

Broadway Boulevard, Euclid to Country Club

Proposed Meeting Formats for Upcoming CTF Meetings (Oct.-Nov. 2012)

The project team proposes using “study session” meetings to help keep the project on schedule without adding many more meetings to the existing schedule, and to help address the issue of providing enough time at meetings to have detailed presentations, discussions, and activities. As a CTF meeting, all study sessions would be open to the public and would still be publicly noticed, in the same way current CTF meetings are.

Study sessions differ from the current CTF meeting formats in that they:

- are informational meetings made up of presentations, discussions, and/or activities;
- do not include action items (any actions that develop from study session discussions will be put on the agenda of the next “action” meeting); and,
- do not have as many standing agenda items as action meetings.

Currently, CTF meetings have the following standing agenda items (totaling ~60-65 minutes):

Call to Order / Welcome / Agenda Review	5-10 mins.
Public Input Report	10 mins.
Call to the Audience (1 st)	15 mins.
<i>CTF Presentation & Discussion Items</i>	<i>115 mins.</i>
Next Steps	10 mins.
Roundtable*	10 mins.
Call to the Audience (2 nd)*	10 mins.
Adjourn	

Study Sessions would not have as many of these standing agenda items. The project team recommends limiting the standing agenda items to those above marked with a ‘*’. The Public Input Report would still be provided to the CTF prior to the meetings as pre-reading materials, and comments and questions about the report can be addressed at study sessions during the Roundtable item. Recommended agendas for the next meetings are included, to demonstrate how the study sessions can be used for more in-depth discussions. Approval of the agendas is requested, with any adjustments as agreed on by the CTF based on this item’s discussion.

The CTF is asked to approve:

1. using a mix of study session and action meetings into the future,
2. using fewer standing agenda items for study session agendas, such as only one Call to the Audience and a Roundtable; and,
3. the recommended agendas for the CTF meetings scheduled through November 15, 2012, with any adjustments as agreed by the CTF based on discussion.

Proposed Meeting Formats and Recommended Agendas (Oct.-Nov. 2012)

CTF Meeting #5 (“Study Session” Meeting)

Thursday, October 18, 2012

TOPIC: MULTI-MODAL TRANSPORTATION AND PERFORMANCE MEASURES

Objective: To introduce the technical transportation engineering components of the project.

Build on previous presentations on regional transportation and land use planning with presentation on pre-planning traffic analysis of Broadway, and transit planning. Discuss performance measures and how they relate to Broadway. Set context for discussions on capacity and performance improvements for Broadway. By end of meeting, Task Force should have a good understanding of transportation modes and systems, standard performance measures and indicators for different modes, and how these may apply to the project.

	<u>Presentation</u>	<u>Q&A</u>	<u>Total</u>
1. Welcome/Agenda Review	5 mins.		5 mins.
2. Presentation & Discussion of Broadway Traffic Studies and Analyses (Jim Schoen, Mike Johnson, Phil Erickson)	30 mins.	25 mins.	55 mins.
3. Transit, High Capacity Transit Study, & BRT (Carlos de Leon)	15 mins.	30 mins.	45 mins.
4. Discussion of Transportation ‘Functionality’ Performance Measures	15 mins.	40 mins.	55 mins.
5. Roundtable		10 mins.	10 mins.
6. 1 Call to the Audience (at beginning or end of meeting, TBD)			10 mins.
	65 min.	105 mins.	180mins.

TASK FORCE WORK AND INFORMATION FOR REVIEW BETWEEN MEETINGS:

- **Distribute: Historic Buildings Inventory Report**
- **Distribute: Land Use, Urban Form, and Significant Structures Report**

CTF Meeting #6 (“Study Session” Meeting)

Thursday, November 8, 2012

TOPIC: BUILT EXISTING CONTEXT & MULTI-MODAL STREET DESIGN SESSION

Objective: Introduce technical assessment of the project area context performed to date. To introduce the options for multi-modal street design and the impacts on right-of-way width and alignment impacts.

Introduce the land use context analysis work that has been done to date. Introduce elements of multi-modal street design, how they can be assembled into various cross sections that balance modal needs and total width of right-of-way in different ways, and how different right-of-way widths affect alignment and property acquisition options.

	<u>Presentation</u>	<u>Q&A</u>	<u>Total</u>
1. Welcome/Agenda Review	5 mins.		5 mins.
2. Results of Historic Buildings Inventory Report (Laura Vertes)	20 mins.	25 mins.	45 mins.
3. Results of Land Use, Urban Form, and Significant Structures Report (Phil Erickson, Phil Swaim & Laura Vertes)	20 mins.	25 mins.	45 mins.

This project is funded by the City of Tucson, Pima County and the Regional Transportation Authority (RTA), and is part of the voter-approved, \$2.1 billion RTA plan that will be implemented through 2026. Details about the plan are available at www.RTAmobility.com.

(CTF Meeting #6 continued)

	<u>Presentation</u>	<u>Q&A</u>	<u>Total</u>
4. Introduction to Multi-modal Street Cross Section Elements (Mike Johnson and Phil Erickson) & CTF Hands On Session	20 mins.	45 mins.	65 mins.
5. Roundtable		10 mins.	10 mins.
6. 1 Call to the Audience (at beginning or end of meeting, TBD)			<u>10 mins.</u>
	65 min.	105 mins.	180 mins.

CTF Meeting #7 (“Action” Meeting)

Thursday, November 15, 2012

TOPIC: VISION & GOALS, PUBLIC PARTICIPATION, AND CTF ADMINISTRATIVE BUSINESS

Objective: Begin work on drafting Vision & Goals and discussions of Public Participation Plan, discuss and approve CTF by-laws, and give time for follow-up on past Study Session topics.

	<u>Presentation</u>	<u>Q&A</u>	<u>Total</u>
1. Welcome/Introductions/Agenda Review	5 mins.		5 mins.
2. Call to the Audience			15 mins.
3. Public Input Report	5 mins.	5 mins.	10 mins.
4. Intro to Public Participation Plan (Jenn T. Burdick)	10 mins.	20 mins.	30 mins.
5. Follow-up discussions and questions on Study Session topics		20 mins.	20 mins.
6. Review/Approve Proposed CTF Bylaws	5 mins.	15 mins.	20 mins.
7. Begin Drafting Vision & Goals Framework (Phil Erickson)	10 mins.	40 mins.	50 mins.
8. Next Steps	5 mins.	5 mins.	10 mins.
9. Roundtable		10 mins.	10 mins.
10. Call to the Audience (2nd)			<u>10 mins.</u>
	40 mins.	115 mins.	180 mins.

TASK FORCE WORK AND INFORMATION FOR REVIEW BETWEEN MEETINGS:

- **Distribute: Final Draft Public Participation Plan**
- **Informational Handout – ‘Non-transportation’ performance measures**