

Country Glenn Neighborhood Association Charter

This association is formed to provide open channels of communication for the residents of COUNTRY GLENN Neighborhood Association in order that they may make informed decisions on issues which affect the quality of life including the safety and security in this urban neighborhood.

Article 1. Name and boundaries

The name shall be Country Glenn Neighborhood Association. It shall encompass the area bounded on the South by Grant Road, on the East by Country Club Road, on the North by Glenn Street and on the West by Tucson Boulevard, with the following area, now called Loretta Heights, excluded: (north boundary) Loretta Drive (south side) north to 2513/2525 N. Country Club Road; (east boundary) Country Club, Silver Street to Grant Road (north side); (west boundary) Treat Ave. 2468 to Grant Road; (south boundary) Grant Road (north side) Treat to Country Club.

Article 2. Purposes

The purposes of Country Glenn Neighborhood Association are to provide a forum and a vehicle by which the neighborhood's residents and other members may address the following issues:

1. Neighborhood Character: To preserve and enhance the enduring qualities of the neighborhood and the quality of life of its residents.
2. Social Environment: To encourage a sense of neighborliness and foster a sense of community, both within the neighborhood and between the neighborhood and the larger Tucson community.
3. Status of the Neighborhood as a Civic Stakeholder: To facilitate communications between the neighborhood and local government, and to provide a means by which the neighborhood's concerns are addressed by civic leaders and public entities.

Article 3. Organizational Structure

Membership qualifications, officers, and committees of the association and the selection and duties thereof shall be defined in the bylaws.

Article 4. Meetings

There shall be an annual meeting and such other meetings as deemed necessary to conduct the business of the association.

Article 5. Term of Charter

Upon approval, this charter shall remain in effect until revoked or amended by a majority of the voting members at a meeting called for that purpose.

Article 6. Dissolution of Association

This association may be dissolved by a super majority (2/3) of the voting members present at a meeting called for that purpose. Any assets of the association may be transferred to a successor organization or such other non-profit organization as designated by the voting members at the time of dissolution.

Approved: March 16, 2017

Country Glenn Neighborhood Association Bylaws

Article 1. Membership

1. The membership of this Association shall be residents, property owners, places of worship, and businesses within the neighborhood.
2. A Voting Member shall be a household (up to two adult votes per household, age 18 and over), property owner (maximum of two votes), place of worship (one vote per place of worship), or business (one vote per business), within the boundaries of the neighborhood. No individual may have more than one vote, regardless of the number of properties that he/she may represent. No proxy votes are allowed.
3. The Voting Members shall determine dues.
4. Meeting attendance shall not be denied on the basis of view or opinions contrary to the goals and purposes of the Association or payment of dues.

Article 2. Board of Directors and Officers

The Association shall elect a Board of Directors to manage the affairs of the Association. Members of the Board of Directors are elected to two-year terms. The term of office shall begin at the close of the Annual Meeting designated for Board of Directors elections. The Board of Directors of this Association shall include a minimum of 5 and a maximum of 7 members: a President, a Vice President, a Secretary, a Treasurer and three Members at Large. Officers shall be limited to 2 consecutive terms in the same office.

1. The President shall call and preside at all meetings, shall act for and on behalf of the membership of the Association. The President shall also act as official spokesperson for the Association, unless the Board of Directors designates someone other than the President.
2. The Vice President shall, in the absence of the President, assume all of the duties of that office and shall be responsible for publicity and notification of meetings of the Association. The Vice President shall also be responsible for communication with and recruitment of Block Captains.
3. The Secretary shall keep a permanent record of all formal meetings and all legal documents and legal transactions of the Association. The Secretary shall transcribe the minutes of each meeting and shall maintain a file copy. The Secretary shall maintain a roster of the neighborhood association, based on attendance at neighborhood association meetings.
4. The Treasurer shall keep all financial receipts and a permanent record of all financial business of the Association. An up-to-date financial report shall be submitted at each meeting.

Article 3. Committees and Block Captains

1. The Board of Directors shall have the power to appoint committees as necessary to implement the purposes of the Charter.
2. At least one member of the Board of Directors shall be an ex officio member of all committees.
3. There shall also be an appropriate number of Block Captains. Such Block Captains shall be designated by their block or street. The Block Captains' duties shall be to encourage participation in the Association by residents, property owners, places of worship, and businesses within their areas and to gather and disseminate information critical to the implementation of the purposes of the charter.

Article 4. Meetings

1. An Annual Meeting shall be held at a time and place designated by the Board of Directors for the purpose of electing the Board of Directors. The meeting shall be held between Sept. 15 and Nov. 1.

2. The Voting Members present shall constitute a quorum at a duly noticed meeting.
3. At least a 7 calendar day notice shall be provided in advance of an Association meeting. Every effort will be made to notify all interested parties and members of the Association of the upcoming meetings either by direct mailing, pamphlets, newsletters, electronic means, flyers or announcements at regularly scheduled meetings. Direct mail must be used to notify for Annual Meetings.
4. All meetings shall be open to any interested persons.
5. Simple Majority of voting members at a duly noticed meeting may call for a special meeting.

Article 5. Nominations, Elections

1. Nominations for Board of Directors shall be made from the floor at the meeting preceding an Annual Meeting and election.
2. Election of Board of Directors shall be held at the Annual Meeting, terms to begin at the close of each Annual Meeting.
3. Within 7 days of the installation of the Board of Directors whose terms begin at the close of the annual meeting, all documents, records, and any materials pertaining to the duties of the offices as designated in the Bylaws which are in the possession of the outgoing officers shall be submitted to their successors.
4. Any vacancy occurring during the terms of any Board of Directors shall be filled by appointment by the Board of Directors.
5. Any Board of Directors may be removed from office by a majority vote of a quorum of Voting Members at a duly noticed Association meeting.

Article 6. Fiscal Responsibility

1. Expenditure of funds of the Association may not be made without the signatures of the Treasurer and the President or Vice President.
2. Financial records and funds of the Association shall be audited at least once a year by the board of directors.

Article 7. Amendment of Bylaws

1. These Bylaws may be amended by a majority vote of a quorum of Voting Members at a duly noticed Association meeting.
2. Proposed amendments to the Bylaws shall be sent to all Voting Members at least 7 calendar days in advance of the meeting where action is to be taken.

Article 8. General

1. The rules in the current edition of Robert's Rules of Order shall govern the Association, Board of Directors, and all committees in all cases to which they apply and do not conflict with the specific provisions of the Charter and Bylaws or any special rules that the Association may adopt.
2. If any part of the Charter or Bylaws or the application thereof is hereafter held invalid or unenforceable, the remainder shall not be affected thereby, and only the affected portions shall be deemed invalid.
3. No member of the Board of Directors, Block Captain, representative, spokesperson, or member shall have any financial liability for the Association.

President:

Vice President:

Secretary: