. Notifications are sent to the customer 30, 14 and 3 days and the day of expiration.

To apply for an extension or renewal to an existing permit, please go to the “Sub-Record” tab in your permit and select the “Request Renewal/Extension of Existing Plan or Permit”.

If you do not see the Request option in your Sub-Records, please submit a General Inquiry from the main “Apply” menu and request that staff add the step to your project.

Permit Number: T22CM08158

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type:	Commercial Addition/Alteration Permit	Status:	In Review	Project Name:	
Applied Date:	10/20/2022	Issue Date:		Expire Date:	
District:	Ward 2	Assigned To:		Finalized Date:	
Square Feet:	0.00	Valuation:	\$85,000.00		
Description:	TI: Office for Hearing Care				

[Summary](#) | [Locations](#) | [Fees](#) | [Reviews](#) | [Inspections](#) | [Attachments](#) | [Contacts](#) | **Sub-Records** | [More Info](#)

[Existing Sub-Records](#) | [Remaining Sub-Records](#) | [Next Tab](#) | [Permit Details](#) | [Main Menu](#)

Existing Sub-Records

Sort

Record Number	Type	Status
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No records to display.

Remaining Sub-Records

Type	Action
Request Address Change for Existing Permit/Plan	<a href="#">Apply</a>
Request Renewal/Extension of Existing Plan or Permit	<a href="#">Apply</a>
Request Report/Docs Upload	<a href="#">Apply</a>
Request TCO Change of Scope	The case you are applying for cannot be created due to business process prerequisites.
Request Withdrawal of Existing Permit or Plan	<a href="#">Apply</a>
Temporary Certificate of Occupancy (TCO)	The case you are applying for cannot be created due to business process prerequisites.

After you select Apply a new window will pop up. In the description, please state your reason for needing an extension or renewal.

#### Apply for Plan - Request Renewal/Extension of Existing Plan or Permit



**PLAN DETAILS**

Please state the reason for your request to extend your application or re

\* Plan Type

\* Description

Proceed through the remaining screens to submit your request. Staff will evaluate and may charge fees depending on the circumstances of your individual project.