

Call to the Audience Guidelines

- 2 Call to the Audience opportunities
- Must fill out participant card
- Participants called in the order cards are received
- 2 minutes allowed per participant
- CTF Facilitator will call on speakers and manage time
- CTF members cannot discuss matters raised
- CTF cannot take action on matters raised
- CTF members can ask project team to review an item



BROADWAY BOULEVARD

EUCLID to COUNTRY CLUB

Meeting Agenda

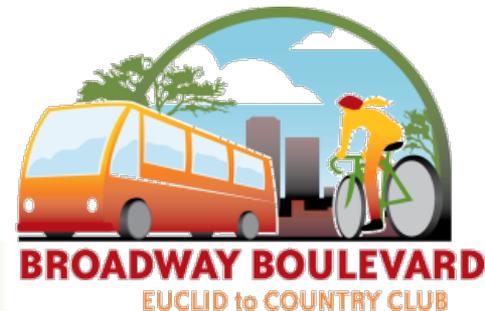
1. Call to Order/Agenda Review
2. Call to the Audience *15 min*
3. City Attorney's Office Presentation on Open Meeting Laws *25 min*
4. Brief Message from Vice Mayor Steve Kozachik (Ward 6) *10 min*
5. Review Public Input Report *10 min*
6. Review/Approve Meeting Summary from August 30 *5 min*
7. Definition of Responsibilities for Chair, Vice Chair and Facilitator *30 min*
8. Chair and Vice Chair Elections *15 min*
9. Review/Approve Listening Session Draft Report *10 min*
10. Discuss/Approve Proposed Meeting Schedule and Formats *30 min*
11. Discuss Vision and Goals Worksheet *10 min*
12. Call to the Audience *10 min*
13. Next Steps *5 min*
14. Roundtable *10 min*
15. Adjourn

1st Call to the Audience

15 Minutes

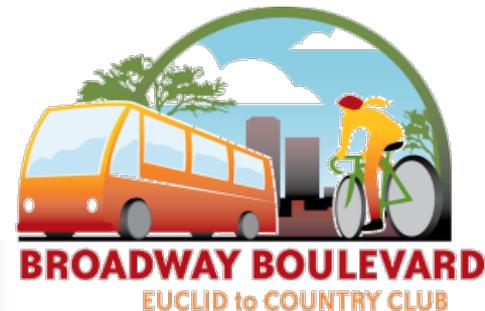
Please limit comments to 2 minutes

- CTF members cannot discuss matters raised
- CTF cannot take action on matters raised
- CTF members can ask project team to review an item



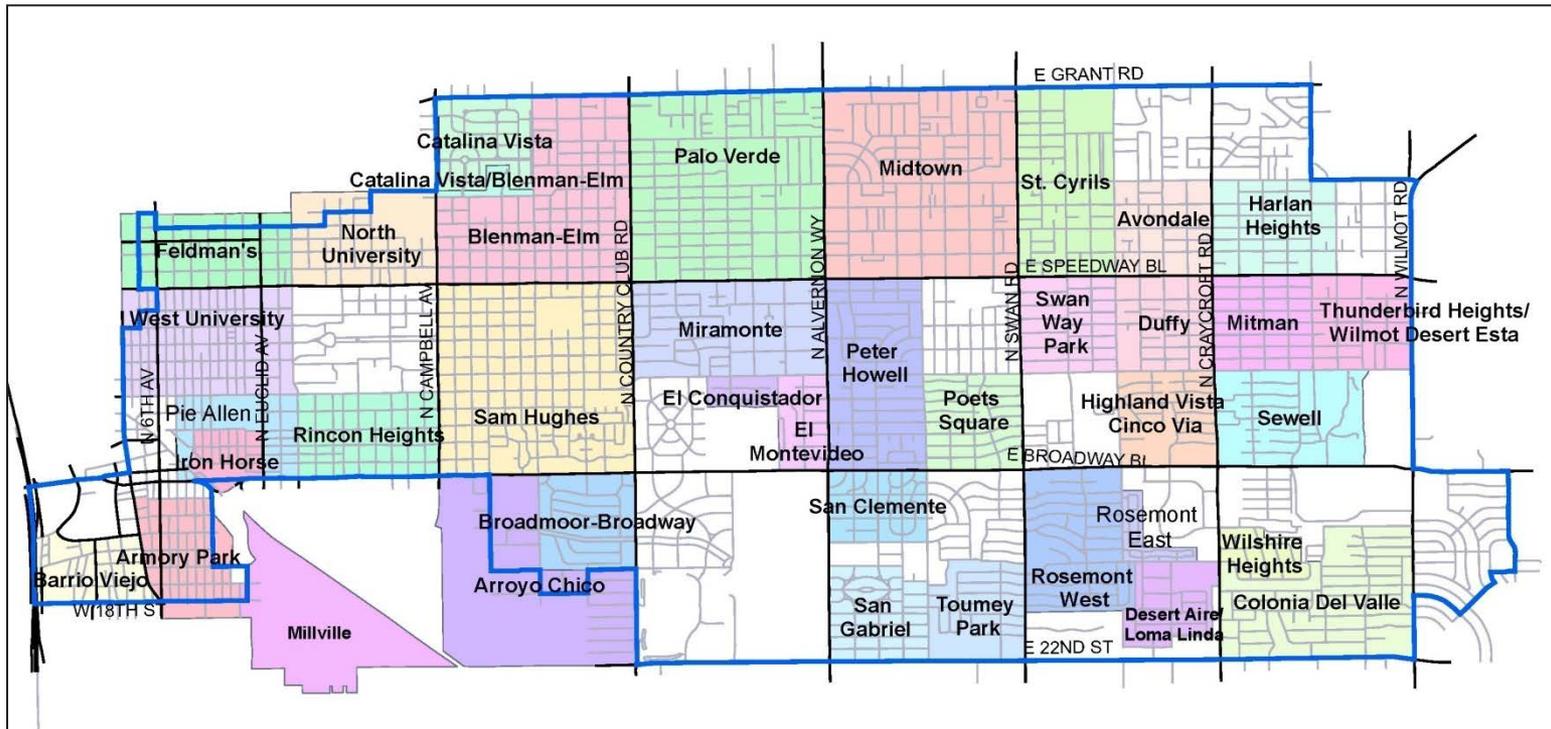
City Attorney's Presentation on State Open Meeting Law

Mike Rankin, City Attorney
City of Tucson



A Brief Message from Vice Mayor Steve Kozachik

(Ward 6)



Ward VI - Registered Neighborhood Associations



Review Public Input Report

Jenn Toothaker Burdick

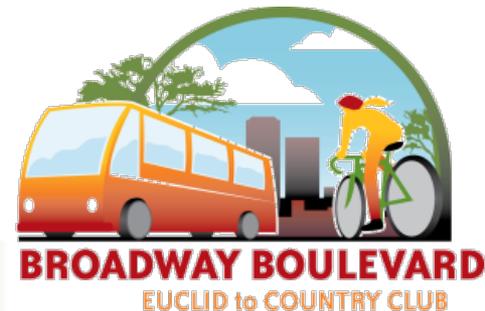
BROADWAY: EUCLID TO COUNTRY CLUB - Public Input Report
6/20/2012-8/17/2012

#	Rec'd	Method	Recipient	Issue	Keywords	Issue	Action(s) Taken	Resolution	Notes
1	6/20/2012	Public Meeting	CTF Project Team	Multiple	From Listening Session Report for comments collected at this public meeting		Report compiled comments drafted and undergoing public review		
2	6/25/2012	Email	Broadway@	Multiple	Comment eCard		Included in Listening Session Report		
3	6/25/2012	Email	Broadway@	Multiple	Request to provide resolutions from Broadway Coalition opposing Broadway project to CTF		Included in Listening Session Report		
4	6/25/2012	Email	Mayor Ritzwacker	Overpass, Alternative design	Request for information about whether anyone has considered an overpass from Country Club to Euclid		Research and response required - history of Broadway alternatives - feasibility of overpass		
5	6/26/2012	Email	Broadway@	Overpass, Alternative design	Would like to know if you have considered the possibility of creating an overpass that goes from country club to euclid ave? This would allow traffic to continue underneath and prevent business loss.		Research and response required - history of Broadway alternatives - feasibility of overpass		
6	6/27/2012	Email	Jenn Toothaker Burdick	Public Meeting, Economic, Commercial Property Owner	Request for audio recording and documentation from CTF meeting		Emailed links for audio and documents on City Clerk's web site after 6/29/2012 meeting. Summary was approved at 7/26/2012 meeting.		
7	6/27/2012	Email	Broadway@	Neighborhoods	Request to provide resolutions from Rincon Heights NA and San Hughes NA opposing Broadway project to CTF		Included in Listening Session Report		
8	7/6/2012	Email	Broadway@	Multiple	Comment eCard		Included in Listening Session Report		
9	7/12/2012	Email	Broadway@	Neighborhoods	Request to provide resolutions from El Encanto Estates opposing Broadway project to CTF		Included in Listening Session Report		
10	7/25/2012	Email	Jenn Toothaker Burdick	Economic impacts	Forwarding information gathered by Finance for Broadway Coalition		Forwarded to CTF as part of Public Input Report		

Last updated on 6/27/2012 Page 1 of 1

Public Input Report consists of a spreadsheet and attachments:

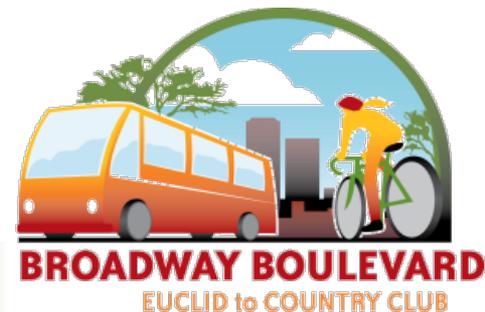
- **Spreadsheet** = Input received from 6/20/12-9/21/12
- **Attachments** = Documentation of only new input received since last meeting, 8/18/12-9/21/12
(Items 22-25)



Approve Summary of August 30, 2012 CTF Meeting

The approved Meeting Summary and audio recording from the August 30, 2012 CTF Meeting will be posted to the Broadway CTF page on the City Clerk's website within 3 working days.

<http://cms3.tucsonaz.gov/clerks/boards?board=100>



Definition of Officer and Facilitator Responsibilities

Jenn Toothaker Burdick

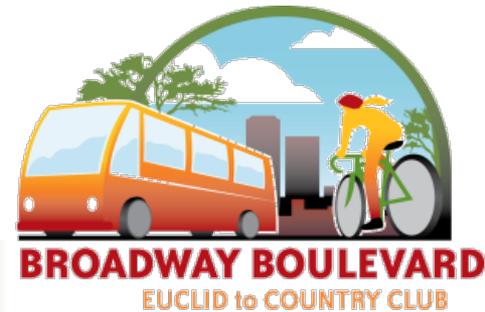
Comparison of Duties: Traditional Officer Roles and Current Process used for Broadway CTF

Overview: Ordinance 21508, adopted on 4/13/2010, creates the Broadway Boulevard Citizens Planning Task Force. As was presented by the City Attorney's Office at the 8/30/2012 CTF meeting, election of a Chair and Vice Chair from the Task Force's membership is required. The CTF will discuss at the 10/4/2012 meeting what duties the Chair and Vice Chair should have, and what, if any, the facilitator should have. The project team recommends use of the facilitator.

The table below provides descriptions of traditional officer roles, as described in the *City of Tucson Boards, Committees, and Commissions Member Handbook*, 'Parliamentary Procedure Guidelines' section. <cms3.tucsonaz.gov/clerk/boards-committees-commissions> The current process is also provided, reflecting how the facilitator and other project team members are involved in the various tasks.

Traditional Officer Roles	Current Process	
	Facilitator (Nanci Beizer)	TDOT Proj. Manager (Jenn Burdick)
Chair – Required by Ord. 21508; Term = 1 year; May be re-elected. Responsible for: <ul style="list-style-type: none"> <input type="checkbox"/> Conducting meetings <input type="checkbox"/> Serves as official representative of the board <input type="checkbox"/> Sets agendas <input type="checkbox"/> Announces the order of business <input type="checkbox"/> Recognizes the members who would like to speak <input type="checkbox"/> Appoints members to subcommittees <input type="checkbox"/> Facilitates the motions and declares the votes 	<input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> (using consensus model)	N/A <input checked="" type="checkbox"/> (with CTF and project team input)
Vice Chair – Required by Ord. 21508; Term = 1 year; May be re-elected. Responsible for: <ul style="list-style-type: none"> <input type="checkbox"/> Presiding over and conducting any meeting at which the Chairperson is not present. If both the Chairperson and Vice Chairperson are absent, the members shall appoint a Chairperson to conduct the meeting. 	<input checked="" type="checkbox"/> (will arrange for back-up)	<input checked="" type="checkbox"/> (will arrange for back-up)
Secretary – NOT required by Ord. 21508. Tasks handled by project team include: <ul style="list-style-type: none"> <input type="checkbox"/> Keeping the notes of the meeting <input type="checkbox"/> Records the attendance and keeps a list of current members and subcommittee assignment <input type="checkbox"/> Produces the agenda in conjunction with the Chairperson and handles general correspondence <input type="checkbox"/> Has access to all of the governing documents of the BCC and keeps them current 	<input checked="" type="checkbox"/> (with Kaneen PR staff) <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> (with Kaneen PR staff/TDOT Proj. Mgr)	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> (with Kaneen PR staff/project team)
Additional duties , not described in <i>Handbook</i> : <ul style="list-style-type: none"> <input type="checkbox"/> Obtains quorum confirmation <input type="checkbox"/> Emails materials to CTF <input type="checkbox"/> Liaison and advocate on behalf of the CTF to the project team – when issues arise, feedback necessary to give to project team, etc. 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	

Traditional Officer Roles	Current Process	
	Facilitator (<i>Nanci Beizer</i>)	TDOT Proj. Manager (<i>Jenn Burdick</i>)
<p>Chair – Required by Ord. 21508; Term = 1 year; May be re-elected. Responsible for:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Conducting meetings <input type="checkbox"/> Serves as official representative of the board <input type="checkbox"/> Sets agendas <input type="checkbox"/> Announces the order of business <input type="checkbox"/> Recognizes the members who would like to speak <input type="checkbox"/> Appoints members to subcommittees <input type="checkbox"/> Facilitates the motions and declares the votes 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> (using consensus model) 	<p>N/A</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> (with CTF and project team input)
<p>Vice Chair - Required by Ord. 21508; Term = 1 year; May be re-elected. Responsible for:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Presiding over and conducting any meeting at which the Chairperson is not present. If both the Chairperson and Vice Chairperson are absent, the members shall appoint a Chairperson to conduct the meeting. 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> (will arrange for back-up) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> (will arrange for back-up)
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Officer Elections

Jenn Toothaker Burdick

Chair Nominees

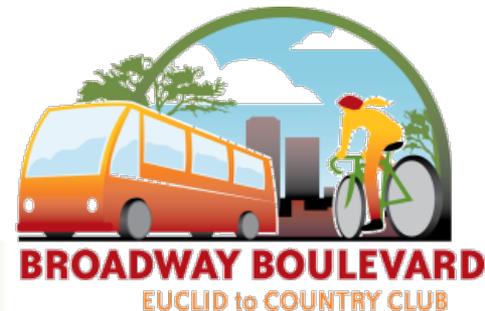
- *Rocco DiGrazia*
- *Steven Eddy*
- *Colby Henley*
- *Mary Durham-Pflibsen*

Vice Chair Nominees

- *Farhad Moghimi*
- *Mary Durham-Pflibsen*

Discuss and Approve Listening Session Draft Report

Phil Erickson, AIA, President
Community Design + Architecture



Discuss/Approve Listening Session Report

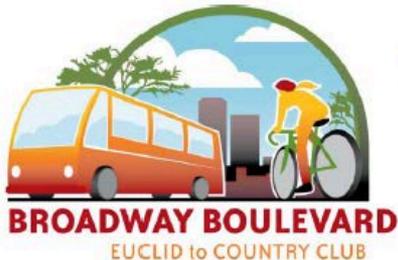
June 20,
2012

Public Listening Session Report

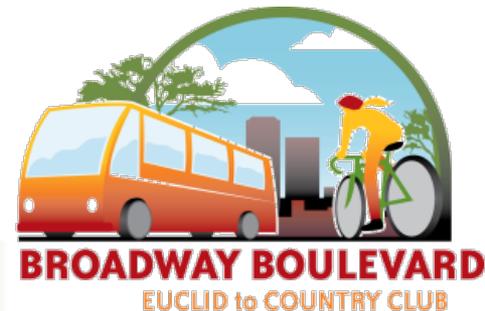


Since 8/30/2012:

- No comments received
- CTF requested changes added:
 - Page numbers
 - Revised narrative to match the themes and sub-themes included in the tables
- Cover page and design



Produced for:
Jennifer Toothaker Burdick
Tucson Department of Transportation
Project Manager

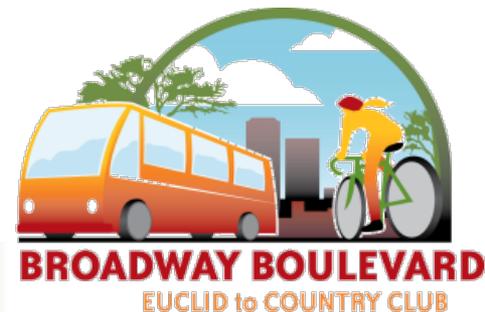


Discuss and Approve Proposed Meeting Schedule and Meeting Formats

Jenn Toothaker Burdick, Project Manager
City of Tucson Department of Transportation

Mike Johnson, P.E., R.L.S., Vice President
HDR Engineering, Inc.

Phil Erickson, AIA, President
Community Design + Architecture



Broadway Project Schedule

PLANNING & DESIGN

FINAL DESIGN

CONSTRUCTION

2012

- Formation of Citizen Task Force
- Kick-off Planning Project
- Develop Design Concepts and Roadway Features

2013

- Draft Roadway Design
- Draft Land Use Plan

2014

- Finalize Design
- Approval of Urban Design & Land Use Plan
- Roadway Construction Drawings

2015

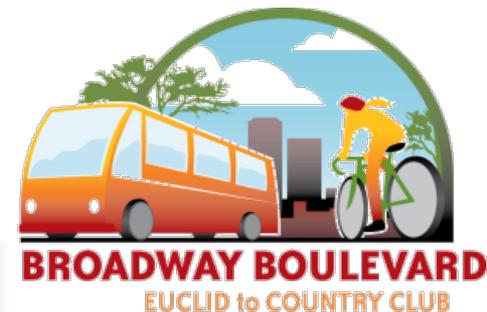
- Finalize Right-of-Way Acquisition

2016

- Begin Construction



- 18-24 months
- Monthly Citizens Task Force Meetings
- Periodic Technical Advisory Committee Meetings
- Public Meetings & Open Houses
- Regular updates to M&C, RTA Committees and Board



Overview of Current Project Approach

- Review Existing Studies, Reports, & Plans
- Discuss Issues & Alternative Approaches
- Consider Corridor Development Approach

Decision Point = Preferred Approach

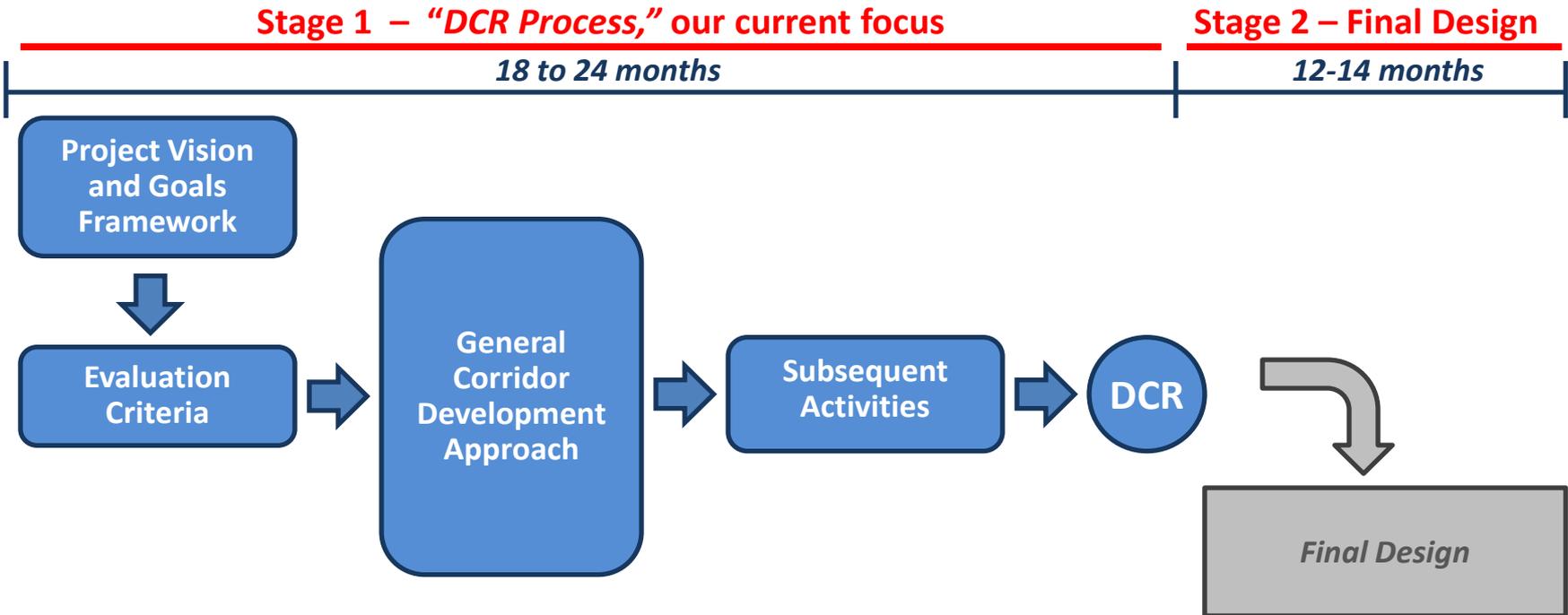
- Refine Preferred Concept; Develop Design Concept Report and Initial (15%) Plans

Now through
Summer 2013

Summer 2013
through 2014

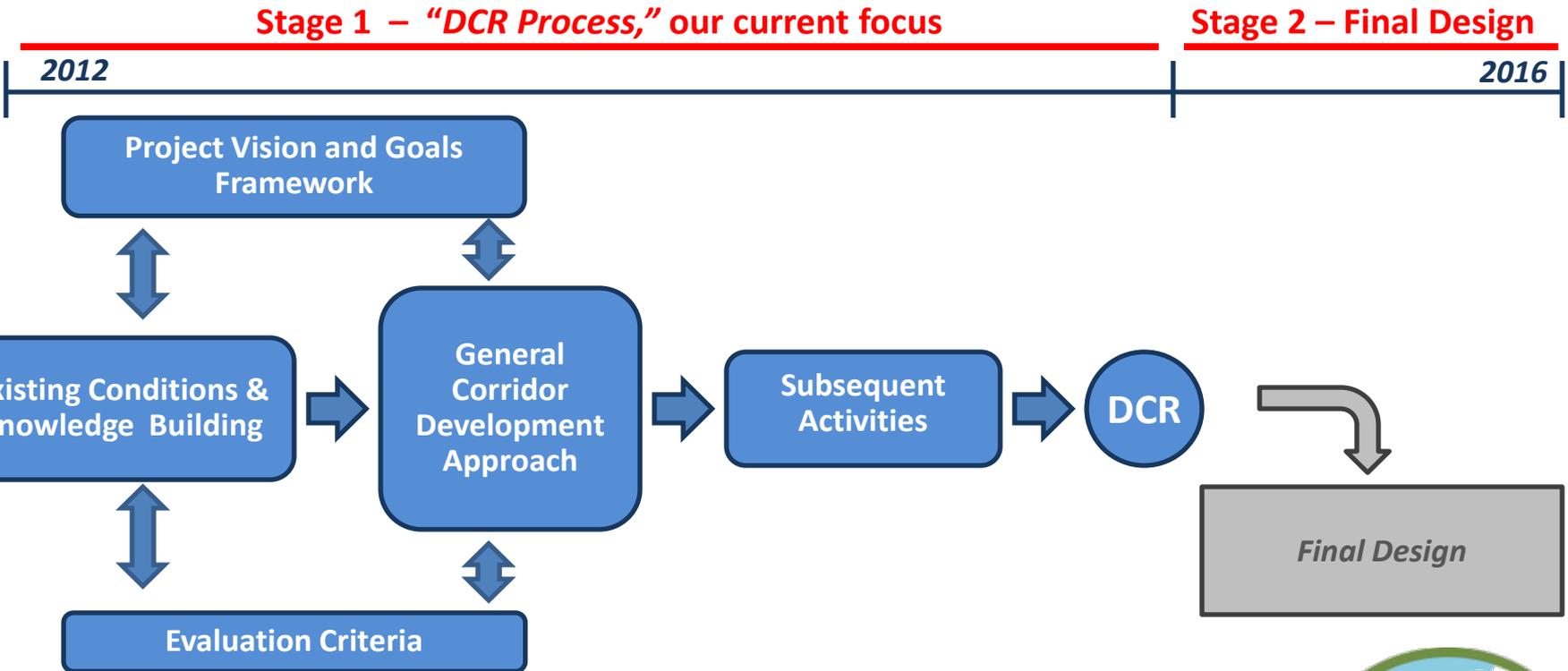
Overview of Current Project Approach

The Two Stages of the Planning and Design Process



Proposed Project Approach

The Two Stages of the Planning and Design Process



Approve Proposed Meeting Schedule and Meeting Formats

CTF is asked to:

- Approve schedule of meeting dates
- Approve using a mix of study session and action meetings into the future
- Approve the standing agenda items for study session meetings
- Approve recommended CTF meeting agendas through November 15, 2012

Approve Proposed Schedule of Dates

- Expands focus of CTF meetings to introduce street design earlier (Nov. 2012)
- Uses study sessions to keep project on schedule, while allowing time for detailed presentations/discussions
- Pushes out Public Meeting #2 to Feb. 2013 (focus is CTF's Vision & Goals Framework and project area's existing conditions/reports)



BROADWAY BOULEVARD
EUCLID to COUNTRY CLUB





Broadway Boulevard, Euclid to Country Club

Proposed CTF and Public Meeting Schedule Through June 2013*

The following schedule was approved at the August 30, 2012 CTF meeting. Changes presented for approval to the CTF are emphasized with bold or strike-through type.

<u>Meeting #</u>	<u>Date</u>
CTF Meeting #4	October 4, 2012
CTF Meeting #5	October 18, 2012
CTF Workshop #1 (Saturday morning)	October 20, 2012
CTF Meeting #6 Public Meeting #2	November 8, 2012
CTF Meeting #7	November 15, 2012
CTF Meeting #8	December 13, 2012
CTF Meeting #9	January 17, 2013
Public Meeting #2	February 7, 2013
CTF Meeting #10	February 21, 2013
CTF Meeting #11	March 21, 2013
CTF Meeting #12	April 18, 2013
CTF Meeting #13	May 2, 2013
Public Meeting #3	May 23, 2013
CTF Meeting #14	June 20, 2013

* Additional meetings and dates may be added, as needed. CTF meeting dates after June 20, 2013 will be decided at a future date in 2013.

Approve Proposed Meeting Formats

- “Study session” meetings
 - Open to the public and publicly noticed
 - Have fewer formal standing agenda items
 - Provide more time to focus on specific topics of discussion
 - Do not include CTF action items

Approve Study Session

Standing Agenda Items

- “Action” meeting standing agenda items (~60-65 mins.):
 - Call to Order / Welcome / Agenda Review* 5-10 mins.
 - Public Input Report 10 mins.
 - Call to the Audience (1st) 15 mins.
 - *CTF Presentation & Discussion Items* 115 mins.
 - Next Steps 10 mins.
 - Roundtable* 10 mins.
 - Call to the Audience (2nd)* 10 mins.
 - Adjourn
- Proposed “study session” standing agenda items (~30 mins.):
 - Call to Order / Welcome / Agenda Review* 5 mins.
 - Roundtable* 15 mins.
 - Call to the Audience (TBD on agenda)* 10 mins.
 - Adjourn

Approve Recommended Meeting Agendas through November 15, 2012

CTF Meeting #5 ("Study Session" Meeting)

Thursday, October 18, 2012

TOPIC: MULTI-MODAL TRANSPORTATION AND PERFORMANCE MEASURES

Objective: To introduce the technical transportation engineering components of the project.

Build on previous presentations on regional transportation and land use planning with presentation on pre-planning traffic analysis of Broadway, and transit planning. Discuss performance measures and how they relate to Broadway. Set context for discussions on capacity and performance improvements for Broadway. By end of meeting, Task Force should have a good understanding of transportation modes and systems, standard performance measures and indicators for different modes, and how these may apply to the project.

	<u>Presentation</u>	<u>Q&A</u>	<u>Total</u>
1. Welcome/Agenda Review	5 mins.		5 mins.
2. Presentation & Discussion of Broadway Traffic Studies and Analyses (Jim Schoen, Mike Johnson, Phil Erickson)	30 mins.	25 mins.	55 mins.
3. Transit, High Capacity Transit Study, & BRT (Carlos de Leon)	15 mins.	30 mins.	45 mins.
4. Discussion of Transportation 'Functionality' Performance Measures	15 mins.	40 mins.	55 mins.
5. Roundtable		10 mins.	10 mins.
6. 1 Call to the Audience (at beginning or end of meeting, TBD)		<u>10 mins.</u>	
	65 min.	105 mins.	180 mins.

TASK FORCE WORK AND INFORMATION FOR REVIEW BETWEEN MEETINGS:

- Distribute: Historic Buildings Inventory Report
- Distribute: Land Use, Urban Form, and Significant Structures Report

CTF Meeting #6 ("Study Session" Meeting)

Thursday, November 8, 2012

TOPIC: BUILT EXISTING CONTEXT & MULTI-MODAL STREET DESIGN SESSION

Objective: Introduce technical assessment of the project area context performed to date. To introduce the options for multi-modal street design and the impacts on right-of-way width and alignment impacts.

Introduce the land use context analysis work that has been done to date. Introduce elements of multi-modal street design, how they can be assembled into various cross sections that balance modal needs and total width of right-of-way in different ways, and how different right-of-way widths affect alignment and property acquisition options.

	<u>Presentation</u>	<u>Q&A</u>	<u>Total</u>
1. Welcome/Agenda Review	5 mins.		5 mins.
2. Results of Historic Buildings Inventory Report (Laura Vertes)	20 mins.	25 mins.	45 mins.
3. Results of Land Use, Urban Form, and Significant Structures Report (Phil Erickson, Phil Swaim & Laura Vertes)	20 mins.	25 mins.	45 mins.
<i>(CTF Meeting #6 continued)</i>			
4. Introduction to Multi-modal Street Cross Section Elements (Mike Johnson and Phil Erickson) & CTF Hands On Session	20 mins.	45 mins.	65 mins.
5. Roundtable		10 mins.	10 mins.
6. 1 Call to the Audience (at beginning or end of meeting, TBD)		<u>10 mins.</u>	
	65 min.	105 mins.	180 mins.

CTF Meeting #7 ("Action" Meeting)

Thursday, November 15, 2012

TOPIC: VISION & GOALS, PUBLIC PARTICIPATION, AND CTF ADMINISTRATIVE BUSINESS

Objective: Begin work on drafting Vision & Goals and discussions of Public Participation Plan, discuss and approve CTF by-laws, and give time for follow-up on past Study Session topics.

	<u>Presentation</u>	<u>Q&A</u>	<u>Total</u>
1. Welcome/Introductions/Agenda Review	5 mins.		5 mins.
2. Call to the Audience			15 mins.
3. Public Input Report	5 mins.	5 mins.	10 mins.
4. Intro to Public Participation Plan (Jenn T. Burdick)	10 mins.	20 mins.	30 mins.
5. Follow-up discussions and questions on Study Session topics		20 mins.	20 mins.
6. Review/Approve Proposed CTF Bylaws	5 mins.	15 mins.	20 mins.
7. Begin Drafting Vision & Goals Framework (Phil Erickson)	10 mins.	40 mins.	50 mins.
8. Next Steps	5 mins.	5 mins.	10 mins.
9. Roundtable		10 mins.	10 mins.
10. Call to the Audience (2nd)		<u>10 mins.</u>	
	40 mins.	115 mins.	180 mins.

TASK FORCE WORK AND INFORMATION FOR REVIEW BETWEEN MEETINGS:

- Distribute: Final Draft Public Participation Plan
- Informational Handout – 'Non-transportation' performance measures



BROADWAY BOULEVARD
EUCLID to COUNTRY CLUB

Vision and Goals Worksheet Review

Phil Erickson, AIA, President
Community Design + Architecture



Vision & Goals Worksheet Review

- Status Update
 - Have received **6** of 13 CTF Worksheets
 - Sent out example of Grant Road Vision Statement and Guiding Principles
 - CTF Meeting/Study Session approach has moved continued work of Vision & Goals to November 15th “Action” Meeting – more time for CTF to draft worksheet responses

Examples of CTF Feedback

Successfully manage and negotiate impending forces of change and turns these challenges into improvements to the quality of life.

think as "destination"
as opposed to corridor.

- Turn Broadway into a beautiful street (1)
- Change "All of it!" [could mean either the planned/potential improvements should be changed c that everything about existing condition should change] (1)
- "I don't want to change anything." (1)

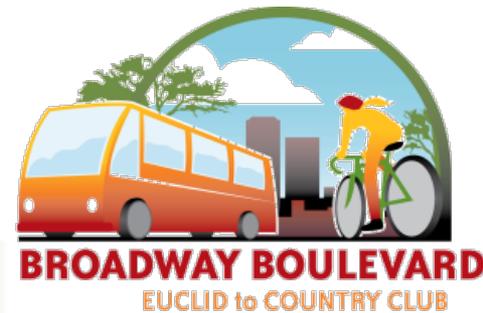
Preservation Goals

Recognize distinct neighborhoods and districts in the Project Area.

AIM TO LINK N'S SIDES OF STREET, RATHER THAN DIVIDE.

Broadway Boulevard Citizens Task Force — Vision and Goals Concepts Brainstorming Worksheet

Concepts Derived from Area & Neighborhood Plans	CTF Member Goals Notes and Brainstorm Concepts	Listening Session Input
<ul style="list-style-type: none"> Complete and tie together the multimodal transportation networks that run through the planning area. Improve quality multi-modal access to the UofA especially across Broadway. 	<ul style="list-style-type: none"> Provide affordable and attractive alternate mode choices Broadway should be the priority transit corridor in the city Maintain long-established connections between neighborhoods on both sides of Broadway and between residents and businesses. Prevent Broadway from becoming a barrier between north & south communities Consider Bike Boulevards in adjacent neighborhoods (9th Street/Arroyo Chico) as component of Broadway project 	<ul style="list-style-type: none"> More pedestrian friendly (17) More bike friendly (5) Enhance pedestrian crossings and utilization of HAWK crossings and increase pedestrian crossing times (3) Greater connectivity across Broadway and the entire area (3) Better overall safety, including pedestrian safety (3) Separate bikes and buses to avoid conflicts (1) Provide bus shelters with information on bus schedules/next bus, and shade trees (1) Achieve different types of transit including bus (1) Create a state of the art street that preserves existing businesses and character (1) Provide bicycle paths off of Broadway (1) HAWK lights for seniors and children for pedestrian protection (1) 6 lanes = less safety for bicycles (1) Won't get more than Bus Rapid Transit for transit improvements (1)
<ul style="list-style-type: none"> Ensure viability of properties that are impacted by the improvements to Broadway. 	<ul style="list-style-type: none"> Provide certainty to businesses so they can make investment/improvement decisions Façade program modeled on successful downtown effort Encourage formation of historic business district, bicycle-friendly business district or similar 	<ul style="list-style-type: none"> Loss of property value; who will buy property in the future?; blight (5) Tax incentives for businesses to preserve or enhance their buildings' facades like in downtown and Main Gate areas (1) Vacancies from loss of business activity (1)
<ul style="list-style-type: none"> Enhance physical access between the UofA, Fourth Avenue, and Downtown Tucson while maintaining or reducing volumes of auto traffic. 	<ul style="list-style-type: none"> Provide safe crossings and connections to existing bike/ped amenities Improve way-finding signs for all modes to prominent destinations 	<ul style="list-style-type: none"> Improve efficiency of traffic flow, better signal coordination (2)



Examples of CTF Feedback

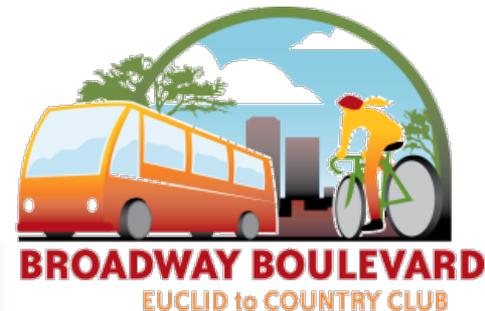
- Paraphrasing some feedback—
 - Successfully manage forces for change
 - Create a **Destination** not a **Corridor**.
 - Design alignment and cross section to **balance other goals while minimizing impacts to valued buildings**.
 - Preserve unique diversity and character
 - Create a **shared identity through landscape** and **variety through unique architecture**
 - Give a **facelift to remaining buildings**
 - **Identify unique character and capitalize on it** – historic and unique buildings, business clusters, walking & cycling...

Examples of CTF Feedback

- Paraphrasing some feedback—
 - Transportation Balancing and Priorities
 - Seek to **balance all modes** while **considering modal priorities**
 - Define and provide **transit priority**
 - Resolve regional/through vehicular function with other modes
 - Process
 - Undertake **more outreach and listening sessions – go to the community!**
 - Data Analysis and Creating Confidence
 - Base decisions on **deeper analysis**, minimize **subjectivity**.
 - Use **sound analysis** to inform **decisions on modal priorities**.

Vision & Goals Worksheet Review

- Discussion
- Provide your “final” worksheets by
Monday, October 22nd



2nd Call to the Audience

10 minutes

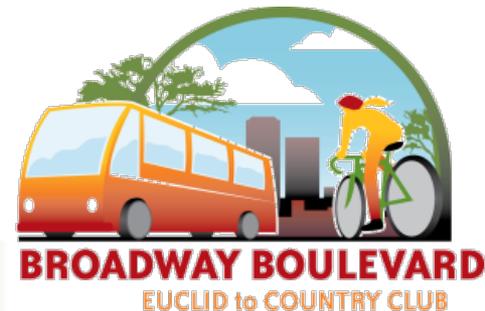
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- CTF members can ask project team to review an item

CTF Roundtable

Nanci Beizer

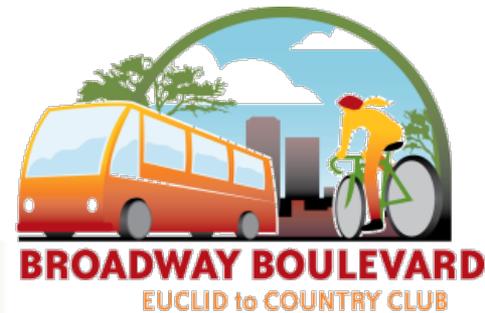
- Each CTF member gets a chance to share
- Feel free to share anything you want
- Feel free to ask any questions you want answered by staff



Next Steps

Nanci Beizer

- Next CTF Meeting: **Thursday, 10/18/2012**
5:30-8:30 p.m., Child & Family Resources
- Proposed Agenda:
 - Welcome / Agenda Review
 - Process for Defining Functionality for Broadway Project
 - Presentation & Discussion of Broadway Traffic Studies & Analyses
 - Transit, High Capacity, & BRT
 - Discussion of Transportation ‘Functionality’ Performance Measures
 - Roundtable
 - Call to the Audience



Thank You for Coming – Please Stay in Touch!

Broadway: Euclid to Country Club

Web: www.tucsonaz.gov/broadway

Email: broadway@tucsonaz.gov

Info Line: 520.622.0815

RTA Plan

www.rtamobility.com

