INSTRUCTION SHEET
for
Applicant Questionnaire

Instructions for Filling out Application

1. **Save the application to your computer (Ctrl S). <u>DO NOT</u> fill in the application while viewing it in your Browser.**

2. **Open the application using Adobe Acrobat 8 or newer (free download from https://get.adobe.com/reader/).**

3. **Fill out <u>all</u> fields. Enter N/A if not applicable**

4. **Where it asks for your signature, please type your name on the line.**

5. **INTERNS & VOLUNTEERS:**
   Click the SUBMIT button at the bottom of the form.
   This will open up your default email program.
   Click on SEND.

PLEASE SAVE THIS FORM BEFORE FILLING IT OUT!
You must use Adobe Acrobat 8 or newer to fill out this form.

TUCSON POLICE DEPARTMENT
APPLICANT QUESTIONNAIRE

PRINT NAME (Last, First, Middle)

CHECK POSITION YOU ARE APPLYING FOR:

POLICE OFFICER

RESERVE OFFICER

PROFESSIONAL STAFF (NON-SWORN) - Specify: _____

TO THE APPLICANT – IMPORTANT NOTICE!

You will be the subject of a complete background investigation consisting of family, personal, employment, financial, driving and criminal history. Questions regarding financial history are used as an element of the background investigation, but do not, in and of themselves, constitute the basis for rejection of your application for employment. All applicants will be administered a polygraph examination prior to acceptance for employment by the Tucson Police Department to determine the truthfulness of information furnished. You will also be administered a test or tests to determine the presence of drugs in your blood and/or urine prior to your employment.

The responses made by you in the completion of the Applicant Questionnaire will be held in the strictest confidence. **This application, and any attachments thereto, remain the property of the Tucson Police Department and will not be returned to you. If not selected for employment, you are not entitled to any information as to the reason for this action.** This document is confidential and will remain so unless law requires disclosure.

ALL APPLICANTS MUST READ AND SIGN HERE

- This application package and all supporting documents become the property of the City of Tucson Police Department and will not be returned to me.
- If disqualified, or otherwise not selected for employment, I am not entitled to disclosure of the reason for the hiring decision.
- Any omission, misrepresentation or falsification on this document, or in any subsequent interview or hiring document, will permanently disqualify me from any employment with the Tucson Police Department.
- I hereby affirm that the information and answers provided by me to all items in this applicant questionnaire are, to the best of my knowledge, true, complete and accurate. I understand that any false statements, including written, can be prosecuted under ARS §13-2704, Unsworn Falsification, a Class-2 Misdemeanor."

_____ _____

Signature of Applicant Today's Date

Tucson Police Department
Human Resources Division
270 South Stone Avenue, Tucson, Arizona 85701-1917
(520) 791-4478

Revised Sept 1, 2016

Table of Contents

Instructions for Completion..... Page 3

Personal History..... Page 4

Education..... Page 8

Employment History..... Page 8

Law Enforcement History..... Page 13

Financial History..... Page 15

Military History..... Page 16

Driving and Criminal History..... Page 16

Drug History..... Page 20

Peace Officer Code of Ethics..... Page 22

Consent to Use of Credit Report..... Page 23

Release of Information Authorization..... Page 24

Continuation Sheet..... Page 25

INSTRUCTIONS FOR COMPLETION - READ CAREFULLY!

1. Neatly **PRINT** all answers in **BLACK INK**. If you choose to type your responses, be sure that all pages are reattached in the correct order.

2. **READ AND ANSWER EACH QUESTION COMPLETELY**. If the information requested in a particular question does not apply, so indicate by writing "N/A" in the appropriate space.

   In this questionnaire the term "adult" refers to persons 18 years of age and older. "Juvenile" refers to a person less than 18 years of age.

   In completing this Applicant Questionnaire, include telephone numbers for all people named, including area codes, apartment/lot/space numbers in addresses and the ZIP Code for all addresses.

3. If additional space is required to answer a question, continue your response on the last sheet of the application. **Include the question number and provide complete information as instructed in the question.**

4. **ALL** questions on this application **MUST** be answered **IN FULL** before it will be accepted for processing. **Failure to complete the application will prevent you from proceeding further in the hiring process**. **Any delay in providing this information will have a negative impact on your consideration for employment.**

5. Read and sign the Release of Information form and Consent to Use of Credit Report form at the back of this questionnaire. The Release of Information document **CAN BE** Notorized at a later date. Applicants for sworn positions must also read and sign the Code of Ethics.

6. When turning in this application, all applicants **MUST** submit **COPIES** of the following documents.

- Any name-change documents
- All marriage and divorce documents
- Birth certificate
- Social Security Card
- Current driver's license
- High school transcripts with graduation date
- Naturalization paperwork and any other applicable INS documentation
- Proof of Selective Service registration for males over 18 but not yet 26 (you may obtain proof of registration on-line at www.sss.gov).
- Auto insurance cards
- Military DD-214 (with reenlistment code)
- College Transcripts
- Bankruptcy documents
- High school diploma or GED certificate

DO NOT SUBMIT ORIGINAL DOCUMENTS. NEITHER THIS APPLICANT QUESTIONNAIRE NOR COPIES OF THE REQUESTED DOCUMENTS WILL BE RETURNED TO YOU.

APPLICANTS FOR SWORN POSITIONS MUST ALSO SUBMIT -

- Arizona Certified 5 Year Driving History (Police and Reserve Officer Applicants only)
- Certified Law Enforcement Officers **must** include copies of their last 5 years of evaluations (if applicable), all disciplinary action reports, and their Peace Officer Certification certificate & specialized training certificates.

PERSONAL HISTORY

1. **FULL NAME** (Last, First, Middle)		
2. **SOCIAL SECURITY NUMBER** [Provision of your SSN on this form Is voluntary.]	3. **DATE OF BIRTH** (MM/DD/YYYY)	4. **PLACE OF BIRTH**
5. **OTHER NAMES YOU HAVE USED OR BEEN KNOWN BY** (Maiden Name, previous married names, nicknames, aliases, etc.)		
6. PRESENT **RESIDENCE** ADDRESS (Full address, City, State, Zip+4)		
7. **MAILING** ADDRESS IF DIFFERENT FROM ABOVE (Full address, City, State, Zip+4)		
8. **HOME TELEPHONE NUMBER** ( )	**WORK/MESSAGE PHONE NUMBER** ( )	**CELLULAR PHONE NUMBER** ( )
DRIVER LICENSE # / **STATE**	**E-MAIL ADDRESSES (include all e-mail addresses that you use)**	
9. For criminal history record check purposes only **HEIGHT** **WEIGHT**	**HAIR COLOR**	**EYE COLOR** **GENDER**
10. **Do you have any tattoos or distinguishing marks? If so, please describe.**		

11. ◯ **YES** ◯ **NO** Are you presently a citizen of the United States?
◯ **YES** ◯ **NO** If **NO**, are you a naturalized United States citizen or do you have a legal right to work in the United States (*include a copy of your naturalization paperwork or your right to work documentation with this questionnaire.*

12. What is your present marital status?

13. ◯ **YES** ◯ **NO** Are you acquainted with any current or former members of the Tucson Police Department? *If **YES**, list all such persons on the last page of the application, **including** the nature of the relationship (eg. friend, neighbor, etc.).*

14. ◯ **YES** ◯ **NO** Are you aware of the Arizona Peace Officer's Standards and Training (AZPOST) hiring standards?

15. If you are now, or ever have been married, complete the following regarding your spouse(s). Be sure to include **ALL** prior spouses.

NAME (Last/Maiden, First, Middle)	DATE OF BIRTH	DATE OF MARRIAGE	SEPARATION DATE	HOME/WORK TELEPHONE NUMBERS
				( ) ( )
				( ) ( )
				( ) ( )

16. List **ALL** of your addresses (places of residence) since age 17 or the last 15 years (whichever is least) starting with your **present** address. Include addresses while in the military.

DATE FROM/TO MM/DD/YYYY	COMPLETE ADDRESS (Street Address, Apt, Lot or Space #)	CITY	STATE	ZIP CODE

17. **PERSONAL REFERENCES**: List **at least five (5)** persons, **NOT related to you** and **NOT current or former employers, co-workers or neighbors**, who have known you for *at least* two years. Include home and work telephone numbers.

NAME	COMPLETE ADDRESS (Street Address, City, State, Zip+4)	HOME/WORK OR CONTACT TELEPHONE NUMBER EMAIL ADDRESS	RELATIONSHIP	YEARS KNOWN
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		

18. List **ALL PERSONS** with whom you have lived during the past **FIVE** years. Start with your present address and work backwards. Do not include your children under the age of eighteen in this listing. (Please list the address where you lived with the person and their **current** telephone number so we may contact them.)

NAME	COMPLETE ADDRESS (Street Address, City, State, Zip+4)	HOME/WORK OR CONTACT TELEPHONE NUMBER EMAIL ADDRESS	DATES FROM/TO
		( ) ( )	
		( ) ( )	
		( ) ( )	
		( ) ( )	
		( ) ( )	
		( ) ( )	
		( ) ( )	
		( ) ( )	

19. List **three** of your present neighbors and your landlord (if you have one). If you have moved within the last three months, list your most recent past neighbors. Include both home and work telephone numbers if possible.

NAME	COMPLETE ADDRESS (Street Address, City, State, Zip+4)	HOME/WORK PHONE EMAIL ADDRESS	DATES FROM/TO
		( ) ( )	
		( ) ( )	
		( ) ( )	
		( ) ( )	

20. **FAMILY**: List all **immediate** relatives (i.e., father, mother, stepfather, stepmother, sisters, brothers, step/half brothers and sisters, in-laws, and children.) If the individual is deceased, list the date of death in the address column. Include both home and work telephone numbers.

NAME	COMPLETE ADDRESS (Street Address, City, State, Zip+4)	HOME/WORK OR CONTACT TELEPHONE NUMBER	RELATIONSHIP	AGE
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		
		( ) ( )		

EDUCATION

21. How many college credits do you have?
What is the highest level of education you have attained?
What is your area of study?

22. List **ALL** schools you have attended (even if you did not graduate) beginning with high school. Include colleges, business, and military schools, trade and correspondence schools and government instruction (i.e., law enforcement academies.) Indicate, as appropriate, all certificates and degrees received.

DATE FROM/TO MM/DD/YYYY	INSTITUTION	COMPLETE ADDRESS (Location You Attended)	TYPE OF SCHOOL	DEGREE AWARDED

23. ◯ **YES** ◯ **NO** Have you **EVER** been the subject of an investigation regarding discipline, suspension or expulsion from any school? (Include any incident while attending school as a juvenile or as an adult)

*If **YES**, indicate the institution involved, date and fully explain the circumstances surrounding each suspension or expulsion on the last page of the application.*

EMPLOYMENT HISTORY

24. List **ALL** employers you have worked for since the age of 17, or the last 15 years. Include full-time, part-time, and volunteer positions. Begin with your present job (or most recent if not currently employed) and work backwards. Indicate any time that you were unemployed in the space provided. **You must fill in each blank completely with the requested information.**

☐ ***Indicate here if you do not wish your present employer contacted. You must provide the reason on the last page of the application.***

A

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

B

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

C

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

D

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

E

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____

(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

F

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____

(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

G

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____

(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

H

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

I

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

J

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

K

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

NOT EMPLOYED FROM _____ TO _____.

L

EMPLOYER: _____ FROM: _____ TO: _____

ADDRESS: _____

TELEPHONE: (____) _____ POSITION WAS

JOB TITLE/DESCRIPTION: _____

SUPERVISOR: _____ TELEPHONE: (____) _____

CO-WORKERS:_____
(List 3 co-workers and telephone numbers)

REASON FOR LEAVING: _____

25. ◯ **YES** ◯ **NO** Have you ever been fingerprinted for **any** reason?
*If **YES,** provide **complete** information on the last page of the application **including** the agency taking your fingerprints, the date taken, and the reason for the fingerprinting.*

26. ◯ **YES** ◯ **NO** Are you now, or have you ever volunteered your time for any service oriented organization, civic or community organization or event, or any religious organization?
*If **YES**, give full details, including dates, locations, supervisors, other volunteers you worked with, and services you performed on the last page of the application.*

27. ◯ **YES** ◯ **NO** Have you **ever** been rejected from volunteer service, or military service for **ANY** reason?
*If **YES**, provide complete information on the last page of the application **including** the company or branch of military service that rejected you.*

28. ◯ **YES** ◯ **NO** Have you **ever** been discharged, fired, or asked to resign from **any** employment or organization?
*If **YES**, give full details, including employer, dates and circumstances of **each** incident on the last page of the application.*

29. ◯ **YES** ◯ **NO** Have you **ever** resigned from any job or organization because of a disagreement with an employer?
*If **YES**, give full details, including employer, dates and circumstances of **each** incident on the last page of the application.*

30. ◯ **YES** ◯ **NO** Have you **ever** quit a job without giving the notice required by the employer?
*If **YES**, give full details, including employer, dates and circumstances of **each** incident on the last page of the application.*

31. ◯ **YES** ◯ **NO** Have you **ever** failed to complete a probationary period of employment?
*If **YES**, give full details, including employer, dates and circumstances of **each** incident on the last page of the application.*

32. ◯ **YES** ◯ **NO** Have you had **any disciplinary action** taken against you by an employer (i.e., demotion, suspension, reprimands, etc.)?
*If **YES**, give full details, including employer, dates, and type of disciplinary action and the circumstances of **each** incident on the last page of the application.*

33. ◯ **YES** ◯ **NO** Have you **ever** lied or omitted required information on an employment application?
*If **YES**, give full details, including employer, dates, and the circumstances of **each** incident on the last page of the application*

34. ◯ **YES** ◯ **NO** Have you **ever** been absent or late to work because of alcohol or drug use?
*If **YES**, give full details, including employer, dates, and type of complaint and the circumstances of **each** incident on the page of the application.*

35. ◯ **YES** ◯ **NO** Have you **ever** consumed alcohol or drugs on the job in violation of an employer's rules?
*If **YES**, give full details, including employer, dates, and the circumstances of **each** incident on the last page of the application.*

36. List **all law enforcement** agencies that you have **applied** to for **any** position, including any correctional facility. This includes all civilian, volunteer and sworn positions. Under "Result/Status", list what the status of your application is at this time (i.e., hired, on hiring list, failed background, failed polygraph, etc.). **Use the reverse side of this page if more space is needed.**

DATE	AGENCY/CONTACT NUMBER	POSITION	RESULT/STATUS

37. ◯ **YES** ◯ **NO** Have you been employed by, or served as a volunteer with, the Tucson Police Department **or** any other law enforcement agency?
*If **YES**, please provide complete details below. Use the last page of this application if more space is needed.*

DATES	AGENCY/CONTACT NUMBER	POSITION	REASON FOR SEPARATION

⇨SPECIAL INSTRUCTION ⇦

Applicants with ANY prior experience at a Law Enforcement or Corrections organization, INCLUDING sworn, non-sworn (civilian), military or volunteer positions MUST COMPLETE QUESTIONS 37-49.

OTHER APPLICANTS PROCEED TO QUESTION 50.

38. Complete the following on any Law Enforcement or Corrections agency/agencies for which you have worked or volunteered. Begin with the most recent agency. In the block marked "Agency Type/Size" indicate if the agency was state, municipal, county, military, etc., and the approximate number of **sworn** officers employed by that agency. **Include volunteer or reserve positions as well as all sworn and civilian positions.** (e.g.,

DATES	AGENCY/CITY/STATE	AGENCY TYPE/SIZE	POSITION

39. List below any traffic accidents you have been involved in **and** any traffic citations you have been issued arising out of the performance of official police duties. This applies to on-duty incidents; include off-duty incidents only if they occurred while you were operating an official vehicle such as a take-home vehicle. Indicate, as appropriate, any disciplinary action that resulted from these incidents.

AGENCY	DATE	INCIDENT DESCRIPTION	DISPOSITION

40. List below **any and all** discipline, citizen's complaints lodged against you, and **any** Internal Affairs investigations you were a subject of as an employee of a Law Enforcement or Corrections agency***. Include those situations in which you were exonerated or found not at fault.*** In the category "Disposition", indicate if the allegation(s) against you were substantiated or not, and any disciplinary action (i.e**., written or verbal reprimands, suspensions, demotions, etc**) taken against you as a result of such investigations. **Use the last page of this application if more space is needed.**

AGENCY	DATE	ALLEGATION	DISPOSITION

41. ◯ **YES** ◯ **NO** While employed as a member of a Law Enforcement or Corrections organization have you **ever** used marijuana, illegal drugs/narcotics, steroids, or other non-prescribed controlled/illegal substances?

*If **YES**, give full details, including dates and circumstances on the last page of the application.*

42. ◯ **YES** ◯ **NO** Have you **ever**-consumed alcohol while on duty and in uniform?
*If **YES**, give full details, including dates and circumstances on the last page of the application.*

43. ◯ **YES** ◯ **NO** Have you **ever** driven any department vehicle while under the influence of alcohol, or drugs whether on duty or off duty?
*If **YES**, give full details, including dates and circumstances on the last page of the application.*

44. ◯ **YES** ◯ **NO** Have you **ever** had any unsatisfactory rating as a Law Enforcement Officer, excluding during your training academy, field training, or probationary period?
*If **YES**, give full details, including dates and circumstances on the last page of the application.*

45. ◯ **YES** ◯ **NO** Have you **ever** damaged department property and failed to report it or falsified a report?
*If **YES**, give full details, including dates and circumstances on the last page of the application.*

46. ◯ **YES** ◯ **NO** Have you **ever** purposely omitted or altered the facts in an official report?
*If **YES**, give full details, including dates and circumstances on the last page of the application.*

47. ◯ **YES** ◯ **NO** Have you **ever** lied or committed perjury in court or any other official proceeding?
*If **YES**, give full details, including dates and circumstances on the last page of the application.*

48. ◯ **YES** ◯ **NO** Have you **ever** had to fire your duty weapon at someone during the course of your official duties?
*If **YES**, give full details, including dates and circumstances on the last page of the application.*

49. ◯ **YES** ◯ **NO** Have you ever been involved in any sexual activity while on duty?
*If **YES**, give full details, including dates and circumstances on the last page of the application.*

FINANCIAL HISTORY

50. ◯ **YES** ◯ **NO** Have you **ever** failed to meet financial responsibilities (i.e., credit cards, child support or alimony payments, vehicle repossessions, court actions to receive payments, wage garnishments, child support garnishments, accounts to collections, student loans, late payments to creditors,) or any other financial or credit problems?
*If **YES**, please give **complete** details **including** dates, creditor, city and state involved, as well as the reason payments were not made and the current status or disposition on the last page of the application.*

51. ◯ **YES** ◯ **NO** Have you **ever** intentionally or knowingly written a check when there were not funds to cover it?
*If **YES**, please give **complete** details **including** how many times, and what the circumstances were on the last page of the application.*

52. ◯ **YES** ◯ **NO** Have you **ever** declared bankruptcy or filed for protection from creditors in any state or jurisdiction?
*If **YES**, give **complete** details, **including** dates and circumstances on the last page of the application.*
You <u>must</u> also attach copies of any bankruptcy decrees or paperwork to this application.

53. ◯ **YES** ◯ **NO** Have you **ever** received an eviction notice?
*If **YES**, give **complete** details, **including** dates, location and circumstances on the last page of the application.*

54. ◯ **YES** ◯ **NO** Have you **ever** failed to file or pay your income tax?
*If **YES**, give **complete** details, **including** dates and circumstances on the last page of the application.*

55. ◯ **YES** ◯ **NO** Have you **ever** been party to any lawsuit in any court for **<u>any</u>** reason, including actions that are pending or were later dismissed or withdrawn for any reason?
*If **YES**, please give **complete** details on all such actions including dates, city, state, and judgment outcome and amounts on last page of the application.*
Include information on ALL civil actions including divorce, alimony, child and spousal support actions, child custody, evictions, etc., as well as information on whether or not you are currently under a court order or judgement arising from any such matter.

MILITARY HISTORY

56. ◯ **YES** ◯ **NO** Have you **ever** served in the Armed Forces of the United States, including the Reserves, National Guard or ROTC?
*If **YES**, provide **complete** information on all such military service on the last page of the application, **including** branch of service, dates of service including duty stations, separation date, and type of discharge and classification code received.* ***You must also provide copies of all military discharges along with this completed application.***

*If **NO**, please **proceed to Question #62***

57. ◯ **YES** ◯ **NO** Are you **currently** participating in any military Reserve, National Guard, or ROTC programs?
*If **YES**, list the branch of service, unit, location, supervisor's name and telephone on the last page of the application. **Include** the names and telephone numbers of three co-workers and briefly explain your current assignment/duties.*

58. ◯ **YES** ◯ **NO** Have you **ever** been questioned as part of **ANY** military criminal investigation?
*If **YES**, provide **complete** details on the last page of the application including dates, allegations and dispositions.*

59. ◯ **YES** ◯ **NO** Have you **ever** been the subject of **ANY** military discipline pursuant to the Uniform Code of Military Justice, or any service regulation?
*If **YES**, provide **complete** details on the reverse side of the page including dates, allegations, dispositions and any discipline.*

60. ◯ **YES** ◯ **NO** Have you ever been involved in combat or any other critical incident exposure?
*If **YES**, provide **complete** details on the last page of the application including dates, allegations and dispositions.*

61. ◯ **YES** ◯ **NO** Have you ever been involved in any sexual activity while on duty?
*If **YES**, provide **complete** details on the last page of the application including dates, allegations and dispositions.*

DRIVING AND CRIMINAL HISTORY

62. List below any driver's licenses you presently have or have ever held from any state or country. Begin with your current license and work backward. List the state or country even if you cannot recall the license number.

STATE	LICENSE NUMBER	EXPIRATION	RESTRICTIONS	CURRENT STATUS

63. ◯ **YES** ◯ **NO** Has **any** driver's license issued to you **ever** been suspended, cancelled, or revoked by any state?
*If **YES**, give **complete** details on the last page of the application, **including** the state, dates involved and the circumstances surrounding the action.*

64. ◯ **YES** ◯ **NO** Have you **ever** been refused or denied a driver's license by any state?

*If **YES**, give **complete** details on the last page of the application, **including** the state, dates involved and the circumstances surrounding the action.*

65. List below **all** motor vehicles that are registered or titled in your name. Include any that you lease or which you frequently drive, whether or not titled in your name.

STATE	LICENSE PLATE	EXPIRATION	MODEL YEAR	MAKE/MODEL

66. ◯ **YES** ◯ **NO** Do you presently have public liability and property damage automobile insurance on all vehicles registered to you or which you routinely use?

*If **NO,** provide **complete** details on why you do not have such insurance on the last page of the application.*

67. ◯ **YES** ◯ **NO** Have you ever driven while under the influence of alcohol or drugs?

*If **YES**, provide complete details **on each incident** on the last page of the application.*

68. ◯ **YES** ◯ **NO** Has **any** automobile insurance policy issued in your name, or on which you were listed as an authorized driver, **ever** been cancelled for any reason?

*If **YES**, provide complete details on the action on the last page of the application, **including** dates, insurance company involved and the reasons for the cancellation.*

69. ◯ **YES** ◯ **NO** Have you **EVER** been involved in **ANY** motor vehicle traffic accident **as a driver, including as a juvenile**? Whether or not reported?

*If **YES**, provide complete details **on each incident** on the last page of the application. **Include** the date of the accident, location, police agency involved, a description of the accident and whether or not you were issued a citation.*

70. ◯ **YES** ◯ **NO** Have you **EVER** received **ANY** traffic citation (ticket) of any type in any state, **including** as a juvenile, **regardless** of the final disposition of the charge? **Do not include parking citations.**

*If **YES**, provide **complete** information **on each traffic citation** on the last page of the application. **Include** the date of the citation, issuing police agency, the offense alleged and the disposition and punishment. **Remember to include offenses alleged while you were a juvenile.***

71. ◯ **YES** ◯ **NO** Do you now, or have you **ever** had, **ANY** outstanding **traffic** warrants against you?

*If **YES**, provide **complete** information **on each warrant** on the last page of the application. **Include** information regarding the date of the original offense, the date the warrant was issued, and what jurisdiction filed the warrant. **Remember to include warrants while you were a juvenile.***

72. ◯ **YES** ◯ **NO** Have you **EVER** been physically arrested or cited and released for **ANY** criminal offense in any state, **including as a juvenile**? ***This would include serious traffic violations such as DUI's, Reckless Driving, Fictitious Plates, etc.*** Do not include minor traffic violations (i.e., stop sign, red light,etc. listed in question #65).

This includes any offenses that were expunged/sealed upon becoming an adult. Include any charges which were later dismissed, reduced or expunged by the courts, prosecutor or pursuant to any plea agreement.

*If **YES**, provide **complete** information on each incident on the last page of the application. **Include** the date of the incident, location (city/state), police agency involved, the offense alleged, and the disposition and punishment. **Remember to include offenses alleged while you were a juvenile.***

73. ◯ **YES** ◯ **NO** Have you **ever** been detained by a law enforcement officer, accused of a crime, or summoned into court by a law enforcement agency in any state, **regardless of the disposition of the allegation including as a juvenile**?
*If **YES**, provide **complete** information on each incident on the last page of the application. **Include** the date of the incident, location (city/state), police agency involved, the offense alleged, and the disposition and punishment. **Remember to include offenses alleged while you were a juvenile.***

74. ◯ **YES** ◯ **NO** Has a police officer, detective or any other law enforcement officer **EVER** questioned you about **ANY** incident (whether as a witness, victim, suspect, or arrestee), even an incident for which you were not charged or arrested? **This includes any incident or contact occurring while you were a juvenile.**
*If **YES**, provide **complete** details on the last page of the application. **Include** the date of the contact, location (city/state), police agency involved and the nature and outcome of the contact.*

75. ◯ **YES** ◯ **NO** Do you **now,** or have you **ever had** any outstanding **criminal** warrants against you?
*If **YES**, provide **complete** details of each circumstance on the last page of the application.*

76. ◯ **YES** ◯ **NO** **Are you now, or have you ever been**, on Parole or Probation for **ANY** offense?
*If **YES**, give **complete** details on the last page of the application. **Include** the dates involved for the parole or probation, location or jurisdiction (city/state), duration, involved offense, and name and telephone number of the monitoring parole/probation office.*

77. ◯ **YES** ◯ **NO** Are there presently **ANY** charges, **civil or criminal**, or other court actions pending against you, which have not been adjudicated? This would include any actions resulting from your employment.
*If **YES**, provide **complete** details of all such matters on the last page of the application. **Include** the charges, matters or offenses involved, location (city/state) in which they are pending, date of occurrence and the circumstances of each incident.*

78. ◯ **YES** ◯ **NO** Have you **EVER** committed **ANY** theft? **Include** all **undetected** thefts, thefts from employers, shoplifting, misappropriation of merchandise, etc. **This includes conduct or acts occurring while you were a juvenile.**
*If **YES**, provide **complete** details on the last page of the application. **Include** the date of each theft, location (city/state), what was taken, the approximate dollar value, and the circumstances involved.*

79. ◯ **YES** ◯ **NO** Have you **EVER "knowingly"** been in possession of stolen property?
*If **YES**, provide **complete** details on the last page of the application. **Include** a list of the item(s), when you received the item(s), how you obtained them, the approximate dollar value, and the circumstances involved. **Remember to include offenses alleged while you were a juvenile.***

80. ◯ **YES** ◯ **NO** Have you **EVER** been involved in **ANY** act of domestic violence, involving a spouse, significant other, family member, or roommate whether as an **adult** OR **juvenile,** reported or not? Domestic Violence includes but is not limited to the following: **endangerment**, **threats and intimidation, assault, custodial interference, unlawful imprisonment, criminal trespass, criminal damage, interfering with judicial proceedings, disorderly conduct.**
*If **YES**, provide **complete** details on the last page of the application.*

81. ◯ **YES** ◯ **NO** Have you ever had an Order of Protection or Order of Harassment filed against you **OR** have you ever filed an Order of Protection or Order of Harassment against another person(s), whether as an **adult** or a **juvenile**?
*If **YES**, provide **complete** details on the last page of the application, including the person who filed the order, the reason it was filed, and through which court it was filed.*

82. ◯ **YES** ◯ **NO** Have you been in any physical fights as an **adult** or a **juvenile**?**(not as a law enforcement officer)**?
*If **YES**, provide **complete** details of each incident on the last page of the application.*

83. ◯ **YES** ◯ **NO** Have you **EVER** committed or been present during the commission of any crimes involving computers or electronic devices, whether as an **adult** or a **juvenile**? This **includes**, but is not limited to, computer hacking, illegally downloading of music or videos, or any other types of fraud involving computers or other electronic devices
*If **YES**, provide **complete** details on the last page of the application. **Include** the date of each incident, location (city/state) and the circumstances involved.*

84. ◯ **YES** ◯ **NO** As an adult or juvenile have you **EVER** viewed, downloaded, shared, or distributed **ANY** images in **ANY** form depicting individuals under the age of 18 in a sexual manner?
*If **YES**, please describe the circumstances in full, including websites, chat rooms, and other electronic devices. **Include** the date of each incident, how you got it, how many times, etc. on the last page of the application*

85. ◯ **YES** ◯ **NO** Do you now or have you **EVER** had any social networking profiles? (Facebook, Twitter, My Space Instagram, Tumbler, Snapchat etc.)
*If **YES**, please provide details, profile names on the last page of the application.*

86. ◯ **YES** ◯ **NO** As an adult or juvenile have you **EVER** had any sexual contact with someone under the age of 18?
*If **YES**, provide **complete** details on the last page of the application. **Include** the date of each incident, location (city/state), ages, and the circumstances involved.*

87. ◯ **YES** ◯ **NO** As an adult or a juvenile, other than consensual sexual conduct between adults, unless it involved the payment of money or other gratuities, have you **EVER** been involved in any other illegal sexual activity, other than those previously disclosed.
*If **YES**, provide **complete** details on the last this page of the application. **Include** the date of each incident, location (city/state) and the circumstances involved.*

88. ◯ **YES** ◯ **NO** Have you **EVER** committed or been present during the commission of **ANY** criminal offense other than those disclosed in response to prior questions, whether or not detected or reported?
This includes conduct or acts occurring while you were a juvenile. It **includes** such things as criminal damage, assault, fraud, trespassing, credit card fraud, weapons violations, under age purchase or consumption of alcohol, use of ***fictitious or fraudulent identification, etc.***
*If **YES**, provide **complete** details on the last page of the application. **Include** the date of each incident, location (city/state) and the circumstances involved.*

89. ◯ **YES** ◯ **NO** Have any of your relatives or spouse(s) ever been charged with a crime, arrested, convicted and/or imprisoned in any state?
If YES, provide complete details on each situation on the last page of the application. Include thename and relationship of each person, the offense involved, date occurred, location (city/state) and disposition.

90. ◯ **YES** ◯ **NO** Do you now have, or have you ever had, any gambling debts?
If YES, give complete details on the last page of the application.

91. ◯ **YES** ◯ **NO** Are you aware of any unreported or undetected criminal activity committed by others known to you?
*If **YES,** please provide relationship and circumstances on the last page of the application.*

92. ◯ **YES** ◯ **NO** Have you **ever** used an employer's money to gamble with?
If YES, give complete details on the last page of the application.

93. ◯ **YES** ◯ **NO** Have you **ever** worked for an illegal gambling operation or booked any illegal bets?
If YES, give complete details on the last page of the application.

Drug History

94. ◯ **YES** ◯ **NO** Have you **EVER** used **ANY** illegal drug, narcotic or other controlled substance? **This INCLUDES onetime use, experimental use, and/or any use while you were a juvenile.**
*If **YES**, provide complete details in the following table.* ***YOU MUST COMPLETELY AND ACCURATELY DISCLOSE ANY AND ALL PRIOR DRUG USES, INCLUDING AS A JUVENILE.***

Type of Drug	Month/Year last used	Total number of times drug used BEFORE age 21	Total number of times drug used AT age 21 and AFTER	Method of drug use, i.e. injection, smoking, etc. Amount used, i.e., one joint, two injections, four pills, etc.
Marijuana				
Hashish				
Cocaine				
Crack Cocaine				
Methamphetamine				
Speed				
Heroin				
Morphine				
Opium				
LSD/Acid				
Ecstasy, GHB, Ketamine, Rohypnol (circle all that apply)				
Other Hallucinogens (specify type)				
Inhalants such as glue, paint, etc.) (specify all that apply)				
Steroids				
Peyote				
Other illegal drug or substance (describe) such as K2 Summit, Fuzion, Serenity Now, Red Bird Cherry Herbal Incense.				

95. ◯ **YES** ◯ **NO** Other than those previously listed, have you ever used any other substance to obtain a high?
*If **YES**, provide **complete** details on the last page of the application.*

96. ◯ **YES** ◯ **NO** Have you **EVER** been involved in the illegal **production or growing** of marijuana, narcotics, and/or hallucinogenic drugs or any related controlled substances? **This includes conduct while you were a juvenile.**
*If **YES**, provide **complete** details on the last page of the application*

97. ◯ **YES** ◯ **NO** Have you **EVER** been involved in the illegal **sale**, **transportation**, or **distribution** of marijuana, narcotics, prescriptions (including anabolic steroids), hallucinogenic drugs or any controlled substances? **This includes conduct while you were a juvenile.**
*If **YES**, provide **complete** details on the last page of the application.*

98. ◯ **YES** ◯ **NO** Have you **EVER** been involved in any illegal **purchase** or **trading of goods** for marijuana, narcotics, prescriptions (including anabolic steroids), hallucinogenic drugs or any controlled substances? This **includes** drugs purchased or acquired for personal use, sharing with friends or joint purchase with others. **This includes conduct while you were a juvenile.**
*If **YES**, provide **complete** details on the last page of the application.*

99. ◯ **YES** ◯ **NO** Have you **ever** used any prescription drug or medication that was not prescribed to you, whether as an adult or a juvenile?
*If **YES**, provide complete details on the last page of the application.*

100. ◯ **YES** ◯ **NO** Is there **anything** about your prior use of illegal drugs, prescription drugs, or any illegal substance that you have not **completely** disclosed in response to the preceding questions?
*If **YES**, provide **complete** details on the last page of the application.*

101. ◯ **YES** ◯ **NO** Do you know of **anything** that would disqualify, or prevent you from fully discharging the official duties of a police officer or other position for which you are applying with the City of Tucson?
*If **YES**, explain fully on the last page of the application.*

102. ◯ **YES** ◯ **NO** Are you now, or have you ever been, a member of any foreign or domestic organization, association, movement, group or combination of persons which has adopted or shows a policy of advocating or approving the commission of force or violence to deny other persons their rights under the Constitution of the United States of America or the State of Arizona, or which seeks to alter or overthrow the form of government of the United States of America by unlawful means?
*If **YES**, give complete details, including name(s) of organizations and dates of membership on the last page of the application.*

103. ◯ **YES** ◯ **NO** Do you have any knowledge or information, in addition to that specifically requested in this questionnaire, which is, or may be, relevant, directly or indirectly, to the investigation of your eligibility or fitness for the position you are seeking? This includes, but is not limited to: character traits, temperance, habits, employment, education, subversive activities, family associations, undetected criminal offenses, traffic violations or past residence.
*If **YES**, provide complete details on the last page of the application.*

APPLICANTS FOR SWORN POSITIONS ONLY

You must

READ and SIGN

The Peace Officers Code of Ethics
Pursuant to AZPOST Regulations

The Peace Officer Code of Ethics

I will exercise self-restraint and be constantly mindful of the welfare of others. I will be exemplary in obeying the laws of the land and loyal to the State of Arizona, my agency and its objectives and regulations. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept secure unless revelation is necessary in the performance of my duty.

I will never take selfish advantage of my position and will not allow my personal feeling, animosities or friendships to influence my actions or decision. I will exercise the authority of my office to the best of my ability, with courtesy and vigilance, without favor, malice or ill will, and without compromise. I am a servant of the people and I recognize my position as a symbol of public safety. I accept it as a public trust to be held so long as I am true to the law and serve the people of Arizona.

Certification:

I hereby certify that I have read the above Code of Ethics and agree to abide by the Code.

_____

Signature of Applicant **Date**

If you are unable to sign this document electronically,
please print the document and then add your signature.

TUCSON POLICE DEPARTMENT

CONSENT TO USE OF CREDIT REPORT

ALL APPLICANTS READ AND SIGN

Please be advised that the Tucson Police Department will obtain a consumer credit report as a part of the investigation into your background. This report may be considered during the application process, but does not, in and of itself, constitute the basis for rejection of your application for employment.

By signing this document, I hereby give my consent to the Tucson Police Department's acquisition, review and use of my consumer credit report as a part of this application process.

_____
Type or Print Full Name

_____
Applicant Signature

_____
Date

RELEASE OF INFORMATION AUTHORIZATION

ALL APPLICANTS – Read, sign and have this form NOTARIZED as indicated below.

TO: **Tucson Police Department**

FROM: _____
(Applicant - Type or Print Full Name)

1. I understand that I am applying for employment with the City of Tucson, Arizona and acknowledge that the burden of proving my qualifications for such employment is at all times upon me. I further understand that a full investigation will be made of my background, character, and financial responsibility by the Tucson Police Department as agent of and for use by the City of Tucson and I accept any risk of adverse public notice, embarrassment, criticism or financial loss which may result from action in regard to my application. This authorization and request is given freely and without duress, voluntarily waiving any protection against unauthorized disclosure of information under the Privacy Act and other similar legal provisions.

2. I hereby authorize and request all persons to whom this request is presented, having information relating to, or concerning me, to furnish such information to a duly appointed representative of the Tucson Police Department, whether or not such information would otherwise be protected from disclosure by any constitutional, statutory, or common law privilege, regardless of any previous agreement to the contrary. This information may include, but is not limited to, my academic performance, school and work attendance, disciplinary actions, employment history, criminal history record information, and financial and credit information.

3. I hereby authorize and request all persons to whom this request is presented, having documents relating to, or concerning me, to permit a duly appointed representative of the Tucson Police Department to review and copy any such documents, whether or not such documents would otherwise by protected from disclosure by any constitutional, statutory, or common law privilege, regardless of any previous agreement to the contrary. This information may include, but is not limited to, my academic performance, school and work attendance, disciplinary actions, employment history, criminal history record information, and financial and credit information.

4. I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees, from and against all claims, damages, losses and expenses, including reasonable attorney's fees, arising out of or by reason of complying with this request.

5. I understand that the information released by records custodians and sources of information is for official use by the Tucson Police Department and will only be disclosed as required by law.

6. A reproduction of this request by Xerox or similar process shall be, for all intents and purposes, as valid as the original.

_____
(Applicant Signature)

State of

County of _____

On this _____ day of _____, 2016____, before me personally appeared the above named individual whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this document, and who acknowledged that he/she signed the above document.

_____(Seal)

_____(Notary Public)

Please remember to place the question number before any additional information from previous questions.