

Revisions



To submit a revision to an existing permit, start on your My Work page and locate the project you need to submit. It will be in "Issued" status.

My Work

MY INVOICES **MY PERMITS** MY PLANS MY EXISTING INSPECTIONS REQUEST INSPECTIONS

Search... Export to Excel

Display: All Records: Updated In: Last 120 Days

Permit Number	Project	Address	Permit Type	Status	State
T22CM06290		928 S 5TH AV TUCSON, AZ ...	Residential Addition/Alteration Permit	Issued	Active, Attention, Recent (Inspection Not Passed)
T22CM05438		321 E YAVAPAI RD TUCSO...	Commercial Addition/Alteration Permit	Issued	Active, Attention (Inspection N Passed)
T22CM06004		6288 E GRANT RD TUCSO...	Commercial Addition/Alteration Permit	Issued	Active, Attention, Recent (Inspection Not Passed)
T22CM05588		801 E 10TH ST TUCSON, A...	Commercial Trade Permit	Issued	Active, Attention (Inspection N Passed)
T22CM05695		4386 N ORACLE RD Unit: 1...	Commercial Addition/Alteration Permit	Issued	Active, Attention (Inspection N Passed)
T22CM05964		1 S CHURCH AV Unit: 1640 ...	Commercial Addition/Alteration Permit	Issued	Active, Attention (Inspection N Passed)
T22CM05342		4710 S CALLE SANTA CRU...	Commercial Trade Permit	Issued	Active, Attention (Inspection N Passed)

Click on the hyperlink for that permit and it will take you to the permit summary page.

Permit Number: T22CM06290 Print

Permit Details | Tab Elements | Main Menu

Type:	Residential Addition/Alteration Permit	Status:	Issued	Project Name:	
Applied Date:	08/16/2022	Issue Date:	10/20/2022	Expire Date:	04/18/2023
District:	Ward 5	Assigned To:		Finalized Date:	
Square Feet:	500.00	Valuation:	\$17,970.00		
Description:	Remodel Interior				

Summary Locations Fees **Inspections** Attachments Contacts Sub-Records More Info

Progress

40% Completed

- Completed
- In Progress
- Not Started


Workflow

- ENGINEER - ENGINEERING - Passed
- RES - BUILDING-RESIDENTIAL - Passed
- ZONING - ZONING - Passed
- NPPO - NPPO - Passed
- ELECTRIC - FINAL - SALT - Not Ready: 10/27/2022
- BUILDING - FINAL - SALT - Not Ready: 10/27/2022
- FRAMING - SALT - Not Ready: 10/27/2022

Available Actions

- Not Ready Inspection: COT - RSBU - Residential Intern Reschedule
- Not Ready Inspection: COT - LCBU - Framing Reschedule
- Not Ready Inspection: RSBU - Building Final Reschedule
- Not Ready Inspection: COT - RSEL - Electrical Final Reschedule

Click on the "Attachments" tab in the middle of the page

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[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

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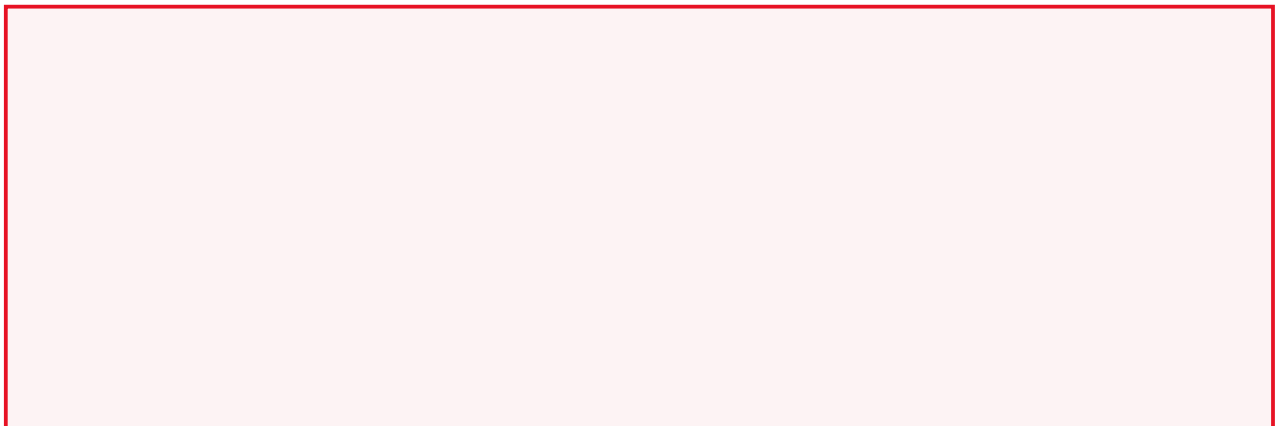
[Summary](#) | [Locations](#) | [Fees](#) | [Inspections](#) | **[Attachments](#)** | [Contacts](#) | [Sub-Records](#) | [More Info](#)

[Attachments](#) | [Next Tab](#) | [Permit Details](#) | [Main Menu](#)


Attachments

No records to display.

In this example, PDSD staff needs to enable the ability for me to submit a revision. The blank inside the red rectangle where you see nothing is the indicator that staff needs to enable this for me.



After reaching out to staff and requesting to submit a revision, they have now enabled that functionality. You can see this in the example below because it's now giving me the option to select my document type from the dropdown menu and click on the white plus button to add my files.

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Summary Locations Fees Inspections **Attachments** Contacts Sub-Records More Info

Attachments | Next Tab | Permit Details | Main Menu

Attachments

Construction Plans

Add Attachment

+

Supported: .pdf

REQUIRED

Select Type

Add Attachment

+

Supported: .pdf, .jpg, .jpeg

Submit

Now that I can upload plans, I will attach my revised plans as well as a narrative outlining the changes and then select submit from the bottom right.


Description: Remodel Interior


Summary Locations Fees Inspections **Attachments** Contacts Sub-Records More Info

Attachments | Next Tab | Permit Details | Main Menu

Attachments

Sort Needs Action


Construction Plans
Construction Plans.pdf
Size: 394.8 KB
[Remove](#)


Narrative
Narrative.pdf
Size: 28.19 KB
[Remove](#)

Select Type

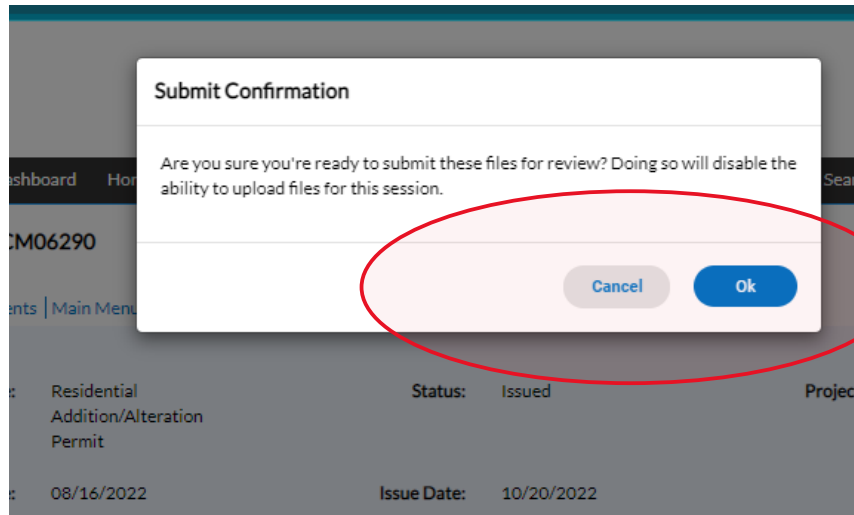
Add Attachment

+

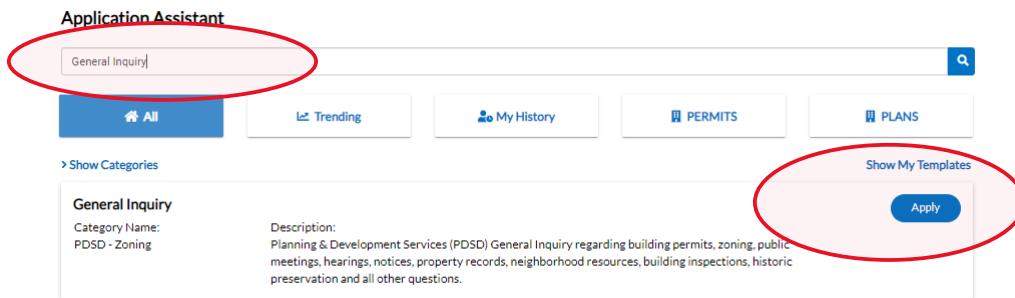
Supported: .pdf, .jpg, .jpeg

Submit

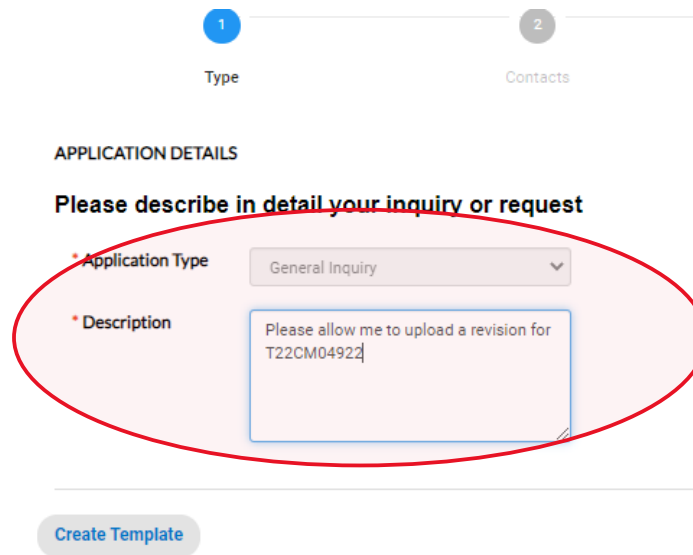
Once I click the “Submit” button, the system will ask me to verify if I am ready to submit. If you forgot to attach something, choose “Cancel” if you are ready then choose “Ok”.



If you need to request something from staff, you can submit a general inquiry by searching in the application assistant for the General Inquiry form.



In the description, please state what task you need staff to perform.



Proceed through the remaining steps.