# FTA DBE PROGRAM PLAN FFYs 2024-2026



City of Tucson Business Enterprise Compliance Program

August 1, 2023

# **TABLE OF CONTENTS**

Introduction	
City of Tucson Po	licy Statement
Subpart A -	General
Subpart B -	Administrative Requirements for DBE Programs for Federally-Assisted Contracting
Subpart C -	Goals, Good Faith Efforts, and Counting
Subpart D & E -	<b>Certification Standards &amp; Procedures</b>
Subpart F -	<b>Compliance and Enforcement</b>
Appendices	
Appendix A	Public Outreach & Participation
Appendix B	Proof of Public Notification
Appendix C	Public Outreach & Participation Information
Appendix D Appendix E	Organization Chart City of Tucson Procurement Operational Policy, Prompt Payment Procedures
Appendix F	FTA DBE Triennial Goal FFYs 2024-2026
Appendix G	<b>City of Tucson Procurement Operational Policy, Modifications of a DBE</b>
Appendix H	City of Tucson Good Faith Efforts Form
Appendix I	Questions and Answers
Appendix J	Email, Delivery and Read Receipt Acknowledgement of
	Receipt of Plan & Goal

## **INTRODUCTION**

The City of Tucson Business Enterprise Compliance Program (BECP) submits this Disadvantaged Business Enterprise (DBE) Program Plan to the United States Department of Transportation (DOT), acting through the Federal Transit Administration (FTA) in accordance with 49 CFR Part 26, as amended.

The DBE Program described herein is designed by the City of Tucson to satisfy the DBE regulations codified at 49 CFR Part 26, as amended.

## GOAL ADVERTISEMENT AND PUBLIC PARTICIPATION 49 CFR PART 26.45(g)(1)(2)

The City of Tucson submits its overall goal to DOT on August 1st of every third year as required. The City will begin using its overall goal on October 1st of each year, unless other instructions are received from DOT. The City of Tucson was placed on a 3-year cycle effective August 1, 2011.

## **PUBLIC COMMENT AND INPUT**

In accordance with goal-setting and public participation regulatory requirements, the City of Tucson conducted the following activities to facilitate and encourage public participation in the overall DBE goal-setting process.

\*\* Hosted three (3) virtual public participation meeting on July 20, 2023, July 24, 2023 and July 26, 2023. (See Appendix A for the virtual meeting attendance and Q&A reports). Attendees were provided an overview of the City of Tucson's proposed DBE program, goal-setting methodology and proposed DBE plan for FFY 2024-2026. The following virtual public meetings were held to allow for discussion and stakeholder group and citizen input on the DBE Plan and Goal Proposal for Federal Fiscal Years (FFYs) 2024-2026.

Thursday, July 20, 2023 9 am – 10 am

There were four (4) attendees representing Jupiter Logix, Ashton Construction and Keystone Masonry. No questions or comments were received about the proposed DBE Plan & Goal. This meeting was recorded and posted to the webpage at https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise

Monday, July 24, 2023 2 pm – 3 pm There were no attendees at this meeting. Wednesday, July 26, 2023 10 am – 11 am There were no attendees at this meeting.

Notification of the meetings was published on Page 1 of the Draft FTA DBE Plan & Goal document and on the City of Tucson's Department of Procurement, SBE/DBE webpage at <a href="https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise">https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise">https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</a> (See Appendix B).

No comments, questions or inquiries were received regarding the proposed DBE Plan & Goal. If the City receives comments, questions or inquiries by September 1, 2023, the City shall amend this document and upload a revised version to TRAMs.

\* The FTA DBE Plan & Goal Proposal for FFY 2024-2026 was advertised in a public format on the City of Tucson's Department of Procurement's website (See Appendix B). The public notice advertised of the 45-day comment period with instructions on how and where to submit comments and/or questions. Comments and questions were sent to the Contract Administration Manager at <u>Lloyd.Windle@tucsonaz.gov</u> and emails auto-populated to a folder designated solely for this purpose.

# No comments, questions or inquiries were received regarding the proposed DBE Plan & Goal. If the City receives comments, questions or inquiries by September 1, 2023, the City shall amend this document and upload a revised version to TRAMs.

- \* Notification of the public participation meetings and the Draft FTA DBE Plan & Goal Proposal were emailed to the following stakeholder groups. The stakeholder groups also received a phone call notification. (See Appendix C).
  - City's SBE/DBE database
  - Arizona Construction Trades
  - Arizona Transportation Builders Association
  - Arizona Small Business Association
  - AZSBDC Pima Community College
  - Tucson Hispanic Chamber of Commerce
  - YWCA, Women's Business Owners
  - Minority and Small Business Alliance of Southern Arizona & Southern AZ Minority Enterprise Development
  - Arizona Builders Alliance

The City requested delivery and read receipt notifications from each stakeholder group for the proposed DBE Plan & Goal. (See Appendix J). The City did not receive an invitation from any of the stakeholder groups to present and discuss the proposed DBE Plan & Goal. The City did not receive questions or comments. (See Appendix I). If the City receives comments, questions or inquiries by September 1, 2023, the City shall amend this document and upload a revised version to TRAMs

## **POLICY STATEMENT**

August 1, 2023

City of Tucson Policy Statement

U.S. Department of Transportation DBE Diversity Program for Contracts

The City of Tucson has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The City of Tucson has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, the City of Tucson has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of the City of Tucson to ensure that DBE's, as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy:

- 1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
- 2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
- 3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
- 4. To ensure that only firms that fully meet 49 CFR 26 eligibility standards are permitted to participate as DBEs;
- 5. To help remove barriers to the participation of DBEs in DOT-assisted contracts;
- 6. To assist the development of firms that can compete successfully in the market place outside the DBE Program.

Angele Ozoemelam, Director of the Business Services Department has been designated as the DBE Liaison Officer. In that capacity, Ms. Ozoemelam is responsible for implementing all aspects of the DBE Program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the City of Tucson in its financial assistance agreements with the Department of Transportation. The Procurement Division is also responsible for implementation of the City of Tucson's Small Business Enterprise (SBE) Program and certifies economically disadvantaged business for participation in the City SBE Program.

The City of Tucson has disseminated this policy statement to Mayor & Council, to all City Department Directors and the Department of Transportation & Mobility (DTM) staff. The City subrecipients, Sun Tran, Sun Link and Van Tran, have received a copy with instructions for organizational distribution. This statement has also been distributed to DBE and non-DBE business communities that perform work for the City on DOT-assisted contracts. This policy statement and the DBE Program Plan has been incorporated into the City of Tucson's FTA Procedures Manual. A copy of this policy statement is posted on the Procurement Division website at

https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise Scroll to Related Information section to view.

The complete DBE Program and the overall annual goal analysis are available for review on the webpage listed above and at:

City of Tucson Procurement Division 255 W. Alameda, 6<sup>th</sup> Floor - East Tucson, Arizona 85701

If you have any question or would like further information regarding this Program, please contact Angele Ozoemelam, Director of Business Services Department at 520-837-4384, by fax at 520-791-4735 or by email at <u>Angele.Ozoemelam@tucsonaz.gov</u>

Michael J. Ortega, P.E. City Manager

## SUBPART A GENERAL

#### A. <u>Objectives</u> (Section 26.1)

It is the policy of the City of Tucson to ensure that DBE's, as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy:

- 1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
- 2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
- 3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
- 4. To ensure that only firms that fully meet 49 CFR 26 eligibility standards are permitted to participate as DBEs;
- 5. To help remove barriers to the participation of DBEs in DOT-assisted contracts;
- 6. To assist the development of firms that can compete successfully in the marketplace outside the DBE Program.

#### B. <u>Applicability</u> (Section 26.3)

The City of Tucson is the recipient of federal financial assistance from the Federal Transit Administration (FTA) of the U.S. Department of Transportation (DOT) and has established a Business Enterprise Compliance Program (BECP) for Contracts in accordance with regulations of the DOT 49 CFR 26, which is incorporated herein by this reference. The DBE Program outlined herein applies to all City and subrecipient contracts that are funded, in whole or in part, with FTA financial assistance. In the event of any conflicts or inconsistencies between the 49 CFR 26 and this DBE Program with respect to DOT-assisted contracts, 49 CFR 26 shall prevail.

#### C. <u>Definitions</u> (Section 26.5)

The City of Tucson uses the definitions contained in Part 26, Section 26.5, for this program, as follows:

Affiliation has the same meaning the term has in the Small Business Administration (SBA) regulations, 13 CFR part 121.

(1) Except as otherwise provided in 13 CFR part 121, concerns are affiliates of each other when, either directly or indirectly:

(i) One concern controls or has the power to control the other; or

(ii) A third party or parties controls or has the power to control both; or

(iii) An identity of interest between or among parties exists such that affiliation may be found.

(2) In determining whether affiliation exists, it is necessary to consider all appropriate factors, including common ownership, common management, and contractual relationships. Affiliates must be considered together in determining whether a concern meets small business size criteria and the statutory cap on the participation of firms in the DBE program.

*Alaska Native* means a citizen of the United States who is a person of one-fourth degree or more Alaskan Indian (including Tsimshian Indians not enrolled in the Metlaktla Indian Community), Eskimo, or Aleut blood, or a combination of those bloodlines. The term includes, in the absence of proof of a minimum blood quantum, any citizen whom a Native village or Native group regards as an Alaska Native if their father or mother is regarded as an Alaska Native.

*Alaska Native Corporation* (ANC) means any Regional Corporation, Village Corporation, Urban Corporation, or Group Corporation organized under the laws of the State of Alaska in accordance with the Alaska Native Claims Settlement Act, as amended (43 U.S.C. 1601, *et seq.*).

*Assets* mean all the property of a person available for paying debts or for distribution, including one's respective share of jointly held assets. This includes, but is not limited to, cash on hand and in banks, savings accounts, IRA or other retirement accounts, accounts receivable, life insurance, stocks and bonds, real estate, and personal property.

*Business, business concern or business enterprise* means an entity organized for profit with a place of business located in the United States, and which operates primarily within the United States or which makes a significant contribution to the United States economy through payment of taxes or use of American products, materials, or labor.

Compliance means that a recipient has correctly implemented the requirements of this part.

*Contingent Liability* means a liability that depends on the occurrence of a future and uncertain event. This includes, but is not limited to, guaranty for debts owed by the applicant concern, legal claims and judgments, and provisions for federal income tax.

*Contract* means a legally binding relationship obligating a seller to furnish supplies or services (including, but not limited to, construction and professional services) and the buyer to pay for them. For purposes of this part, a lease is considered to be a contract.

*Contractor* means one who participates, through a contract or subcontract (at any tier), in a DOT-assisted highway, transit, or airport program.

*Days* mean calendar days. In computing any period of time described in this part, the day from which the period begins to run is not counted, and when the last day of the period is a Saturday, Sunday, or Federal holiday, the period extends to the next day that is not a Saturday, Sunday, or Federal holiday. Similarly, in circumstances where the recipient's offices are closed for all or part of the last day, the period extends to the next day on which the agency is open.

*Department* or *DOT* means the U.S. Department of Transportation, including the Office of the Secretary, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA).

Disadvantaged Business Enterprise or DBE means a for-profit small business concern-

(1) Which is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more such individuals; and

(2) Whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.

*DOT-assisted contract* means any contract between a recipient and a contractor (at any tier) funded in whole or in part with DOT financial assistance, including letters of credit or loan guarantees, except a contract solely for the purchase of land.

*Good faith efforts* (GFE) means efforts to achieve a DBE goal or other requirement of this part which, by their scope, intensity, and appropriateness to the objective, can reasonably be expected to fulfill the program requirement.

*Home state* means the state in which a DBE firm or applicant for DBE certification maintains its principal place of business.

*Immediate family member* means father, mother, husband, wife, son, daughter, brother, sister, grandfather, grandmother, father-in-law, mother-in-law, sister-in-law, brother-in-law, and domestic partner and civil unions recognized under State law.

*Indian tribe* means any Indian tribe, band, nation, or other organized group or community of Indians, including any ANC, which is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians, or is recognized as such by the State in which the tribe, band, nation, group, or community resides. See definition of "tribally-owned concern" in this section.

*Joint venture* means an association of a DBE firm and one or more other firms to carry out a single, forprofit business enterprise, for which the parties combine their property, capital, efforts, skills and knowledge, and in which the DBE is responsible for a distinct, clearly defined portion of the work of the contract and whose share in the capital contribution, control, management, risks, and profits of the joint venture are commensurate with its ownership interest.

*Liabilities* mean financial or pecuniary obligations. This includes, but is not limited to, accounts payable, notes payable to bank or others, installment accounts, mortgages on real estate, and unpaid taxes.

*Native Hawaiian* means any individual whose ancestors were natives, prior to 1778, of the area which now comprises the State of Hawaii.

*Native Hawaiian Organization* means any community service organization serving Native Hawaiians in the State of Hawaii which is a not-for-profit organization chartered by the State of Hawaii, is controlled by Native Hawaiians, and whose business activities will principally benefit such Native Hawaiians.

Noncompliance means that a recipient has not correctly implemented the requirements of this part.

*Operating Administration* or *OA* means any of the following parts of DOT: the Federal Aviation Administration (FAA), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA). The "Administrator" of an operating administration includes his or her designees.

*Personal net worth* means the net value of the assets of an individual remaining after total liabilities are deducted. An individual's personal net worth does not include: The individual's ownership interest in an applicant or participating DBE firm; or the individual's equity in his or her primary place of residence. An individual's personal net worth includes only his or her own share of assets held jointly or as community property with the individual's spouse.

*Primary industry classification* means the most current North American Industry Classification System (NAICS) designation which best describes the primary business of a firm. The NAICS is described in the North American Industry Classification Manual—United States, which is available on the Internet at the U.S. Census Bureau Web site: <u>http://www.census.gov/naics</u>.

*Primary recipient* means a recipient which receives DOT financial assistance and passes some or all of it on to another recipient.

*Principal place of business* means the business location where the individuals who manage the firm's day-to-day operations spend most working hours. If the offices from which management is directed and where the business records are kept are in different locations, the recipient will determine the principal place of business.

*Program* means any undertaking on a recipient's part to use DOT financial assistance, authorized by the laws to which this part applies.

*Race-conscious* measure or program is one that is focused specifically on assisting only DBEs, including women-owned DBEs.

*Race-neutral* measure or program is one that is, or can be, used to assist all small businesses. For the purposes of this part, *race-neutral* includes gender-neutrality.

*Recipient* is any entity, public or private, to which DOT financial assistance is extended, whether directly or through another recipient, through the programs of the FAA, FHWA, or FTA, or who has applied for such assistance.

Secretary means the U.S. Secretary of Transportation or his/her designee.

*Set-aside* means a contracting practice restricting eligibility for the competitive award of a contract solely to DBE firms.

Small Business Administration or SBA means the United States Small Business Administration.

*SBA certified firm* refers to firms that have a current, valid certification from or recognized by the SBA under the 8(a) BD or SDB programs.

*Small business concern* means, with respect to firms seeking to participate as DBEs in DOT-assisted contracts, a small business concern as defined pursuant to section 3 of the Small Business Act and Small Business Administration regulations implementing it (13 CFR part 121) that also does not exceed the cap on average annual gross receipts specified in §26.65(b).

Socially and economically disadvantaged individual means any individual who is a citizen (or lawfully admitted permanent resident) of the United States and who has been subjected to racial or ethnic prejudice or cultural bias within American society because of his or her identity as a members of groups and without

regard to his or her individual qualities. The social disadvantage must stem from circumstances beyond the individual's control.

(1) Any individual who is a recipient finds to be a socially and economically disadvantaged individual on a case-by-case basis. An individual must demonstrate that he or she has held himself or herself out, as a member of a designated group if you require it.

(2) Any individual in the following groups, members of which are rebuttably presumed to be socially and economically disadvantaged:

(i) "Black Americans," which includes persons having origins in any of the Black racial groups of Africa;

(ii) "Hispanic Americans," which includes persons of Mexican, Puerto Rican, Cuban, Dominican, Central or South American, or other Spanish or Portuguese culture or origin, regardless of race;

(iii) "Native Americans," which includes persons who are enrolled members of a federally or State recognized Indian tribe, Alaska Natives, or Native Hawaiians;

(iv) "Asian-Pacific Americans," which includes persons whose origins are from Japan, China, Taiwan, Korea, Burma (Myanmar), Vietnam, Laos, Cambodia (Kampuchea), Thailand, Malaysia, Indonesia, the Philippines, Brunei, Samoa, Guam, the U.S. Trust Territories of the Pacific Islands (Republic of Palau), Republic of the Northern Marianas Islands, Samoa, Macao, Fiji, Tonga, Kirbati, Tuvalu, Nauru, Federated States of Micronesia, or Hong Kong;

(v) "Subcontinent Asian Americans," which includes persons whose origins are from India, Pakistan, Bangladesh, Bhutan, the Maldives Islands, Nepal or Sri Lanka;

(vi) Women;

(vii) Any additional groups whose members are designated as socially and economically disadvantaged by the SBA, at such time as the SBA designation becomes effective.

(3) Being born in a particular country does not, standing alone, mean that a person is necessarily a member of one of the groups listed in this definition.

*Spouse* means a married person, including a person in a domestic partnership or a civil union recognized under State law.

*Transit vehicle manufacturer* means any manufacturer whose primary business purpose is to manufacture vehicles specifically built for public mass transportation. Such vehicles include, but are not limited to: Buses, rail cars, trolleys, ferries, and vehicles manufactured specifically for paratransit purposes. Producers of vehicles that receive post-production alterations or retrofitting to be used for public transportation purposes (e.g., so-called cutaway vehicles, vans customized for service to people with disabilities) are also considered transit vehicle manufacturers. Businesses that manufacture mass-produce or distribute vehicles solely for personal use and for sale "off the lot" are not considered transit vehicle manufacturers.

*Tribally-owned concern* means any concern at least 51 percent owned by an Indian tribe as defined in this section

*You* refers to a recipient, unless a statement in the text of this part of the context requires otherwise (i.e., 'You must do XYZ' means that recipients must do XYZ).

#### D. <u>Nondiscrimination</u> (Section 26.7)

The City of Tucson will not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR 26 on the basis of race, color, sex, or national origin.

In administering the BECP, the City of Tucson will not, directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE Program with respect to individuals of a particular race, color, sex, or national origin.

#### E. <u>Record Keeping Requirements</u> (Section 26.11)

The City of Tucson will report DBE participation on a semi-annual basis utilizing the B2G Contract Compliance Module. These reports will be submitted June 1 and December 1 and will reflect actual payments made to DBEs on federal DOT-assisted contracts. These reports will be on the federal share only.

#### F. <u>Bidder's List</u> (Section 26.11 (c))

The City of Tucson will create a bidders list, consisting of information about all DBE and non-DBE firms that bid or quote on federal DOT-assisted contracts. The purpose of this requirement is to allow use of the bidder's list approach to calculating overall goals.

The City of Tucson will collect the bidder's list information in the following ways:

- 1. A contract clause will be included in all solicitations requiring the prime contractors to report the required bidder's list information to the City of Tucson for all firms who quote to them as a subcontractor.
- 2. The City of Tucson will require all prime contractors submitting on federally-DOT assisted projects to submit the following information about the prime contractor and all subcontractors who provided a bid, proposal or quote to the prime contractor:
  - a. Firm's name
  - b. Firm's address
  - c. Firm's status as a DBE or non-DBE
  - d. The age of the firm
  - e. The annual gross receipts of the firm
  - f. Description of work to be performed or type of materials/supplies to be furnished on the contract
  - g. Dollar amount of that prime or subcontract.

In addition, the BECP maintains a registered vendor list as an additional source for vendor availability purposes.

#### G. <u>Assurances</u> (Section 26.13)

The City of Tucson has signed the following assurances, applicable to all federal DOT-assisted contracts and their administration:

Section 26.13 (a): The City of Tucson shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE Program or the requirements of 49 CFR 26. The recipient shall take all necessary and reasonable steps under 49 CFR 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE Program, as required by 49 CFR 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the City of Tucson of its failure to carry out its approved program, the DOT may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

Section 26.13 (b): The City of Tucson will ensure that the following clause will be included in every federal DOT-assisted contract and subcontract. The prime contractor will provide assurance that the following clause is included in each subcontract:

The contractor, sub-recipient, or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

If BECP determines a subcontract does not include the appropriate clause, BECP will reject the subcontract agreement and require the Prime to include clause in their subcontract agreement in order for the subcontractor to be approved on the project.

#### H. Exemptions or Waivers (Section 26.15)

The City of Tucson understands that exemption or waiver may be requested and would follow the requirements outlined in Section 26.15.

## SUBPART B ADMINISTRATIVE REQUIREMENTS

### A. <u>DBE Program Updates</u> (Section 26.21)

The City of Tucson is a recipient of \$250,000 or more in FTA planning capital, and or operating assistance in a federal fiscal year, we will continue to carry out this DBE program until all funds from federal DOT financial assistance have been expended. The City will provide to the FTA updates representing significant changes in the program.

#### B. <u>Policy Statement</u> (Section 26.23)

The Tucson City Manager has signed and the policy statement has been disseminated to Mayor and Council, all City department directors and the Transportation and Mobility Department staff expressing the commitment of the City of Tucson to the DBE Program as required by Section 26.23. The City subrecipients, Sun Tran, Sun Link and Sun Van, have received a copy with instructions for organizational distribution. This statement has also been distributed to DBE and non-DBE business communities that perform work for the City on DOT-assisted contracts. A copy of this policy statement is posted on the Department of Procurement website at <a href="https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise">https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</a>

#### C. <u>DBE Liaison Officer (DBELO)</u> (Section 26.25)

The City of Tucson has designated Angele Ozoemelam, Director of the City of Tucson Business Services Department, as its DBE Liaison Officer (DBELO):

Angele Ozoemelam, Director City of Tucson Business Services Department 255 W. Alameda, 4<sup>th</sup> Floor East Tucson, Arizona 85701 Phone: (520) 837-4384 Fax: (520) 791-4735 Angele.Ozoemelam@tucsonaz.gov

Ms. Ozoemelam has been appointed by and has direct, independent access to the City Manager, Michael Ortega, concerning DBE Program matters. The City of Tucson Organizational Chart can be found in Appendix D.

In this capacity, Ms. Ozoemelam, along with assigned staff members, is responsible for implementing <u>all</u> aspects of the DBE Diversity Program and ensuring that the City of Tucson complies with all provisions of 49 CFR 26.

The DBE Liaison Officer is responsible for developing, implementing, and monitoring the DBE Program. The DBE and SBE program employ 3-1/3 full time employees, who directly report to the City of Tucson Business Services Director.

The employees of the DBE Program include a Contract Administration Manager, two (2) Business Enterprise and Compliance Specialists (BECS) and a Administrative Assistant (AA). The DBE Program encompasses approximately 35% of the Contract Administration Manager's time and this position is responsible for DBE program oversight and management. The BECS are responsible full time for DBE certification, goal setting, pre-bid meetings, pre-construction meetings, contractor and subcontractor program compliance, prompt payment compliance, commercial useful function (CUF) review, program outreach and education, etc.

The DBELO will work closely with the City Attorney's Office, the Transportation and Mobility Department, City of Tucson Procurement staff, and contract officials from Sun Tran, Sun Van, and Sun Link. The duties and responsibilities of the DBELO and assigned staff include the following:

- 1. Gathers and reports statistical data and other information as required by DOT.
- 2. Reviews third party contracts and purchase requisitions for compliance with this program.
- 3. Works with Transportation, General Services and any department receiving FTA funding to set overall annual goals.
- 4. Ensures that bid notices, requests for proposals and request for qualifications are available to DBEs in a timely manner.
- 5. Identifies contracts and procurements so that DBE goals are included in solicitations (both raceneutral methods and contract specific goals attainment).
- 6. Analyzes City of Tucson's progress toward attainment and identifies ways to improve progress.
- 7. Participates in the contracting process from solicitation to award, including reviewing specifications, establishing specific contract goals (where appropriate), attending pre-bid, pre-proposal, pre-construction conferences, evaluating submittals for program responsiveness, responsibility and good faith efforts related to the DBE programs requirements.
- 8. Advises the City Manager and Mayor and Council on DBE matters and achievements.
- 9. Chairs the DBE Advisory Committee (if formed).
- 10. Advises stakeholder groups, such as the City of Tucson Small, Minority, Women Business Commission (SMWBC) on program updates and modifications.
- 11. Provides DBE's with information and assistance, as appropriate, in preparing bids/proposals and, obtaining bonding and insurance.
- 12. Plans and participates in DBE training seminars.
- 13. Certifies DBEs according to the criteria set by DOT. Participates as a member of the Arizona Uniform Certification Process (AZUCP).and works closely with the Arizona Department of Transportation (ADOT) and City of Phoenix as the Arizona UCP DBE certifying agencies and maintaining an updated directory on certified DBE's.

- 14. Provides outreach to DBEs, SBEs and community organizations to advise them of contracting opportunities ensuring contracting information is available to identified DBEs and SBEs in a timely manner.
- 15. In conjunction with ADOT and City of Phoenix, maintains the updated directory on certified DBEs.

### D. <u>DBE Financial Institutions</u> (Section 26.27)

The City of Tucson will investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in Pima County, to make reasonable efforts to use these institutions and to encourage prime contractors on DOT-assisted contracts to make use of these institutions. These investigations will be conducted on a tri-annual basis. The City has not identified any such institutions through its research efforts including a query of the DBE database and the most recent U.S. Census data.

#### E. <u>Prompt Payment Mechanisms</u> (Section 26.29)

The City of Tucson will include the following clauses in all federal DOT-assisted prime contracts:

The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than seven (7) days from the receipt of each payment the prime contractor receives from the City of Tucson. The prime contractor further agrees to return retainage payments to each subcontractor within 30 days after the subcontractors' work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the City of Tucson. This clause applies to both DBE and non-DBE subcontracts.

The City of Tucson requires that the prime contractor and each subcontractor of any tier must pay all subcontractors for satisfactory performance of their contracts within seven (7) days from the receipt of each progress payment made by the City of Tucson. Appendix E, City of Tucson Procurement Operational Policy, Prompt Payment Procedures details the prompt payment requirements of the prime contractor and the City of Tucson staff. These requirements will be monitored through the City of Tucson on-line compliance program (B2GNow system).

#### F. <u>DBE Directory</u> (Section 26.31)

The City of Tucson participates in the Arizona Unified Certification Program with the Arizona Department of Transportation and City of Phoenix. The AZUCP agencies work closely to ensure the certification processes is standardized and uniform in its application.

Only firms that have been issued a letter of certification and DBE certificate will be listed in the Directory. The Directory lists the firm's name, address, phone number, date of certification expiration, and the type of work the firm has been certified to perform as a DBE.

- The Directory is updated daily by the City of Tucson, City of Phoenix, and Arizona Department of Transportation. The Directory is located on-line at <a href="https://utracs.azdot.gov/Search">https://utracs.azdot.gov/Search</a>
- This Arizona Department of Transportation website provides the comprehensive DBE directory which can be sorted in a variety of ways including by state, city, NAICS Code, NAICS Description, etc. City staff have been instructing interested parties, including prime contractors, to search for DBEs using this website.

#### G. <u>Overconcentration</u> (26.33)

The City of Tucson has not identified that overconcentration exists in the types of work that the DBE's perform.

#### H. <u>Business Development Program</u> (Sections 26.35)

The City of Tucson does not have a Business Development Program in reference to DBE and SBE. However, the Procurement Division has worked with the Pima Community College Small Business Development Center to conduct training sessions and attends trade fairs to educate and encourage firms to become certified in the DBE program.

#### I. <u>Monitoring Performance and Enforcement Mechanism</u> (Section 26.37)

The City of Tucson will take the following monitoring and enforcement mechanisms to ensure compliance with 49 CFR Part 26.

- 1. We will bring to the attention of the DOT any false, fraudulent, or dishonest conduct in connection with the program, so that DOT can take the steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the DOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in 26.109.
- 2. We will consider similar action under our own legal authorities, including responsibility determinations in future contracts. 49 CFR Part 26, Arizona Revised Statutes Title 34 and the Tucson Procurement Code lists the regulation, provisions, and contract remedies available to us in the events on non-compliance with the DBE regulation by a participant in our procurement activities.
- 3. We will also provide a monitoring and enforcement mechanism to verify that work committed to DBEs at contract award is actually performed by the DBEs. This will be accomplished by:
  - Reviewing bid package documentation thoroughly for DBE certified firms.
  - Conducting on-site commercial useful function (CUF) reviews.
  - Monitoring payment amounts and promptness to the DBE firms for work committed to them at the time of award by utilizing the B2G Contract Compliance Module.

4. We will keep a running tally of actual payments to DBE firms for work committed to them at the time of contract award utilizing the B2Gnow Contract Compliance Module.

#### J. Fostering Small Business Participation (Section 26.39)

The City of Tucson has established a race neutral Small Business Enterprise (SBE) program that offers incentives to small businesses located in Pima County, Arizona interested in doing business with the City of Tucson. The small business size is defined by the current Small Business Administration (SBA) standards found in 13 CFR Part 121 appropriate to the type(s) of work the small business seeks to perform in. The City of Tucson verifies the size standards by reviewing the firm's gross sales (size standard in millions of dollars) from the most current five (5) years filed IRS tax returns and size standard by number of employees.

The incentives offered include a small purchase reserve program for goods and services and the establishment of subcontracting goals on professional design and construction projects in excess of \$100,000.

The small purchase reserve program allows the Director of Procurement to limit competition for small purchases (between \$10,000 and \$100,000) for goods and services to certified SBEs, when sufficient certified SBEs exist (3 or more). Where insufficient number of certified SBE firms exists, non-SBEs may be included in the quoting process for small purchases. When certified SBEs compete against non-SBEs, the price of a quote received from a certified SBE shall be adjusted by seven (7) percent for purposes of evaluating price.

The City of Tucson establishes subcontracting goals on professional design and construction projects over \$100,000. The goal is established by reviewing the size and the trade areas within the scope of work to ensure small business have the ability to compete for work on City of Tucson design and construction projects.

## SUBPART C GOALS, GOOD FAITH EFFORTS & COUNTING

#### A. <u>Set-Asides or Quotas</u> (Section 26.43) plan.

The City of Tucson will not set-aside contracts for DBEs or use DBE quotas in the administration of this DBE Program plan.

#### B. <u>Methodology of Setting Overall DBE Goals</u> (Section 26.45)

A description of the methodology to calculate the overall goal and the goal calculations can be found in Appendix F - FTA DBE Triennial Goal FFYs 2024-2026.

When the City of Tucson receives \$250,000 or more in FTA transit laws in Title 49 USC code *et seq* grants, the City of Tucson will prepare an appropriate triennial DBE goal and methodology. The DBE goal will not include FTA assistance used in transit vehicle procurements in the base amount from the

overall triennial DBE goal calculation. The overall Race-Neutral and /or Race-Conscious DBE goal will be expressed as a percentage of the DOT federal grants.

Pursuant to 49 CFR Part 26, Section 26.45, the overall triennial goal will be submitted by August 1<sup>st</sup> of the year identified in the FTA schedule for DBE goal submission, unless otherwise instructed by the FTA.

The City of Tucson will identify the availability of ready, willing, and able DBEs in the target local market area. Based upon past procurement activities, the majority of DBEs and non-DBEs who bid and contract with the City of Tucson reside in Pima County. Therefore, the target local market is Pima County.

The DBE Liaison Officer, in consultation with the appropriate City officials responsible for contracting activities, will conduct a thorough analysis of the projected number, types of work, and dollar amounts of contracting opportunities that will be funded, in whole or in part, by DOT-assisted contracts during the triennial period. This analysis will exclude projected contract expenditures for transit vehicle purchases.

The City of Tucson will consult with community chambers of commerce, Small Business Development Centers, Minority and Women Business Owners, Minority and Women Business Associations, and other interested groups to obtain information concerning the availability of disadvantaged businesses. Based on the bid system list, which includes DBEs and Non-DBEs, the City of Tucson will send electronic notice through the registry and request input on business availability and the proposed DBE goal. Interchanges will occur throughout the triennial period to discuss and solicit comments on DBE participation and to inform small, women, and minority owned businesses about upcoming contract opportunities.

The DBE program consultation will include publishing a notice of proposed overall goal, informing the public that the proposed goal and its rationale are available for public inspection during normal business hours at City of Tucson, City Hall, 255 W. Alameda Street, 6<sup>th</sup> Floor east, Tucson, Arizona 85701 for 30 days following the date of notice and posted on-line at <a href="https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise">https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</a>

Comments will be accepted for 45 days from the date of notice. Normally, the notice will be posted by June 1<sup>st</sup> of the year the triennial DBE goal is due.

The overall DBE goal submission to the DOT will include a summary of information and comments received during the public consultation and participation process and our response to the comments.

The overall triennial DBE goal will begin on October 1<sup>st</sup> of the year the DBE goal is due to FTA, unless DOT provides additional instructions. If a DBE goal is established on a project basis, the project specific DBE goal will begin by the time the first solicitation for a DOT assisted contract is advertised.

The overall triennial DBE goal will be posted on the website until the goal is updated.

The triennial DBE Goal and Methodology is a separate document from the DBE Program Plan. The full text of the original triennial DBE Goal and Methodology will be available during the 45-day public participation period of the year the triennial DBE goal is due.

#### C. Transit Vehicle Manufacturers Goals (Section 26.49)

The City of Tucson will require each transit vehicle manufacturer, as a condition of being authorized to bid or propose on FTA-assisted transit vehicle procurements, to certify that it has complied with the requirements of this section. The City of Tucson will verify that only those transit vehicle manufacturers listed on FTA's certified list of Transit Vehicle Manufacturers <u>https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-transit-vehicle-manufacturers</u> are eligible to submit and be awarded a contract. The City of Tucson will report all vehicle purchases within 30 days of making an award, the name of the successful bidder, and the total dollar

value of the contract at <u>https://www.surveymonkey.com/r/vehicleawardreportsurvey</u> The City of Tucson will implement Race-Neutral measures to meet the maximum portion of the overall triennial DBE Goal in accordance with 49 CFR Part 26.51, including but not limited to:

- Partner with other city and state agencies in hosting events to reach out to the largest number of contractors possible;
- Host and participate in workshops for DBEs, SBCs, and SBEs;
- Post timely solicitations for bids to facilitate DBE participation;
- Where possible, unbundle large contracts to encourage DBEs to bid as prime contractors;
- Encourage prime contractors to identify subcontract work that DBEs may bid on;
- Provide pre-bid/pre-submittal conferences to explain solicitation requirements as well as to offer a networking opportunity for primes and subcontractors;
- Participate in pre-construction conferences to explain the contractual DBE requirements;
- Continue active efforts to unbundle contracts to encourage small business participation;
- Continue to be a resource to small businesses and assist them in the certification process;
- Reach out to small business contracting community to promote the value of DBE certification;
- Educate the contracting community on the best way to find DBE contractors. <u>https://utracs.azdot.gov/Search</u>);
- Partner with development organizations who provide small businesses access to capital, management and technical assistance, and business consulting services;
- Continue to promote the participation of DBEs, SBCs and SBEs at conferences and expos.

#### 2. <u>Race- and Gender-Neutral Implementation Measures (Section 26.51 (d-g)</u>

As a direct recipient of FTA funding, the City of Tucson has elected to operate a wholly raceneutral DBE Program. The City of Tucson understands that if there were a desire to have a race-conscious DBE Program, the City of Tucson must follow the DOT guidance to complete a disparity study on the FTA funding and fully consider the disparity study results that will establish the legal basis for race-conscious measures.

In the event a race-conscious contract goal is established, the contract goal will only apply to FTA-assisted contracts that have subcontracting possibilities. The methodology, to setting an

individual race-conscious DBE goal on a contract, will generally follow the steps to establish the overall triennial DBE goal.

The City of Tucson will express the overall Race-Neutral and/or Race-Conscious DBE goal and/or the individual DBE contract goals as a percentage of the federal share of a FTA-assisted contract.

#### E. <u>Good Faith Efforts Procedures for Contracts with A DBE Goal</u> (Section 26.53)

#### 1. Demonstration of Good Faith Efforts (Sections 26.53(a) & (c))

The obligation of the bidder/offeror is to make good faith efforts with respect to a contract with a DBE contract goal. The bidder/offeror can demonstrate that it has done so either by meeting the contract goal or documenting good faith efforts. Good faith efforts are explained in Appendix A to 49 CFR Part 26.

The DBELO or designee is responsible for determining whether a bidder/offeror, who has not met the contract goal, has documented sufficient good faith efforts to be regarded as responsive.

The City of Tucson will ensure that all information is complete and accurate and adequately documents the bidder/offer met the DBE goal or demonstrated good faith effort to meet the goal before a commitment is made to award the contract.

For discussion on Section 26.53, a bidder has the same meaning as a proposer or offeror. Bid the same meaning as purchase order or cost proposal. A contractor shall have the same meaning as a construction contractor, prime contractor, prime consultant or material supplier, unless specified differently.

#### 2. Award of Contract when the DBE Contract Goal is Met (Section 26.53(a)(1))

In those instances where a contract-specific DBE goal is included in a procurement/solicitation, the City of Tucson will award the contract to a bidder who documents that it has obtained sufficient DBE participation to meet the goal. The bidder will submit the DBE Commitment form with the bid submission.

#### 3. <u>Award of Contract when the DBE Contract Goal was Not Met and a</u> <u>Demonstration of Good Faith Effort was made (Section 26.53(a)(2))</u>

In those instances where a contract-specific DBE goal is not met, the bidder's good faith effort documentation will be evaluated to determine if adequate good faith efforts were made to meet the DBE goal. The bidder will submit the DBE Commitment form with a copy of the DBE quote and good faith effort documentation with related supporting documents with their bid at bid opening.

#### 4. Information to be Submitted (Section 26.53(b)(2))

Each solicitation for which a contract goal has been established will require the bidders/offerors to submit the following information:

1. The names and addresses of DBE firms that will participate in the contract;

2. A description of the work that each DBE will perform;

3. The dollar amount of the participation of each DBE firm participating;

4. Written and signed documentation of commitment to use a DBE subcontractor whose participation it submits to meet a contract goal;

5. Written and signed confirmation from the DBE that it is participating in the contract as provided in the prime contractors commitment; and

6. If the contract goal is not met, evidence of good faith efforts.

A copy of the City of Tucson's Good Faith Effort form is attached. (See Appendix H)

#### 5. <u>Demonstration and Evaluation of Good Faith Efforts</u> (Sections 26.53(a)(2) and (c))

The DBELO or designee is responsible for determining whether a bidder who has not met the contract goal has documented sufficient good faith efforts to be regarded as responsive to the DBE requirements. The City of Tucson treats bidders' compliance with good faith efforts' requirements as a matter of responsiveness.

The bidders will complete and submit the DBE Good Faith Effort form and associated documentation with their bid at bid opening. The process used to determine whether good faith efforts have been made by a bidder will include consideration of the following:

- 1. Documentation that the bidder attended the pre-bid meeting, if any, to network with DBEs on subcontracting opportunities.
- 2. Documentation that for at least five (5) business days before the bids are due, advertisements were placed in publications that DBEs use to find sub-bid opportunities. The advertisement should include, but not limited to, the description of the project; subcontracting opportunities; date the sub-bid is due, who to contact at the bidder's office on questions regarding the project plans and specifications, bidder's subcontract conditions and other pertinent project information that will impact the sub-bid price and sub-bid conditions.
- 3. Documentation that written solicitations were sent to sufficient number of DBEs, who could reasonably perform the subcontracting opportunities. The written solicitation will

provide similar information as included in the notice of publication and where the DBE may obtain business service assistance in order to prepare the sub-bid.

- 4. Documentation on the follow-up efforts made with DBEs who did not respond to the initial written solicitation for sub-bids. Documentation to support the initial written and follow-up solicitation will include:
  - a. The names, addresses, and telephone numbers of DBEs that were contacted and the date(s) of contract.
  - b. A copy of the written information provided to DBEs regarding the project plans and specifications and general contract requirements for the work to be performed.
  - c. The result of the solicitation, to include the DBEs comments.
- 5. Documentation of efforts made to assist the DBEs who requested assistance in obtaining bonding or insurance or other bidding assistance such as equipment, supplies, materials or related assistance or services.
- 6. Documentation of efforts that bidder contacted the City of Tucson's Business Enterprise and Compliance Program to locate qualified DBEs or discuss if goal is reasonable based upon project.
- 7. Documentation of efforts to utilize the services of minority/women/small business organizations, community and contractor groups to locate qualified DBEs.
- 8. Documentation that the bidder has broken out contract work items into economically feasible units in fields where there are available DBE firms to perform the work.
- 9. Documentation for each DBE bid that was rejected, the reason the DBE bid was rejected.

The DBELO will analyze the information for truthfulness, completeness and that it adequately documents the bidder's good faith efforts.

If the DBE goal was met and/or a demonstration of good faith efforts was made, the City's Business Enterprise and Compliance Program will forward DBE goal approval to the Project Manager and/or Procurement Contract Officer for further bid processing.

If the DBE goal was not met and the bidder did not demonstrate adequate good faith efforts, the DBELO will prepare a report of findings and submit it to the Project Manager and/or Procurement Contract Officer for further processing. The bidder may request an Administrative Reconsideration meeting.

#### 6. Administrative Reconsideration (Section 26.53(d)(2))

Within five (5) days of being informed by the City of Tucson that it is not responsive because it has not documented sufficient good faith efforts, a bidder/offeror may request administrative reconsideration. Bidder/offerors should make this request in writing to the reconsideration official.

The Department of Transportation and Mobility City Engineer will serve as the Reconsideration Official. The City Engineer's contact information is:

Mr. Alfred Zuniga, City Engineer Transportation and Mobility

#### City of Tucson 201 N. Stone Ave. Tucson, Arizona 85701 520-837-6730 Email: Alfred.Zuniga@tucsonaz.gov

The reconsideration official is a City official who did not play any role in the original determination that the bidder/offeror did not document sufficient good faith efforts.

As part of this reconsideration, the bidder/offeror will have the opportunity to provide written documentation or argument concerning the issue of whether it met the goal or made adequate good faith efforts to do so. The bidder/offeror will have the opportunity to meet in person with our reconsideration official to discuss the issue of whether it met the goal or made adequate good faith efforts to do so. The City will send the bidder/offeror a written decision of reconsideration, explaining the basis for findings that the bidder did or did not meet the goal or make adequate good faith efforts to do so. The result of the reconsideration process is not administratively appealable to the DOT.

#### 7. Good Faith Efforts when a DBE is Replaced on a Contract (Section 26.53(f))

The City of Tucson requires that a prime contractor not terminate a DBE subcontractor listed on a project with a DBE goal without the City of Tucson's prior written approval. Prior written consent will only be provided where there is "good cause" for termination of the DBE firm, as established by Section 26.53(f)(3) of the DBE regulation.

For purposes of this paragraph, good cause includes the following circumstances:

- 1. The listed DBE subcontractor fails or refuses to execute a written contract;
- 2. The listed DBE subcontractor fails or refuses to perform the work of its subcontract in a way consistent with normal industry standards. Provided, however, that good cause does not exist if the failure or refusal of the DBE subcontractor to perform its work on the subcontract results from bad faith or discriminatory action of the prime contractor;
- 3. The listed DBE subcontractor fails or refuses to meet the prime contractor's reasonable, nondiscriminatory bond requirements;
- 4. The listed DBE subcontractor becomes bankrupt, insolvent, or exhibits credit unworthiness;
- 5. The listed DBE subcontractor is ineligible to work on public works project because of suspension and debarment proceedings pursuant 2 CFR Parts 180, 215, and 1,200 or applicable state law;
- 6. You have determined that the listed DBE subcontractor is not a responsible contractor;
- 7. The listed DBE subcontractor voluntarily withdraws from the project and provides to you written notice of its withdrawal;
- 8. The listed DBE is ineligible to receive DBE credit for the type of work required;
- 9. A DBE owner dies or becomes disabled with the result that the listed DBE contractor is unable to complete its work on the contract;

10. Other documented good cause that you determine compels the termination of the DBE subcontractor. Provided, that good cause does not exist if the prime contractor seeks to terminate a DBE it relied upon to obtain the contract so that the prime contractor can self-perform the work for which the DBE subcontractor was engaged or so that the prime contractor can substitute another DBE or non-DBE subcontractor after award.

Before transmitting the request to terminate a DBE's subcontract, the prime contractor must inform the DBELO prior to consideration and give notice, in writing, to the DBE of its intent to do so. A copy of this notice must be provided to of the request to terminate.

In those instances where "good cause" exists to terminate a DBE's contract, the City of Tucson will require the contractor to make good faith efforts to replace a DBE that is terminated or has otherwise failed to complete its work on a contract with another certified DBE, to the extent needed to meet the contract goal. The City of Tucson will require the prime contractor to notify the project manager and the DBELO immediately of the DBE's inability or unwillingness to perform and provide reasonable documentation.

In this situation, the City will require the prime contractor to obtain our prior approval of the substitute DBE and to provide copies of new or amended subcontracts, or documentation of good faith efforts for review and approval by the City of Tucson.

If the contractor fails or refuses to comply in the time specified, the City of Tucson's Procurement Department will issue an order stopping all or part of payment/work until satisfactory action has been taken. If the contractor still fails to comply, the contracting officer may issue a termination for default proceeding. See Appendix G, City of Tucson Procurement Operational Policy, Modifications of a DBE.

#### Sample Bid Specification:

The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this contract. It is the policy of the City of Tucson to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids/proposals. Award of this contract will be conditioned upon satisfying the requirements of this bid specification. These requirements apply to all bidders/offerors, including those who qualify as a DBE. A DBE contract goal of \_\_\_\_\_ percent has been established for this contract. The bidder/offeror shall make good faith efforts, as defined in Appendix A, 49 CFR Part 26 (Attachment 1), to meet the contract goal for DBE participation in the performance of this contract.

The bidder/offeror will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) Written documentation of the bidder/offeror's commitment to use a DBE subcontractor whose participation it submits to meet the contract goal; (5) Written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (5) if the contract goal is not met, evidence of good faith efforts.

#### F. Counting DBE Participation (Section 26.55)

The City of Tucson will count DBE as provided in 49 CFR 26.55 (a) through (h) towards the triennial overall DBE goal and where applicable towards the individual race-conscious contract goal. By reference, the City of Tucson incorporates in its entirety 49 CFR Part 26.55 (a) through (h) on how it will count DBE participation in its federally funded contracts and how it will credit the bidder on committing and utilizing DBE participation.

## SUBPART D & E CERTIFICATION STANDARDS

## A. <u>Certification Process (Section 26.61 - 26.73)</u>

The City of Tucson will use the certification standards of Subpart D of Part 26 to determine the eligibility of firms to participate as DBEs in DOT-assisted contracts. To be certified as a DBE, a firm must meet all certification eligibility standards. The City of Tucson will make all certification decisions based on the facts as a whole.

For information about the certification process or to apply for certification, firms should contact:

City of Tucson Procurement Division Business Enterprise Compliance Program 255 W. Alameda, 6<sup>th</sup> Floor - East Tucson, Arizona 85710 520-837-4000

Ms. Margot Grossmann, Business Enterprise Compliance Specialist, phone: 520-837-4011, Margot.Grossmann@tucsonaz.gov

Mr. John Yslas, Business Enterprise Compliance Specialist, phone: 520-837-4141, email: John.Yslas@tucsonaz.gov

For access to the on-line DBE certification system, click on <u>https://tucsonaz.diversitycompliance.com/Default.asp</u>?

#### B. <u>Unified Certification Programs</u> (Section 26.81)

The City of Tucson is a member of the Arizona Unified Certification Program (AZUCP). The AZUCP uses the certification standards of Subpart D of Part 26 and the certification procedures of Subpart E of Part 26 to determine eligibility of firms to participate as DBEs in DOT/FTA-assisted contracts.

In compliance with 49 CFR Part 26.81 Arizona has established a Unified Certification Program (UCP) between the Arizona Department of Transportation (ADOT), City of Phoenix and City of Tucson. ADOT is the lead agency for the Arizona Unified Certification Program (AZUCP). The AZUCP provides "one-stop shopping" to applicants for certification, such that an applicant is required to apply only once for a DBE certification that is honored by all recipient agencies in the state. Therefore, certifications by all AZUCP Partner agencies are binding on all agencies receiving federal DOT funds in the State of Arizona.

The AZUCP is comprised of three certifying agencies: ADOT, City of Phoenix, and City of Tucson.

AZUCP Partners are assigned statewide geographical areas for DBE certification application processing as follows:

- City of Phoenix Firms located in Phoenix and greater Maricopa County, AZ
- City of Tucson Firms located in Tucson and greater Pima County, AZ
- ADOT All other cities and counties in the state of Arizona and all interstate certifications

All three entities have a signed Operating Agreement to manage the certification program in a consistent manner.

#### C. Procedures for Certification Decisions (Section 26.83 (a-i))

As a member of the Arizona Unified Certification Program (AZUCP), the City of Tucson follows the standardized certification process developed by the three participation agencies (Arizona Department of Transportation, City of Phoenix and City of Tucson) in accordance with CFR part 26.83, thus ensuring that only firms certified as eligible DBEs under this section participate as DBEs in the City of Tucson program.

#### **D** "No Change" Affidavits and Notices of Change (Section 26.83(j))

The City of Tucson requires all DBEs to inform the City, in a written affidavit, of any change in its circumstances affecting its ability to meet size, disadvantaged status, ownership or control criteria of 49 CFR Part 26 or of any material changes in the information provided with the City of Tucson's application for certification.

The City of Tucson also requires all owners of all DBEs we have certified to submit, on the anniversary date of their certification, a "no change" affidavit meeting the requirements of 26.83(j). The affidavit reads as follows:

I swear (or affirm) that there have been no changes in the circumstances of the Company affecting its ability to meet the size, disadvantaged status, ownership, or control requirements for a "disadvantaged business enterprise" under 49 C.F.R. Part 26. There have been no material changes in the information provided with the Company's application for certification as a *DBE/SBE, except for any changes about which the Company has previously notified the certifying agency or is now providing pursuant to annual update requirements.* 

The Company meets Small Business Administration (SBA) criteria for being a small business concern and its average annual gross receipts (as defined by SBA rules) over the Company's previous three fiscal years. Enclosed with this affidavit is documentation supporting the size and gross receipts of the Company.

The City of Tucson requires DBEs to submit with this affidavit documentation of the firm's size and gross receipts.

The City will notify all currently certified DBE firms of these obligations within 30 days of the end of their certification period. This notification will inform DBEs that to submit the "no change" affidavit, their owners must swear or affirm that they meet all regulatory requirements of Part 26, including personal net worth. Likewise, if a firm's owner knows or should know that he or she, or the firm, fails to meet a Part 26 eligibility requirement (e.g., personal net worth), the obligation to submit a notice of change applies.

#### E. <u>Denials of Initial Requests for Certification</u> (Section 26.86)

If the City of Tucson denies a firm's application, it will provide the firm a written explanation of the reasons for the denial, specifically rendering the evidence in the record that supports each reason for the denial. The firm may not reapply until 12 months have passed from the City's action.

## F. <u>Removal of a DBE's Eligibility</u> (Section 26.87)

#### **Decertification** (Section 26.87)

In the event the City of Tucson proposes to remove a DBE's certification, the City will follow procedures consistent with Part 26.87, Appendix D.

The Director of Procurement will initiate a review of a certified firm where it is reported or determined from information gathered that the firm may no longer meet the DBE eligibility criteria.

The City of Tucson, as part of the AZUCP, has agreed to a designated hearing officer as its decision maker for decertification. The hearing officer is the Certification Manager for the Arizona Department of Transportation. The hearing officer is knowledgeable about the certification requirements of the City's DBE Program and does not take part in the actions leading to decertification. The hearing officer will not have participated in any way in the decertification proceeding against the firm (including the decision to initiate such a proceeding).

If the City denies a firm's application or removes its certification, it may not reapply until 12 months have passed from City action.

Firms may appeal the decertification decision to the DOT as outlined in 49 CFR Part 26, Appendix D.

#### G. <u>Certification Appeals (Section 26.89)</u>

Any firm or complainant may appeal the City of Tucson's decision in a certification matter to the USDOT. Such appeals must be sent within 90 days of the date of the recipient's final decision to:

U.S. Department of Transportation Departmental Office of Civil Rights 1200 New Jersey Ave., S.E. Washington, DC 20590-0001

The City of Tucson will promptly implement any DOT certification appeal decisions affecting the eligibility of DBEs for the City DOT-assisted contracting (e.g., certify a firm if DOT has determined that our denial of its application was erroneous).

## SUBPART F COMPLIANT AND ENFORCEMENT

#### A. <u>Information, Confidentiality, Cooperation</u> (Section 26.109)

The City of Tucson will safeguard from disclosure to third parties information that may reasonably be regarded as confidential business information, consistent with Federal, state, and local law.

Notwithstanding any contrary provisions of state or local law, the City of Tucson will not release personal financial information submitted in response to the personal net worth requirement to a third party (other than DOT) without the written consent of the submitter.

#### **B.** Monitoring Payments to DBEs

The City of Tucson will require prime contractors to maintain records and documents of payments to DBEs for three years following the performance of the contract. These records will be made available for inspection upon request by any authorized representative of the City of Tucson or DOT. This reporting requirement also extends to any certified DBE subcontractor.

The Procurement Division has established a Procurement Operation Policy on DBE Prompt Payment Procedures (see Appendix E). The BECP will actively monitor progress payments from the City of Tucson to the prime contractor and proactively contact subcontractors to ensure compliance with the prompt payment requirements. BECP will also monitor project completion of subcontractors work and ensure prompt retention payments.

The City will keep a record of committed and actual payments to DBE firms. Upon completion of the contract, the prime contractor will be required to submit two forms to the Procurement Department: the Supplier and Subcontractor Utilization Final Payment Record and the Certification of Payments to DBE Firms.

The City will review the Certification of Payments to DBE Firms from the prime contractor to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts stated in the schedule of DBE planned participation or commitment.

The City of Tucson will perform interim audits of contract payments to DBEs. The audit will review payments to DBE subcontractors to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts stated in the schedule of DBE participation.

# APPENDICES

Appendix A	Public Outreach & Participation
Appendix <b>B</b>	Proof of Public Notification
Appendix C	Public Outreach & Participation Information
Appendix D	Organization Chart
Appendix E	<b>City of Tucson Procurement Operational Policy, Prompt Payment Procedures</b>
Appendix F	FTA DBE Triennial Goal FFYs 2024-2026
Appendix G	<b>City of Tucson Procurement Operational Policy,</b> <b>Modifications of a DBE</b>
Appendix H	City of Tucson Good Faith Efforts Form
Appendix I	Questions and Answers
Appendix J	Email, Delivery and Read Receipt Acknowledgement of
	Receipt of Plan & Goal

# **APPENDIX** A

From:	Rvan Mackey
To:	Lloyd Windle: anthony.alfors.o@gcinc.com
Cc	Michele Bettini
Subject:	[EXTERNAL] RE: Gitly of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 11, 2023 4:12:59 PM
Attachments:	im age 6070 44, png

Lloyd,

Thank you for including industry on input for your plan. Anthon y and I will discuss this with the board and membership. A presentation would also be welcomed, and we will get back to you on options for you to present.

Ryan Mackey Vice President - Tucson

Sunland Asphalt & Construction, LLC 2850 E Valencia Rd Tucson, AZ 85706

Office 520 889 7100 Direct 520 547 1915 Cell 520 820 4032 Fax 520 547 1915

<u>www.sunlandasphalt.com</u> Linkedin | Facebook | Instagram | Twitter



From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Sent: Tuesday, July 11, 2023 12:29 PM To: Ryan Mackey <ryanm@sunlandasphalt.com>; anthony.alfonso@gcinc.com Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon Mr. Mackey and Mr. Alfonso,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Arizona Transportation Builders Association membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

SAMPLE EMAIL LANGUAGE:

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To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-</u> Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise

Disadvantaged Business Enterprise Disadvantaged Business Enterprise www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

Proposed FTA DBE Triennial Goal FY24 - FY26

Proposed FTA DBE Program Plan FY24 - FY26

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am -10 am or July 24<sup>th</sup> from 2 pm -3 pm. The link to each virtual meeting is contained in the Proposed FTA DBE Program Plan FY24 - FY26 document and below.

Submit comments by August 28th to Lloyd B. Windle II via email at Lloyd.Windle@tucsonaz.gov. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

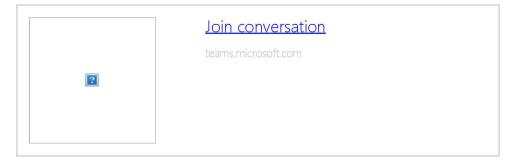
https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d



#### July 24, 2023 Public Meeting #2 from 2:00 PM to 3:00 PM

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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 7/24/23, 3:37 PM

Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov>

Tue 7/11/2023 12:27 PM

To:Tim Bee <tbee@azbuilders.org>

Good Afternoon Mr. Bee,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Arizona Builders Alliance membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

#### SAMPLE EMAIL LANGUAGE:

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#### Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

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7/24/23, 3:37 PM

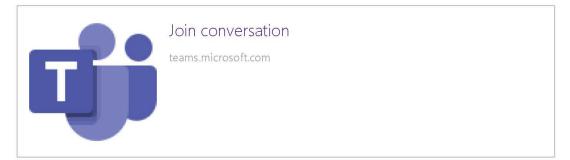
Mail - Lloyd Windle - Outlook

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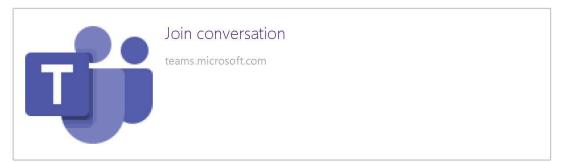
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join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d



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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 2/3

Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/11/2023 12:29 PM To:Leah Swisher <leah@actaz.net>;subs@actaz.net <subs@actaz.net> Good Afternoon Ms. Swisher,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Arizona Construction Trades membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

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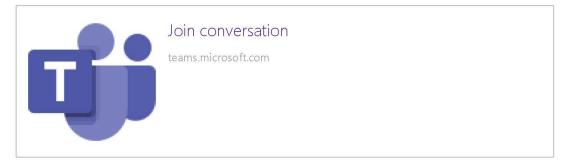
Mail - Lloyd Windle - Outlook

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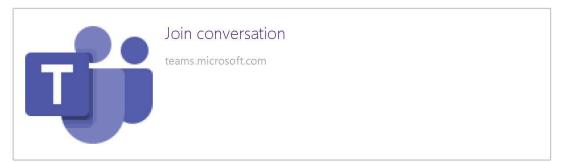
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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105

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Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/11/2023 12:28 PM To:kdunphy@asba.com <kdunphy@asba.com> Good Afternoon Ms. Dunphy,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Arizona Small Business Association membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

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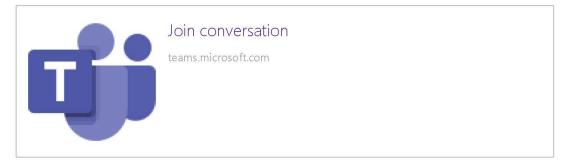
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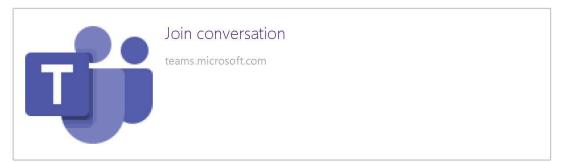
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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105

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Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov>

Tue 7/11/2023 12:28 PM

To:rmackey@sunlandasphalt.com <rmackey@sunlandasphalt.com>;anthony.alfonso@gcinc.com <anthony.alfonso@gcinc.com>

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Mail - Lloyd Windle - Outlook

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Join conversation teams.microsoft.com

Thank You,

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Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON

BUSINESS SERVICES

Mail - Lloyd Windle - Outlook

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 3/3 to 100% to 100

Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 3:03 PM To:Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Good Afternoon,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

You are included in this notification as your company is a Certified DBE firm. If you are interested in doing business with the City of Tucson and are not registered as a vendor in the OpenGov system, use the following link to register to receive notification of City of Tucson bid opportunities. <u>https://procurement.opengov.com/signup</u>

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

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The meeting links are contained in the plan document and are provided below as well.

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7/24/23, 3:55 PM	Mail - Lloyd Windle - Outlook
	Join conversation teams.microsoft.com

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Join conversation

July 26, 2023 Public Meeting #3 from 10:00 AM to 11:00 AM

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_ODk4OTU4ZGEtYzUzNS00ZGI3LWE1ODctMzBjMWRhNzhhMTJm%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

Join conversation
teams.microsoft.com

If you have any questions, please contact me.

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 3/3

Mail - Lloyd Windle - Outlook

Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/11/2023 12:27 PM To:msbasarizona@gmail.com <msbasarizona@gmail.com> Good Afternoon,

I was unsure if your membership would have an interest in reviewing the proposed goal and plan which is applicable to FTA funded construction projects. The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the MSBAS membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present the plan and goal to you membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

### SAMPLE EMAIL LANGUAGE:

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

## Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

Proposed FTA DBE Triennial Goal FY24 - FY26

Proposed FTA DBE Program Plan FY24 - FY26

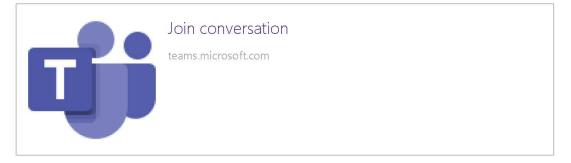
Mail - Lloyd Windle - Outlook

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am -10 am or July 24<sup>th</sup> from 2 pm -3 pm. The link to each virtual meeting is contained in the Proposed FTA DBE Program Plan FY24 - FY26 document and below.

Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

## July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d



#### July 24, 2023 Public Meeting #2 from 2:00 PM to 3:00 PM

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

Join conversation teams.microsoft.com

Thank You,

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5NmI4NzMxMQAuAAAAAAVIOsxOQvORJ53Y2nB3r1... 2/3

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF



https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 3/3

Mail - Lloyd Windle - Outlook

Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/11/2023 12:28 PM To:pdalrymple@pima.edu <pdalrymple@pima.edu> Good Afternoon,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

#### SAMPLE EMAIL LANGUAGE:

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

# Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

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Proposed FTA DBE Triennial Goal FY24 - FY26

Proposed FTA DBE Program Plan FY24 - FY26

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am -10 am or July 24<sup>th</sup> from 2 pm -3 pm. The link to each virtual meeting is contained in the Proposed FTA DBE Program Plan FY24 - FY26 document and below.

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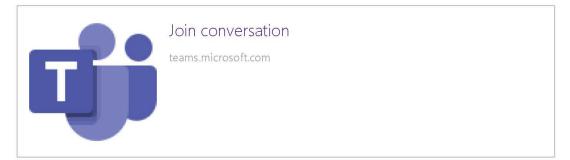
Mail - Lloyd Windle - Outlook

Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

## July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

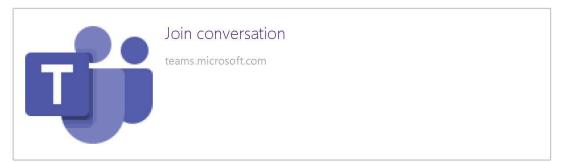
https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d



## July 24, 2023 Public Meeting #2 from 2:00 PM to 3:00 PM

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d



Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 2/3

Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/11/2023 12:28 PM To:anissa@tucsonhispanicchamber.org <anissa@tucsonhispanicchamber.org>

Good Afternoon Ms. Trujillo,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Tucson Hispanic Chamber of Commerce membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

SAMPLE EMAIL LANGUAGE:

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

## Disadvantaged Business Enterprise

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Proposed FTA DBE Program Plan FY24 - FY26

Mail - Lloyd Windle - Outlook

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am -10 am or July 24<sup>th</sup> from 2 pm -3 pm. The link to each virtual meeting is contained in the Proposed FTA DBE Program Plan FY24 - FY26 document and below.

Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

## July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

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### July 24, 2023 Public Meeting #2 from 2:00 PM to 3:00 PM

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join/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

Join conversation teams.microsoft.com

Thank You,

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Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF



https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 3/3

Mail - Lloyd Windle - Outlook

Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov>

Tue 7/11/2023 12:27 PM

To:lruggles@ywcatucson.org <lruggles@ywcatucson.org >;ttaumanu@ywcatucson.org <ttaumanu@ywcatucson.org >

Good Afternoon Ms. Ruggles and Ms. Taumanu,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Women's Business Center membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

SAMPLE EMAIL LANGUAGE:

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

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# Disadvantaged Business Enterprise

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Mail - Lloyd Windle - Outlook

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## July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

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### July 24, 2023 Public Meeting #2 from 2:00 PM to 3:00 PM

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

Join conversation teams.microsoft.com

Thank You,

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Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF



https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 3/3

Mail - Lloyd Windle - Outlook

From: Microsoft Outlook lennie-aspaving@gwestoffice.net; sortega@aopaintinginc.com; jparker26@cox.net; aanjiconsulting@msn.com; Abeleguipmentrentals@gmail.com; action@actionpipeline.com; ajaxbarricade@gmail.com; admin@ace-inc.info; To: anayaconcrete@yahoo.com; azqualityconcrete@gmail.com; am@ciequip.com; jtrujillo1@me.com; azbarricades@gmail.com; j\_barronconcrete@live.com; BEVERLY@BNBDIVERSIFIED.COM; blozano@bordertrafficsafety.com; Pbracey@4riversrecruiting.com; pete@brownandwhiteinc.com; candlpainting@msn.com; chavezfam2000@gmail.com; bids@citydemoco.com; info@copperhillconstruction.com; sales@cormaxrigging.com; mlheuett@gmail.com; DDindustrialLLC@gmail.com; manydarling@darlingltd.com; daniel.hinoios@deih-usa.com; carrie@deleonpaint.com; descaleit@aol.com; tucson@desert.com; fred@desertbarricades.com; Gary@desertdatacom.com; accounts@doubletsigns.com; denise@dynamicfence.net; mike@muracontracting.com; sleska@eda-az.com; michael@fincitegroup.com; destry@flooringsystems.net; lingie1@outlook.com; ggiancokg@aol.com; gchaveztuc@vahoo.com; joshua@garciasteel.com; bo.guo@gisticinc.com; info@gitgs.com; JANETTEHUNTER@Globalinnovations.us; andrea@goldstars.com; jan@gordleydesign.com; chris9beltran@aol.com; hworthman@hcenvironmental.com; jennifer@hfpowerwashing.com; abrab@hgcinc.com; teny@islay-consulting.com; javier@jaguarelectric.com; jstapleman@fearlesscommunications.com; info@ikaiser.com; mail@jupiterlogix.com; kim@kazconstruction.net; Joseph@azkmllc.co; mark@langleysource.com; lbrown@lkb-ce.com; info@malyandassociates.com molly.mcknight@mmld.co; Bailey Crespo; fernandogalvez@monradengineeringinc.com; wlong@arcpointlabs.com; imcelaya@nextgenerationelectricalllc.com; dinny@northstarstrategies.biz; aren@novakenvironmental.com; Katie@NovaRest.com; psalonga@oracleengineering.com; hannaho@paceelectrical.com; fiacinto@pattisonengineering.com; shawna@peakcorrosion.com; michaell@prefconcoump.com; paulcruz@comcast.net; rod@protrenching.com; ppc@paintcontractor.com; sus@PulseElectric520.com; nick@gualifiedmechanical.com; rudvir@rgsonsplumbing.com; gonzalezrick34@gmail.com; ronson@riley-eng.com; robleselectricaz@gmail.com; rudyruizmasonry@aol.com; johannaodell@sheconsulting.us; Saguarosignco@msn.com; missy@saguarotrucking.com; santistevan1@gmail.com; ibenavides@smvthindustries.com; rick.solis@solisengco.com; reggie@raindanceconstruction.com; karches@swhaz.com; eklucas@sricrm.com; stonepaving@cox.net; impatronski@scice.com; tbsi@outlook.com; ktom@architecturecompany.net; bridgegroupllc@gmail.com; kent@solarstore.com; tracv@tracvsdvnamiccleaning.com; selenabarlow@transitmarketing.com; ndmore.com; halev@we intcontractors.com: Busi s@whelcon.com: i Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Subject: Tuesday, July 18, 2023 3:03:46 PM Date: Attachments: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msg Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: lennie-aspaving@qwestoffice.net (lennie-aspaving@qwestoffice.net) <mailto:lennie-aspaving@qwestoffice.net> sortega@aopaintinginc.com (sortega@aopaintinginc.com) <mailto:sortega@aopaintinginc.com jparker26@cox.net (jparker26@cox.net) <mailto:jparker26@cox.net> aanjiconsulting@msn.com (aanjiconsulting@msn.com) <mailto:aanjiconsulting@msn.com> adniconstituing aministrictini (autiprovisuing aministrictini) + nianto-adniconstituing aministrictini (autiprovisuing aministrictini) + nianto-adniconstituing aministrictini + administrictini anayaconcrete@yahoo.com (anayaconcrete@yahoo.com) <mailto:anayaconcrete@yahoo.com> azqualityconcrete@gmail.com (azqualityconcrete@gmail.com) <mailto:azqualityconcrete@gmail.com> am@ciequip.com (am@ciequip.com) <mailto:am@ciequip.com> jtrujillo1@me.com (jtrujillo1@me.com) <mailto:jtrujillo1@me.com> azbarricades@gmail.com (azbarricades@gmail.com) <mailto:azbarricades@gmail.com> j\_barronconcrete@live.com (j\_barronconcrete@live.com) <mailto:j\_barronconcrete@live.com> BEVERLY@BNBDIVERSIFIED.COM (BEVERLY@BNBDIVERSIFIED.COM) <a href="mailto:blozano@bordertrafficsafety.com">mailto:blozano@bordertrafficsafety.com</a>>
Beverly@BNBDIVERSIFIED.COM (BEVERLY@BNBDIVERSIFIED.COM) <a href="mailto:blozano@bordertrafficsafety.com">mailto:blozano@bordertrafficsafety.com</a>>
blozano@bordertrafficsafety.com (blozano@bordertrafficsafety.com) <a href="mailto:blozano@bordertrafficsafety.com">mailto:blozano@bordertrafficsafety.com</a>> Phracey @4riversecruiting.com (Poracey @4riversecruiting.com) ~ mailto:Poracey @4riversecruiting.com pete@brownandwhiteinc.com (pete@brownandwhiteinc.com) < mailto:pete@brownandwhiteinc.com> candlpainting@msn.com (candlpainting@msn.com) < mailto:adplainting@msn.com> chavezfam2000@gmail.com (chavezfam2000@gmail.com) < mailto:chavezfam2000@gmail.com> bids@citydemoco.com (bids@citydemoco.com) <mailto:bids@citydemoco.com> info@copperhillconstruction.com (info@copperhillconstruction.com) <mailto:info@copperhillconstruction.com> and the oppermittion to the oppermittion of th daniel.hinojos@deih-usa.com (daniel.hinojos@deih-usa.com) <mailto:daniel.hinojos@deih-usa.com> carrie@deleonpaint.com (carrie@deleonpaint.com) <mailto:carrie@deleonpaint.com> descaleit@aol.com (descaleit@aol.com) <mailto:descaleit@aol.com> fred@desert.com (fucson@desert.com) <mailto:tucson@desert.com> fred@desertbarricades.com (fred@desertbarricades.com) <mailto:fred@desertbarricades.com> Gary@desertdatacom.com (Gary@desertdatacom.com) <mailto:Gary@desertdatacom.com> accounts@doubletsigns.com (accounts@doubletsigns.com) <mailto:accounts@doubletsigns.com> denise@dynamicfence.net (denise@dynamicfence.net) <mailto:denise@dynamicfence.net> mike@miuracontracting.com (mike@miuracontracting.com) <mailto:mike@miuracontracting.com> sleska@eda-az.com (sleska@eda-az.com) <mailto:sleska@eda-az.com> michael@fincitegroup.com (michael@fincitegroup.com) <mailto:michael@fincitegroup.com> destry@flooringsystems.net (destry@flooringsystems.net) <mailto:destry@flooringsystems.net> lingie1@outlook.com (lingie1@outlook.com) <mailto:lingie1@outlook.com> ggjancokg@aol.com (ggjancokg@aol.com) <mailto:ggjancokg@aol.com> gchaveztuc@yahoo.com (gchaveztuc@yahoo.com) <mailto:gchaveztuc@yahoo.com> joshua@garciasteel.com (joshua@garciasteel.com) <mailto:joshua@garciasteel.com>

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From:	Lara Ruggles
To:	Lloyd Windle
Subject:	[EXTERNAL] Automatic reply: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 18, 2023 2:54:24 PM

Thank you for your message. I am out of the office from July 17-28, during YWCA Southern Arizona's organization-wide summer break. We block this time out to allow our staff to rest, recharge, and fully unplug. We will all be back in the office and happy to respond to your message beginning July 31st.

Thank you for your patience during this time!

From:	<u>Teleia Taumanu</u>
To:	Lloyd Windle
Subject:	[EXTERNAL] Automatic reply: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 18, 2023 2:54:24 PM

Thank you for your email. YWCA of Southern Arizona is closed from July 17 to July 28 for our annual summer break. I will be back in office on Monday, July 31<sup>st</sup> and will reply to messages at that time. Thank you.

Microsoft Outlook From: Lloyd Windle To: Delivered: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Tuesday, July 18, 2023 3:03:40 PM City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msq Subject: Date: Attachments:

Your message has been delivered to the following recipients: Lloyd Windle (Lloyd.Windle@tucsonaz.gov) <mailto:Lloyd.Windle@tucsonaz.gov> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From: To: Subject: Date:

Alfonso, Anthony Lloyd Windle Read: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Tuesday, July 11, 2023 2:08:02 PM

Your message To: Alfonso, Anthony Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Sent: Tuesday, July 11, 2023 12:28:49 PM (UTC-07:00) Arizona was read on Tuesday, July 11, 2023 2:07:18 PM (UTC-07:00) Arizona.

From: To: Subject: Date:

Arizona Construction Trades

Lloyd Windle Read: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Tuesday, July 11, 2023 1:13:36 PM

Your message To: Arizona Construction Trades Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Sent: Tuesday, July 11, 2023 12:29:06 PM (UTC-07:00) Arizona was read on Tuesday, July 11, 2023 1:12:59 PM (UTC-07:00) Arizona.

From:
To:
Subject:
Date:

<u>Kat Dunphy</u> <u>Lloyd Windle</u> Read: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Tuesday, July 11, 2023 3:33:32 PM

Your message To: Kat Dunphy Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Sent: Tuesday, July 11, 2023 12:28:36 PM (UTC-07:00) Arizona was read on Tuesday, July 11, 2023 3:33:23 PM (UTC-07:00) Arizona.

From:	Microsoft Outlook
То:	<u>Nanette Pageau; Scott Martinez; Ligia Ponce; Linda Morales; Laura Mielcarek</u>
Subject:	Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 18, 2023 3:03:42 PM
Attachments:	City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msq

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: Nanette Pageau (nanette@kaneenpr.com) <mailto:nanette@kaneenpr.com> Scott Martinez (smartinez@mcgannland.com) <mailto:smartinez@mcgannland.com> Ligia Ponce (lponce@newimagebuilding.com) <mailto:lponce@newimagebuilding.com> Linda Morales (Imorales@azplanningcenter.com) <mailto:lmorales@azplanningcenter.com> Laura Mielcarek (laura@wheatdesigngroup.com) <mailto:laura@wheatdesigngroup.com> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From:	Microsoft Outlook
To:	rmackey@sunlandasphalt.com; anthony.alfonso@gcinc.com
Subject:	Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 11, 2023 12:28:53 PM
Attachments:	City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msq

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: mackey@sunlandasphalt.com (mackey@sunlandasphalt.com) <mailto:mackey@sunlandasphalt.com> anthony.alfonso@gcinc.com (anthony.alfonso@gcinc.com) <mailto:anthony.alfonso@gcinc.com> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From:	Microsoft Outlook
To:	kdunphy@asba.com
Subject:	Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 11, 2023 12:28:40 PM
Attachments:	City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msg

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: kdunphy@asba.com (kdunphy@asba.com) <mailto:kdunphy@asba.com> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 
 From:
 Microsoft Outlook

 To:
 pdalrymple@pima.edu

 Subject:
 Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

 Date:
 Tuesday, July 11, 2023 12:28:26 PM

 Attachments:
 City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msq

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: pdalrymple@pima.edu (pdalrymple@pima.edu) <mailto:pdalrymple@pima.edu> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From:	Microsoft Outlook
To:	anissa@tucsonhispanicchamber.org
Subject:	Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 11, 2023 12:28:13 PM
Attachments:	City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msq

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: anissa@tucsonhispanicchamber.org (anissa@tucsonhispanicchamber.org) <mailto:anissa@tucsonhispanicchamber.org> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From:	Microsoft Outlook
To:	lruggles@ywcatucson.org; ttaumanu@ywcatucson.org
Subject:	Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 11, 2023 12:27:59 PM
Attachments:	City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msg

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: huggles@ywcatucson.org (huggles@ywcatucson.org) <mailto:huggles@ywcatucson.org> ttaumanu@ywcatucson.org (taumanu@ywcatucson.org) <mailto:ttaumanu@ywcatucson.org> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From:	Microsoft Outlook
To:	msbasarizona@gmail.com
Subject:	Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 11, 2023 12:27:39 PM
Attachments:	City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msg

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: msbasarizona@gmail.com (msbasarizona@gmail.com) <mailto:msbasarizona@gmail.com> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From:	Microsoft Outlook
To:	Tim Bee
Subject:	Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 11, 2023 12:27:33 PM
Attachments:	City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msg

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: Tim Bee (thee@azbuilders.org) <mailto:thee@azbuilders.org> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From:	Microsoft Outlook
To:	Leah Swisher; subs@actaz.net
Subject:	Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Date:	Tuesday, July 11, 2023 12:29:12 PM
Attachments:	City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msq

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: Leah Swisher (leah@actaz.net) <mailto:leah@actaz.net> subs@actaz.net (subs@actaz.net) <mailto:subs@actaz.net> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Microsoft Outlook From: Lloyd Windle To: Delivered: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Tuesday, July 18, 2023 3:03:40 PM City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msq Subject: Date: Attachments:

Your message has been delivered to the following recipients: Lloyd Windle (Lloyd.Windle@tucsonaz.gov) <mailto:Lloyd.Windle@tucsonaz.gov> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

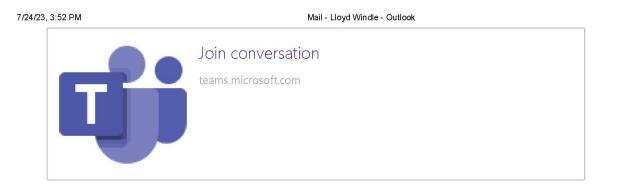
Microsoft Outlook
<u>Nanette Pageau; Scott Martinez; Ligia Ponce; Linda Morales; Laura Mielcarek</u>
Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026
Tuesday, July 18, 2023 3:03:42 PM
City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msg

Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: Nanette Pageau (nanette@kancenpr.com) <mailto:nanette@kancenpr.com> Scott Martinez (smartinez@mcgannland.com) <mailto:smartinez@mcgannland.com> Ligia Ponce (lponce@newimagebuilding.com) <mailto:lponce@newimagebuilding.com> Linda Morales (Imorales@azplanningcenter.com) <mailto:lmorales@azplanningcenter.com> Laura Mielcarek (laura@wheatdesigngroup.com) <mailto:laura@wheatdesigngroup.com> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

bo.guo@gisticinc.com (bo.guo@gisticinc.com) <mailto:bo.guo@gisticinc.com> info@gitgs.com (info@gitgs.com) <mailto:info@gitgs.com> JANETTEHUNTER@Globalinnovations.us (JANETTEHUNTER@Globalinnovations.us) <mailto:JANETTEHUNTER@Globalinnovations.us> andrea@goldstars.com (andrea@goldstars.com) <mailto:andrea@goldstars.com> jan@godleydesign.com (jan@godleydesign.com) <mailto.jan@godleydesign.com> chris9beltran@aol.com (chris9beltran@aol.com) <mailto.jan@godleydesign.com> hworthman@hcenvironmental.com (hworthman@hcenvironmental.com) <mailto.hworthman@hcenvironmental.com> jennifer@htpowerwashing.com (jennifer@htpowerwashing.com) <mailto.jennifer@htpowerwashing.com> abrab@hgcinc.com (abrab@hgcinc.com) <mailto:abrab@hgcinc.com> terry@islay-consulting.com (terry@islay-consulting.com) <mailto:terry@islay-consulting.com javier@jaguarelectric.com (javier@jaguarelectric.com) <mailto.javier@jaguarelectric.com> jstapleman@fearlesscommunications.com (jstapleman@fearlesscommunications.com) 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info@capsandmore.com (info@capsandmore.com) <mailto:info@capsandmore.com) haley@westpointcontractors.com (haley@westpointcontractors.com) <mailto:inde/agy@westpointcontractors.com> Business@whelcon.com (Business@whelcon.com) <mailto:Business@whelcon.com> jennifer@wilderla.com (jennifer@wilderla.com) <mailtojennifer@wilderla.com> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

From: Microsoft Outlook lennie-aspaving@gwestoffice.net; sortega@aopaintinginc.com; jparker26@cox.net; aanjiconsulting@msn.com; Abeleguipmentrentals@gmail.com; action@actionpipeline.com; ajaxbarricade@gmail.com; admin@ace-inc.info; To: anayaconcrete@yahoo.com; azqualityconcrete@gmail.com; am@ciequip.com; jtrujillo1@me.com; azbarricades@gmail.com; j\_barronconcrete@live.com; BEVERLY@BNBDIVERSIFIED.COM; blozano@bordertrafficsafety.com; Pbracey@4riversrecruiting.com; pete@brownandwhiteinc.com; candlpainting@msn.com; chavezfam2000@gmail.com; bids@citvdemoco.com; info@copperhillcons struction.com; sales@cormaxrigging.com; mlheuett@gmail.com; DDindustrialLLC@gmail.com; marydarling@darlingltd.com; daniel.hinoios@deih-usa.com; carrie@deleonpaint.com; descaleit@aol.com; tucson@desert.com; ganei.ninoisewaen-usa.com; carnewaeeonpaint.com; descareitwaoi.com; utcsniwaesert.com; fred@desertbarricades.com; Garv@desertdatacom.com; accounts@doubletsigns.com; denise@dynamicfence.net; mike@miuracontracting.com; sleska@eda-az.com; michael@fincitegroup.com; destry@flooringsystems.net; lingie1@outlook.com; ggiancokg@aol.com; gchaveztuc@yahoo.com; ioshua@garciasteel.com; bo.guo@gisticinc.com; info@gitas.com; JANETTEHUNTER@Globalinnovations.us; andrea@goldstars.com; jan@gordleydesign.com; https://www.com/particleydesign.com; jan@gordleydesign.com; chris9beltran@aol.com; hworthman@hcenvironmental.com; jennifer@hfpowerwashing.com; abrah@hgcinc.com; terry@islay-consulting.com; javier@iaguarelectric.com; jstapleman@fearlesscommunications.com; info@jkaiser.com; mail@jupiterlogix.com; kim@kazconstruction.net; Josenb@azkmllc.co; mark@langleysource.com; lbrown@lkb-ce.com; info@malyandassociates.com; molly.mcknight@mmld.co; Bailey Crespo; fernandogalvez@monradengineeringinc.com; wlong@arcpointlabs.com; imcelaya@nextgenerationelectricalllc.com; dinny@northstarstrategies.biz; aren@novakenvironmental.com; Katie@NovaRest.com; psalonga@oracleengineering.com hannaho@paceelectrical.com; fiacinto@pattisonengineering.com; shawna@peakcorrosion.com; michaell@prefconcpump.com; paulcruz@comcast.net; rod@protrenching.com; ppc@paintcontractor.com; Jesus@PulseElectric520.com; nick@aualifiedmechanical.com; rudvir@rgsonsplumbing.com; gonzalezrick34@gmail.com; ronson@riley-eng.com; robleselectricaz@gmail.com; rudyruizm onry@aol.com iohannaodell@sheconsulting.us; Saguarosignco@msn.com; missy@saguarotrucking.com; santistevan1@gmail.com; jbenavides@smythindustries.com; rick.solis@solisengco.com; indanceconstruction.com; karches@swhaz.com; eklucas@sricrm.com; stonepaving@cox.net; impatronski@scice.com; tbsi@outlook.com; ktom@architecturecompany.net; bridgegroupllc@gmail.com; kent@solarstore.com; tracv@tracvsdvnamiccleaning.com; selenabarlow@transitmarketing.com; info@capsandmore.com; haley@westpointcontractors.com; Business@whelcon.com; jennifer@wilderla.com Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Subject: Tuesday, July 18, 2023 3:03:46 PM Date: Attachments: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026.msg Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server: lennie-aspaving@qwestoffice.net/server: lennie-aspaving@qwestoffice.net/server: sortega@aopaintinginc.com (sortega@aopaintinginc.com) <mailto:sortega@aopaintinginc.com> jparker26@cox.net (jparker26@cox.net) <mailto:jparker26@cox.net> anjiconsulting@msn.com (aanjiconsulting@msn.com) <mailto:aanjiconsulting@msn.com> Abelequipmentrentals@gmail.com (Abelequipmentrentals@gmail.com) <mailto:Abelequipmentrentals@gmail.com> action@actionpipeline.com (action@actionpipeline.com) <mailto:action@actionpipeline.com> ajaxbarricade@gmail.com (ajaxbarricade@gmail.com) <mailto:ajaxbarricade@gmail.com> admin@ace-inc.info (admin@ace-inc.info) <mailto:admin@ace-inc.info> anayaconcrete@yahoo.com (anayaconcrete@yahoo.com) <mailto:anayaconcrete@yahoo.com> azqualityconcrete@gmail.com (azqualityconcrete@gmail.com) <mailto:azqualityconcrete@gmail.com> am@ciequip.com (am@ciequip.com) <mailto:am@ciequip.com> andgetequip.com/andgetequip.com/>mantocandgetequip.com/ junjillol@me.com/(trujillol@me.com) azbarricades@gmail.com/(azbarricades@gmail.com) <mailto:azbarricades@gmail.com> j\_barronconcrete@live.com (j\_barronconcrete@live.com) <mailto:j\_barronconcrete@live.com> BEVERLY@BNBDIVERSIFED.COM (BEVERLY@BNBDIVERSIFIED.COM) <mailto:BEVERLY@BNBDIVERSIFIED.COM> blozano@bordertrafficsafety.com/(blozano@bordertrafficsafety.com) <mailto:blozano@bordertrafficsafety.com> Pbracey@4riversrecruiting.com (Pbracey@4riversrecruiting.com) <mailto:Pbracey@4riversrecruiting.com> pete@brownandwhiteinc.com (pete@brownandwhiteinc.com) <mailto:pete@brownandwhiteinc.com> candlpainting@msn.com (candlpainting@msn.com) <mailto:candlpainting@msn.com> chavezfam2000@gmail.com (chavezfam2000@gmail.com) <mailto:chavezfam2000@gmail.com> bids@citydemoco.com (bids@citydemoco.com) <mailto:bids@citydemoco.com> info@copperhillconstruction.com (info@copperhillconstruction.com) <mailto:info@copperhillconstruction.com> ant/@coppermitions/utconstruction.com/thio/@coppermitions/utconstruction/on/maileo.info@coppermitions/utcons asles@commaxrigging.com/sales@comsarigging.com/smailto:asles@commaxrigging.com> mlheuett@gmail.com (marydariag@atringltLC@gmail.com) <mailto:DDindustrialLLC@gmail.com> marydarling@darlingltd.com (marydarling@darlingltd.com) <mailto:marydarling@darlingltd.com> daniel.hinojos@deih-usa.com (daniel.hinojos@deih-usa.com) <mailto:daniel.hinojos@deih-usa.com> carrie@deleonpaint.com (carrie@deleonpaint.com) <mailto:carrie@deleonpaint.com> descaleit@aol.com (descaleit@aol.com) <mailto:descaleit@aol.com> tucson@desert.com (tucson@desert.com) <mailto:tucson@desert.com> fred@desertbarricades.com (fred@desertbarricades.com) <mailto:fred@desertbarricades.com> Gary@desertdatacom.com (Gary@desertdatacom.com) <mailto:Gary@desertdatacom.com> accounts@doubletsigns.com (accounts@doubletsigns.com) <mailto:accounts@doubletsigns.com> denise@dynamicfence.net (denise@dynamicfence.net) <mailto:denise@dynamicfence.net> admise@miuracontracting.com (mike@miuracontracting.com) <mailto-mike@miuracontracting.com/ sleska@eda-az.com (sleska@eda-az.com) <mailto-mike@fincitegroup.com> michael@fincitegroup.com (michael@fincitegroup.com) <mailto-mike@fincitegroup.com> destry@flooringsystems.net (destry@flooringsystems.net) <mailto-destry@flooringsystems.net> giancology of the second secon

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Join conversation

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 3/3

7/24/23, 3:52 PM

Mail - Lloyd Windle - Outlook

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

SAMPLE EMAIL LANGUAGE:

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

## Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

Proposed FTA DBE Triennial Goal FY24 - FY26

Proposed FTA DBE Program Plan FY24 - FY26

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am -10 am or July 24<sup>th</sup> from 2 pm -3 pm. The link to each virtual meeting is contained in the Proposed FTA DBE Program Plan FY24 - FY26 document and below.

Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

#### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

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<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAVIOsxOQvORJ53Y2nB3r1... 2/3

## FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

7/24/23, 3:52 PM

Mail - Lloyd Windle - Outlook

Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 2:54 PM To:lruggles@ywcatucson.org <lruggles@ywcatucson.org >;ttaumanu@ywcatucson.org

<ttaumanu@ywcatucson.org>

Good Afternoon,

My apologies for sending a second email on this subject. The FTA DBE Goal has been revised based on recent identified FTA-assisted projects for FY24-FY26. The revised goal and plan documents have been uploaded to the webpage <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

The time to submit comments and questions has been extended through September 1<sup>st</sup> and an additional virtual meeting is scheduled on July 26<sup>th</sup> from 10 am - 11 am. Additional meeting link below.

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_ODk4OTU4ZGEtYzUzNS00ZGI3LWE1ODctMzBjMWRhNzhhMTJm%40thread.v 2/0?context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES

From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov>
Sent: Tuesday, July 11, 2023 12:27 PM
To: lruggles@ywcatucson.org <lruggles@ywcatucson.org>; ttaumanu@ywcatucson.org>
Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon Ms. Ruggles and Ms. Taumanu,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Women's Business Center membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

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7/24/23, 3:53 PM	Mail - Lloyd Windle - Outlook
	Join conversation teams.microsoft.com

https://teams.microsoft.com/l/meetupjoin/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

 Join conversation
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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES 7/24/23, 3:53 PM

Please let me know if you have any questions.

Mail - Lloyd Windle - Outlook

SAMPLE EMAIL LANGUAGE:

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

# Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

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Proposed FTA DBE Program Plan FY24 - FY26

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Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

#### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d</u>

## FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

7/24/23, 3:53 PM

Mail - Lloyd Windle - Outlook

Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 2:54 PM To:anissa@tucsonhispanicchamber.org <anissa@tucsonhispanicchamber.org>

Good Afternoon,

My apologies for sending a second email on this subject. The FTA DBE Goal has been revised based on recent identified FTA-assisted projects for FY24-FY26. The revised goal and plan documents have been uploaded to the webpage <u>https://www.tucsonaz.gov/Departments/Business-Services-</u>Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise

The time to submit comments and questions has been extended through September 1<sup>st</sup> and an additional virtual meeting is scheduled on July 26<sup>th</sup> from 10 am - 11 am. Additional meeting link below.

https://teams.microsoft.com/l/meetupjoin/19%3ameeting\_ODk4OTU4ZGEtYzUzNS00ZGI3LWE1ODctMzBjMWRhNzhhMTJm%40thread.v 2/0?context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF



From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov>
Sent: Tuesday, July 11, 2023 12:28 PM
To: anissa@tucsonhispanicchamber.org <anissa@tucsonhispanicchamber.org>
Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon Ms. Trujillo,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Tucson Hispanic Chamber of Commerce membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 1/3

7/24/23, 3:53 PM	Mail - Lloyd Windle - Outlook
	Join conversation teams.microsoft.com

https://teams.microsoft.com/l/meetupjoin/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES 7/24/23, 3:53 PM

Mail - Lloyd Windle - Outlook

SAMPLE EMAIL LANGUAGE:

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To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

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Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

#### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d</u>

## FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

7/24/23, 3:53 PM

Mail - Lloyd Windle - Outlook

Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 2:54 PM To:pdalrymple@pima.edu <pdalrymple@pima.edu> Good Afternoon,

My apologies for sending a second email on this subject. The FTA DBE Goal has been revised based on recent identified FTA-assisted projects for FY24-FY26. The revised goal and plan documents have been uploaded to the webpage <u>https://www.tucsonaz.gov/Departments/Business-Services-</u>Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise

The time to submit comments and questions has been extended through September 1<sup>st</sup> and an additional virtual meeting is scheduled on July 26<sup>th</sup> from 10 am - 11 am. Additional meeting link below.

https://teams.microsoft.com/l/meetupjoin/19%3ameeting\_ODk4OTU4ZGEtYzUzNS00ZGI3LWE1ODctMzBjMWRhNzhhMTJm%40thread.v 2/0?context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF



From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov>
Sent: Tuesday, July 11, 2023 12:28 PM
To: pdalrymple@pima.edu <pdalrymple@pima.edu>
Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon,

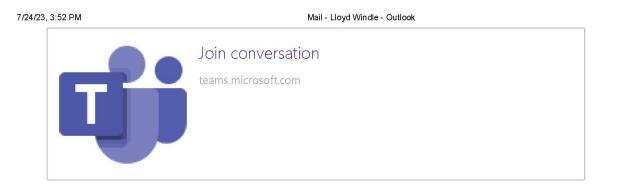
The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 1/3



https://teams.microsoft.com/l/meetupjoin/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

Join conversation

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 3/3

7/24/23, 3:52 PM

Mail - Lloyd Windle - Outlook

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

SAMPLE EMAIL LANGUAGE:

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

## Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

Proposed FTA DBE Triennial Goal FY24 - FY26

Proposed FTA DBE Program Plan FY24 - FY26

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am -10 am or July 24<sup>th</sup> from 2 pm -3 pm. The link to each virtual meeting is contained in the Proposed FTA DBE Program Plan FY24 - FY26 document and below.

Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

#### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

ec9f-4958-800d-b991b7f5e120%22%7d

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-

## FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

7/24/23, 3:52 PM

Mail - Lloyd Windle - Outlook

Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 2:53 PM To:msbasarizona@gmail.com <msbasarizona@gmail.com>

Good Afternoon,

My apologies for sending a second email on this subject. The FTA DBE Goal has been revised based on recent identified FTA-assisted projects for FY24-FY26. The revised goal and plan documents have been uploaded to the webpage <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

The time to submit comments and questions has been extended through September 1<sup>st</sup> and an additional virtual meeting is scheduled on July 26<sup>th</sup> from 10 am - 11 am. Additional meeting link below.

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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON

**BUSINESS SERVICES** 

From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov>
Sent: Tuesday, July 11, 2023 12:27 PM
To: msbasarizona@gmail.com <msbasarizona@gmail.com>
Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon,

I was unsure if your membership would have an interest in reviewing the proposed goal and plan which is applicable to FTA funded construction projects. The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the MSBAS membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present the plan and goal to you membership in addition to the scheduled virtual meetings.

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5NmI4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 1/3 and 1/

7/24/23, 3:55 PM

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 3/3

Mail - Lloyd Windle - Outlook

7/24/23, 3:55 PM	Mail - Lloyd Windle - Outlook
	Join conversation teams.microsoft.com

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d



July 26, 2023 Public Meeting #3 from 10:00 AM to 11:00 AM

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_ODk4OTU4ZGEtYzUzNS00ZGI3LWE1ODctMzBjMWRhNzhhMTJm%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

Join conversation
teams.microsoft.com

If you have any questions, please contact me.

7/24/23, 3:55 PM

Mail - Lloyd Windle - Outlook

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 3:03 PM To:Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Good Afternoon,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

You are included in this notification as your company is a Certified DBE firm. If you are interested in doing business with the City of Tucson and are not registered as a vendor in the OpenGov system, use the following link to register to receive notification of City of Tucson bid opportunities. <u>https://procurement.opengov.com/signup</u>

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

## Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

Proposed FTA DBE Triennial Goal FY24 - FY26

Proposed FTA DBE Program Plan FY24 - FY26

We have three virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input.

The meeting links are contained in the plan document and are provided below as well.

### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

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7/24/23, 3:54 PM	Mail - Lloyd Windle - Outlook
	Join conversation teams.microsoft.com

https://teams.microsoft.com/l/meetupjoin/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

Join conversation

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES 7/24/23, 3:54 PM

Mail - Lloyd Windle - Outlook

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

SAMPLE EMAIL LANGUAGE:

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

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Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

#### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

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https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5NmI4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 2/3

7/24/23, 3:54 PM

Mail - Lloyd Windle - Outlook

Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov>

Tue 7/18/2023 2:54 PM

To:rmackey@sunlandasphalt.com <rmackey@sunlandasphalt.com>;anthony.alfonso@gcinc.com < Anthony.Alfonso@gcinc.com>

Good Afternoon,

My apologies for sending a second email on this subject. The FTA DBE Goal has been revised based on recent identified FTA-assisted projects for FY24-FY26. The revised goal and plan documents have been uploaded to the webpage <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

The time to submit comments and questions has been extended through September 1<sup>st</sup> and an additional virtual meeting is scheduled on July 26<sup>th</sup> from 10 am - 11 am. Additional meeting link below.

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join/19%3ameeting\_ODk4OTU4ZGEtYzUzNS00ZGI3LWE1ODctMzBjMWRhNzhhMTJm%40thread.v 2/0?context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES

From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov>
Sent: Tuesday, July 11, 2023 12:28 PM
To: rmackey@sunlandasphalt.com <rmackey@sunlandasphalt.com>; anthony.alfonso@gcinc.com
Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon Mr. Mackey and Mr. Alfonso,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Arizona Transportation Builders Association membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5NmI4NzMxMQAuAAAAAAVIOsxOQvORJ53Y2nB3r1... 1/3

7/24/23, 3:54 PM	Mail - Lloyd Windle - Outlook
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Join conversation

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES 7/24/23, 3:54 PM

Mail - Lloyd Windle - Outlook

SAMPLE EMAIL LANGUAGE:

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Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

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Proposed FTA DBE Program Plan FY24 - FY26

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#### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

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Mail - Lloyd Windle - Outlook

Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 2:54 PM To:kdunphy@asba.com <kdunphy@asba.com>

Good Afternoon,

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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF



From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov>
Sent: Tuesday, July 11, 2023 12:28 PM
To: kdunphy@asba.com <kdunphy@asba.com>
Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon Ms. Dunphy,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Arizona Small Business Association membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

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Join conversation

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES 7/24/23, 3:54 PM

Mail - Lloyd Windle - Outlook

SAMPLE EMAIL LANGUAGE:

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Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

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Proposed FTA DBE Program Plan FY24 - FY26

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Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

#### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d</u>

## FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

7/24/23, 3:54 PM

Mail - Lloyd Windle - Outlook

Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 2:55 PM To:Leah Swisher <leah@actaz.net>;subs@actaz.net <subs@actaz.net> Good Afternoon,

My apologies for sending a second email on this subject. The FTA DBE Goal has been revised based on recent identified FTA-assisted projects for FY24-FY26. The revised goal and plan documents have been uploaded to the webpage <u>https://www.tucsonaz.gov/Departments/Business-Services-</u>Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise

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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF



From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov>
Sent: Tuesday, July 11, 2023 12:29 PM
To: Leah Swisher <leah@actaz.net>; subs@actaz.net <subs@actaz.net>
Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon Ms. Swisher,

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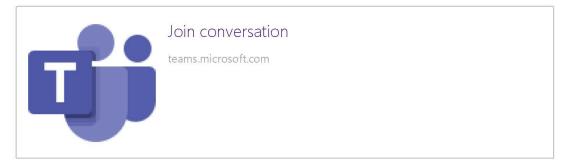
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7/24/23, 3:52 PM

Mail - Lloyd Windle - Outlook

<u>context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d</u>



#### July 24, 2023 Public Meeting #2 from 2:00 PM to 3:00 PM

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

Join conversation
teams.microsoft.com

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON BUSINESS SERVICES

#### 7/24/23, 3:52 PM

Mail - Lloyd Windle - Outlook

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### Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

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Proposed FTA DBE Program Plan FY24 - FY26

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## FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

7/24/23, 3:52 PM

Mail - Lloyd Windle - Outlook

Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Tue 7/18/2023 2:52 PM

To:Tim Bee <tbee@azbuilders.org>

Good Afternoon,

My apologies for sending a second email on this subject. The FTA DBE Goal has been revised based on recent identified FTA-assisted projects for FY24-FY26. The revised goal and plan documents have been uploaded to the webpage <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

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Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON

BUSINESS SERVICES From: Lloyd Windle Sent: Tuesday, July 11, 2023 12:27 PM

To: Tim Bee <tbee@azbuilders.org> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon Mr. Bee,

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 1/3

### FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

7/26/23, 3:22 PM

Mail - Lloyd Windle - Outlook

Fw: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Lloyd Windle <Lloyd.Windle@tucsonaz.gov>

Tue 7/25/2023 9:49 AM

To:soliver9@pima.edu <soliver9@pima.edu> Good Morning,

The original emails sent in regards to the subject matter were undeliverable. Please read the email thread below regarding important information about the City's FTA DBE Plan & Goal for FY 2024-2026. I ask that it be shared with the Small Business Development Center audience. I am available for discussions and presentations on the subject if requested. A recording of a recent presentation has been posted to the webpage listed in the email thread below.

The SBE/DBE Program is available to partner with the Small Business Development Center at future events. Please contact me to request participation.

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON

**BUSINESS SERVICES** 

From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Sent: Tuesday, July 18, 2023 2:54 PM To: pdalrymple@pima.edu <pdalrymple@pima.edu> Subject: Re: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

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7/26/23, 3:22 PM

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Mail - Lloyd Windle - Outlook

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF JCSON



From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Sent: Tuesday, July 11, 2023 12:28 PM To: pdalrymple@pima.edu <pdalrymple@pima.edu> Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

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Disadvantaged Business Enterprise

**Disadvantaged Business Enterprise** 

www.tucsonaz.gov

https://outlook.office365.com/mail/sentitems/id/AAQkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAQAKmm%2Ba0xAM5Nk... 2/4 7/26/23, 3:22 PM

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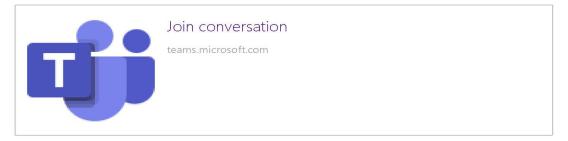
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Mail - Lloyd Windle - Outlook

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Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON

**BUSINESS SERVICES** 

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# Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

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Join conversation
teams.microsoft.com

Mail - Lloyd Windle - Outlook

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105 CITY OF TUCSON

**BUSINESS SERVICES** 

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 4/4

# **APPENDIX B**

### FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

# INTRODUCTION

The City of Tucson Business Enterprise Compliance Program (BECP) submits this Disadvantaged Business Enterprise (DBE) Program Plan to the United States Department of Transportation (DOT), acting through the Federal Transit Administration (FTA) in accordance with 49 CFR Part 26, as amended.

The DBE Program described herein is designed by the City of Tucson to satisfy the DBE regulations codified at 49 CFR Part 26, as amended.

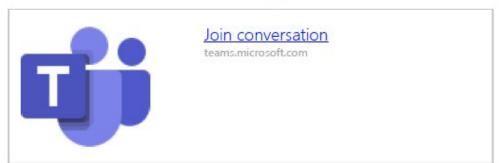
# PUBLIC COMMENT AND INPUT

The City of Tucson has scheduled the following virtual public meetings to allow for discussion and stakeholder group and citizen input on the DBE Plan and Goal Proposal for Federal Fiscal Years (FFYs) 2024-2026.

Public Meeting #1 Thursday, July 20, 2023 9 am - 10 am

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0?context=% 7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d



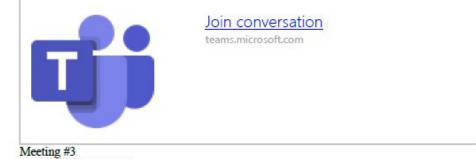
#### FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

Public Meeting #2 Monday, July 24, 2023 2 pm – 3 pm

https://teams.microsoft.com/l/meetup-

join/19%3ameeting NTVhNiM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0?context =%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d

Public



Meeting #3 Monday, July 26, 2023 10 am – 11 am

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_ODk4OTU4ZGEtYzUzNS00ZGI3LWE1ODctMzBjMWRhNzhhMTJm%40thread.v2/0?context= %7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8-ec9f-4958-800d-b991b7f5e120%22%7d

## SUBPART A GENERAL

#### A. Objectives (Section 26.1)

It is the policy of the City of Tucson to ensure that DBE's, as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy:

- 1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
- 2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;

2

Disadvantaged Business Enterprise City of Tucson

# TUCSON



Home (https://www.tucsonaz.gov/Home) / Departments (https://www.tucsonaz.gov/Departments) / Business Services Department (https://www.tucsonaz.gov/Departments/Business-Services-Department) / Procurement (https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement) / Contract Compliance - DBE, SBE, DBRA (https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA) / Disadvantaged Business Enterprise

# **Disadvantaged Business Enterprise**

# **Disadvantaged Business Enterprise**

The DBE program was implemented to remedy past and current discrimination in contracting and procurement opportunities for disadvantaged businesses. It serves to create equal opportunity for those DBE firms doing business with the City of Tucson on projects receiving federal financial assistance.

#### DBE Plan

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA DBE Program Plan and Goal Proposal for 2024-2026.

To download the following documents, scroll to the Related Information section at the bottom of this webpage.

1. Proposed FTA DBE Triennial Goal FY24 - FY26 (PDF) - REVISED

- (15) Fifteen projects valued at \$43M. Projects listed in the goal document.
- Triennial goal is 5.00%

https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-... 1/4

Disadvantaged Business Enterprise City of Tucson

2. Proposed FTA DBE Plan FY24 - FY26 (PDF)

· Only revision is the change to the City's DBELO contact person. DBELO = DBE Liaison Officer

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings July 20th from 9 am – 10 am, July 24th from 2 pm – 3 pm or July 26th from 10 am - 11 am.. The link to each Proposed FTA DBE Plan FY 24 - FY26 document.

Submit comments no later than September 1st to Lloyd B. Windle II via email at Lloyd.Windle@tucsonaz.gov subject line of the email reads as follows. City of Tucson Proposed FTA DBE Goal & Plan 2024-2026.

#### DBE CERTIFICATION: ARIZONA UNIFIED CERTIFICATION PROGRAM (AZUCP)

The Arizona Unified Certification Program (AZUCP) has been established to allow multiple agencies to utilize certification process statewide for DBEs. The AZUCP simplifies the DBE application process between multiple provides reciprocity for DBEs between the City of Tucson, City of Phoenix, and the Arizona Department of Tr (ADOT).

Visit https://utracs.azdot.gov/search (https://utracs.azdot.gov/search) to search the AZUCP DBE and ACDBE firms certified in Arizona.

To participate in the AZUCP, a business must be certified or must obtain certification as a disadvantaged bus the City of Tucson, City of Phoenix, or ADOT.

- City of Tucson is responsible for certifying businesses whose main office is located within Pima County. to Apply for Certification' section for instructions.
- City of Phoenix is responsible for certifying businesses whose main office is located within Maricopa County. https://phoenix.diversitycompliance.com (https://phoenix.diversitycompliance.com/)
- ADOT is responsible for certifying businesses in all other counties. https://adotdoors.dbesystem.com (https://adotdoors.dbesystem.com/)

#### **Program Advantages**

Certified businesses will qualify to meet subcontracting goals for U.S. Department of Transportation-assistec construction services and professional design projects. They will be listed in the AZUCP Directory, which is u

https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-... 2/4

Disadvantaged Business Enterprise City of Tucson

governmental, public, and private procurement entities soliciting bids on projects.

#### Application Requirements

- A firm must be a minority or woman-owned business; or owned by a majority owner who can demons and economic disadvantage.
- The disadvantaged owner must own at least 51% of the business enterprise.
- The disadvantaged owner must manage, operate, and control the managerial and daily operational fur firm.

#### How to Apply for Certification

- Visit https://tucsonaz.diversitycompliance.com (https://tucsonaz.diversitycompliance.com/) to comple certification application and provide the required documents.
- To begin application process, click on "Apply for/ Renew Certification".
- An audit of the documentation will be conducted to determine preliminary eligibility.
- An on-site visit/review by a Business Enterprise Compliance Specialist will be performed to determine | compliance and eligibility.
- Once eligibility is determined and all program requirements are met a certificate of participation will b
- For more information on the DBE Program, please contact the Business Enterprise & Compliance Progr at ContractorCompliance@tucsonaz.gov (mailto:ContractorCompliance@tucsonaz.gov) or (520) 837-44 regular business hours of Monday through Friday 8:00 a.m. – 5:00 p.m. (Mountain Standard Time).

#### **Related Documents and Forms**

- FTA DBE Policy Statement FFYs 2021-2023 (https://www.tucsonprocurement.com/assets/FTA%20DBE%20Policy%20Statement%20FFYs%202021-
- Subcontractor Registration Brochure (https://www.tucsonprocurement.com/assets/Subcontractor%20Registration%20Brochure.pdf)
- Subcontractors List and Statement of Proposed DBE Plan (https://www.tucsonprocurement.com/assets/Subcontractors%20List%20and%20Statement%20of%20 DBE%20Plan%20October%202020.pdf)
- Federal List of Subcontractors (https://www.tucsonprocurement.com/assets/FederalListofSubcontractor)
- Good Faith Effort DBE October 2020 (https://www.tucsonprocurement.com/assets/Good%20Faith%20Effort%20DBE%20October%202020.r
- Subcontractor Substandard Performance Report October 2020 (https://www.tucsonprocurement.com/assets/SubcontractorSubstandardPerformanceReportOctober2

https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-... 3/4

Disadvantaged Business Enterprise City of Tucson

### **Related Information**

Proposed FTA DBE Triennial Goal FY24 - FY26 (https://tucsonmy.sharepoint.com/:b:/g/personal/lloyd windle tucsonaz\_gov/EZ\_pxQfjThFKg1WWa RItl4qwOVw3UP91tlKKoMQ?e=QabQ5z)

Proposed FTA DBE Program Plan FY24 - FY26 (https://tucsonmy.sharepoint.com/:b:/g/personal/lloyd windle tucsonaz\_gov/Ea1eosM1pt9OoRnUry GzKgfhFEjRy9s4jO7QLZA?e=q4bx2y)

# **APPENDIX C**

#### City of Tucson FFY 2024-2026 DBE Proposed Goal Public Outreach & Participation Information

Virtual Public Meetings:

Thursday, July 20, 2023, 9 am - 10 am

Monday, July 24, 2023, 2 pm - 3 pm

Wednesday, July 26, 2023, 10 am - 11 am

#### Sample Email Blurb:

Good Morning (name of recipient), the City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan which is ready for public inspection and comment.

I would like to ask if you would send it out to your members for review and input. We have two virtual public meetings scheduled to discuss the draft goal and for stakeholder questions and input.

Below is the email information that I would like to request for you to send to your members with the attachment.

Please let me know if you have any questions.

Thank You,

#### City of Tucson, Business Services Department Website Language

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026 (attached), and would like to invite your comments.

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am - 10 am or July 24<sup>th</sup> from 3 pm - 4 pm. The link to each virtual meeting is on page 1 of the attached document.

Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

#### City of Tucson FFY 2024-2026 DBE Proposed Goal Public Outreach & Participation Information

Emails were sent to the following:

Arizona Construction Trades Leah Swisher, Executive Director Leah@actaz.net subs@actaz.net (520) 624-3002

Arizona Transportation Builders Association Ryan Mackey, Vice President <u>mackey@sunlandasphalt.com</u> (520) 820-4032

Anthony Alfonso, Secretary/Treasurer Anthony.Alfonso@gcinc.com 520-748-8000

Arizona Small Business Association Kat Dunphy, Senior Marketing Manager kdunphy@asba.com (520) 327-0222

AZSBDC – Pima Community College pdalrymple@pima.edu (520) 206-4580

Tucson Hispanic Chamber of Commerce Anissa Trujillo anissa@tucsonhispanicchamber.org (520) 620-0005

YWCA, Women's Business Center Lara Ruggles. Director of Development & Marketing <u>lruggles@ywcatucson.org</u> 520-447-8906

Teleia Taumanu, Marketing & Development Coordinator <u>ttaumanu@ywcatucson.org</u> 520-447-8919

Minority and Small Business Alliance of Southern Arizona & Southern AZ Minority Enterprise Development – MED Week <u>msbasarizona@gmail.com</u>

Arizona Builders Alliance

#### City of Tucson FFY 2024-2026 DBE Proposed Goal Public Outreach & Participation Information

Tim Bee, Director of Southern Arizona tbee@azbuilders.org (520) 488.8734 (520) 881-7930

On the Disadvantaged Business Enterprise (DBE) page. Here is the link. https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise

After the 1st paragraph, insert the following.

#### DBE Plan

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA DBE Program Plan and Goal Proposal for 2024-2026.

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(15) Fifteen projects valued at \$43M. Projects listed in the goal document. Triennial goal is 5.00%

2. Proposed FTA DBE Plan FY24 - FY26 (PDF)

Only revision is the change to the City's DBELO contact person. DBELO = DBE Liaison Officer The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am - 10 am, July 24th from 2 pm - 3 pm or July 26th from 10 am - 11 am. The link to each is in the Proposed FTA DBE Plan FY 24 - FY26 document.

Submit comments no later than September 1st to Lloyd B. Windle II via email at Lloyd.Windle@tucsonaz.gov. Ensure the subject line of the email reads as follows. City of Tucson Proposed FTA DBE Goal & Plan 2024-2026.

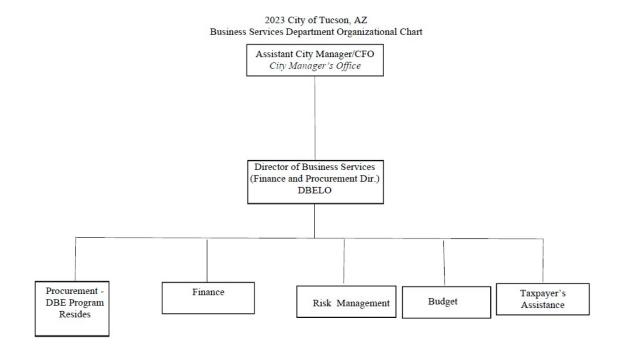
Vendor Search Results Date: 8/13/2020 9:52:48 AM

Business Name	Email	Certifying Agency	Certification Type	Certificati
A & S PAVING INC	paver@gwestoffice.net	City of Tucson	DBF	Active
A-O PAINTING INC	sortega@aopaintinginc.com	City of Tucson	DBE	Active
A-TEAM SECURITY & EVENT SERVICES, INC.	iparker26@cox.net	City of Tucson	DBE	Active
AANJI CONSULTING LLC	aanjiconsulting@msn.com	City of Tucson	DBE	Active
ACTION PIPELINE CONTRACTORS, INC.	action@actionpipeline.com	City of Tucson	DBE	Active
Aiax Barricade Company	ajaxbarricade@gmail.com	City of Tucson	DBE	Active
ANAYA CONCRETE CONSTRUCTION INC	anayaconcrete@yahoo.com	City of Tucson	DBE	Active
Arizona Trailer Specialists, Inc.	am@ciequip.com	City of Tucson	DBE	Active
BARRON'S CONCRETE LLC	j_barronconcrete@live.com	City of Tucson	DBE	Active
BEDROCK MASONRY LLC	leeb@bedrockmasonry.biz	City of Tucson	DBE	Active
Beverly Jun Christensen	BEVERLY@BNBDIVERSIFIED.COM	City of Tucson	DBE	Active
BLANCO CONCRETE LLC	info@blancoconcrete.com	City of Tucson	DBE	Active
BORDER TRAFFIC SAFETY, LLC	blozano@bordertrafficsafety.com	City of Tucson	DBE	Active
BROWN AND WHITE INC	pete@brownandwhiteinc.com	City of Tucson	DBE	Active
C & L Electrostatic Painting, LLC	candlpainting@msn.com	City of Tucson	DBE	Active
Centerline Mechanical LLC	arlene@centerlineaz.com	City of Tucson	DBE	Active
CHAMPION AUTO BODY & PAINT, LLC	neeko61@vahoo.com	City of Tucson	DBE	Active
CITY DEMO CO. LLC	bids@citydemoco.com	City of Tucson	DBE	Active
COPPER HILL CONSTRUCTION, INC.	copperhillconst@vahoo.com	City of Tucson	DBE	Active
Cormax Rigging Supply LLC	sales@cormaxrigging.com	City of Tucson	DBE	Active
CULTURAL & ENVIRONMENTAL SYSTEMS INC	mlheuett@gmail.com	City of Tucson	DBE	Active
Darling Environmental & Surveying, Ltd.	marydarling@darlingltd.com	City of Tucson	DBE	Active
DEIH, LLC	daniel.hinojos@deih-usa.com	City of Tucson	DBE	Active
DeLeon Painting, Inc.	cdeleon@gwestoffice.net	City of Tucson	DBE	Active
DEPENDABLE PERSONNEL INC	info@dependablepersonnel.com	City of Tucson	DBE	Active
DESCALE-IT PRODUCTS CO	descaleit@aol.com	City of Tucson	DBE	Active
Desert Archaeology, Inc.	tucson@desert.com	City of Tucson	DBE	Active
DESERT BARRICADES LLC	fred@desertbarricades.com	City of Tucson	DBE	Active
Desert Datacom, Inc.	Gary@desertdatacom.com	City of Tucson	DBE	Active
DOUBLE T SIGNS INC	dave@doubletsigns.com	City of Tucson	DBE	Active
Durazo Construction Corporation	adrienne@durazoconstruction.com	City of Tucson	DBE	Active
Dynamic Fencing and Fabrication, LLC	denise@dvnamicfence.net	City of Tucson	DBE	Active
EAGLE EGC, LLC	mike@miuracontracting.com	City of Tucson	DBE	Active
EAGLE PASS CONSTRUCTION LLC	eaglepassconstruction@yahoo.com	City of Tucson	DBE	Active
ELECTRICAL DESIGN ASSOCIATES INC	sleska@eda-az.com	City of Tucson	DBE	Active
ESCALANTE CONCRETE CONSTRUCTION, INC	Idescalante@escalanteconcrete.com	City of Tucson	DBE	Active
Fincite Group LLC	michael@fincitegroup.com	City of Tucson	DBE	Active
Flooring Systems of AZ	destry@flooringsystems.net	City of Tucson	DBE	Active
FLORES MASONRY LLC	lingie1@outlook.com	City of Tucson	DBE	Active
GABRIEL CHAVEZ, LLC	gchaveztuc@yahoo.com	City of Tucson	DBE	Active
Garcia Steel, LLC	joshua@garciasteel.com	City of Tucson	DBE	Active
GIT GLOBAL SERVICES, LLC	info@gitgs.com	City of Tucson	DBE	Active
GLOBAL INNOVATIONS U.S.A.	JANETTEHUNTER@Globalinnovations.us	City of Tucson	DBE	Active
Gold Stars Speakers Bureau	andrea@goldstars.com	City of Tucson	DBE	Active
GOMEZ FLOORING, LLC	gomezflooringlic@outlook.com	City of Tucson	DBE	Active
GORDLEY DESIGN GROUP INC	jan@gordleydesign.com	City of Tucson	DBE	Active
HC ENVIRONMENTAL, LLC	hworthman@hcenvironmental.com	City of Tucson	DBE	Active
HYDRA FORCE POWERWASHING, LLC	jennifer@hfpowerwashing.com	City of Tucson	DBE	Active
Hydro Geo Chem, Inc	abrab@hgcinc.com	City of Tucson	DBE	Active
INNOVA ENGINEERING LLC	jinshantang@hotmail.com	City of Tucson	DBE	Active
Islay Consulting LLC	terry@islay-consulting.com	City of Tucson	DBE	Active
Jaguar Electric LLC	javier@jaguarelectric.com	City of Tucson	DBE	Active
JKaiser Workspaces, LLC	info@jkaiser.com	City of Tucson	DBE	Active
K.A.Z. CONSTRUCTION INC	kim@kazconstruction.net	City of Tucson	DBE	Active
KANEEN ADVERTISING & PUBLIC RELATIONS, INC		City of Tucson	DBE	Active
Keystone Masonry LLC	keystonemasonrylic@outlook.com	City of Tucson	DBE	Active

MALY & ASSOCIATES INC	info@malyandassociates.com	City of Tucson	DBE	Active
MARCON EXCAVATING & CONSTRUCTION INC.	admin@marconex.net	City of Tucson	DBE	Active
Marion Integrative Wellness LLC	pm@patriciamarion.com	City of Tucson	DBE	Active
MEDRA LLC	bailey@medrallc.com	City of Tucson	DBE	Active
Metropia, Inc.	admin@metropia.com	City of Tucson	DBE	Active
MONRAD ENGINEERING INC	fernandogalvez@monradengineeringinc.co		DBE	Active
NATIVE TELE-DATA SOLUTIONS INC	deanna@ntds.org	City of Tucson	DBE	Active
Negawnee Enterprises, Inc.	wlong@arcpointlabs.com	City of Tucson	DBE	Active
NEW IMAGE BUILDING SERVICES, LLC	lponce@newimagebuilding.com	City of Tucson	DBE	Active
NEXT GENERATION ELECTRICAL, LLC	jmcelaya@nextgenerationelectricalllc.com	City of Tucson	DBE	Active
NOVAK ENVIRONMENTAL, INC.	karen@novakenvironmental.com	City of Tucson	DBE	Active
NOVAREST INC	Laura@novarest.com	City of Tucson	DBE	Active
ORACLE ENGINEERING GROUP INC	psalonga@oracleengineering.com	City of Tucson	DBE	Active
Ormsby and Thickstun Interpretive Design	cthickstun@aol.com	City of Tucson	DBE	Active
P.A.C.E. Electrical Construction, Inc.	hannaho@paceelectrical.com	City of Tucson	DBE	Active
Pattison Engineering LLC	fjacinto@pattisonengineering.com	City of Tucson	DBE	Active
PEAK CORROSION CONTROL, INC.	shawna@peakcorrosion.com	City of Tucson	DBE	Active
PREFERRED CONCRETE PUMPING, INC.	michaell@prefconcpump.com	City of Tucson	DBE	Active
PREMIER METALS, INC.	paulcruz@comcast.net	City of Tucson	DBE	Active
PRO TRENCHING LLC	rod@protrenching.com	City of Tucson	DBE	Active
QUALIFIED MECHANICAL CONTRACTORS INC	nick@qualifiedmechanical.com	City of Tucson	DBE	Active
R.A. Alcala & Associates, Inc.	robert.alcala@gmail.com	City of Tucson	DBE	Active
RG & SONS PLUMBING INC	rudyir@rgsonsplumbing.com	City of Tucson	DBE	Active
RICK GONZALEZ, ARCHITECT	gonzalezrick34@gmail.com	City of Tucson	DBE	Active
Riley Engineering, LLC	ronson@riley-eng.com	City of Tucson	DBE	Active
Robles Electric Solutions	robleselectricaz@gmail.com	City of Tucson	DBE	Active
RUIZ MASONRY & BUILDING SUPPLIES INC	rudyruizmasonry@aol.com	City of Tucson	DBE	Active
Saguaro Sign Company	saguarosignco@msn.com	City of Tucson	DBE	Active
Saguaro Trucking, Inc.	missy@saguarotrucking.com	City of Tucson	DBE	Active
Santistevan Enterprises LLC	santistevan1@gmail.com	City of Tucson	DBE	Active
Solis Engineering Co LLC	Solisbuild@gmail.com	City of Tucson	DBE	Active
Sonoran Capital Group Inc.	reggie@raindanceconstruction.com	City of Tucson	DBE	Active
SOUTHWEST HAZARD CONTROL, INC	karches@swhaz.com	City of Tucson	DBE	Active
SSI, INC	services@ssinstruction.com	City of Tucson	DBE	Active
Statistical Research, Inc.	eklucas@sricrm.com	City of Tucson	DBE	Active
STONE PAVING, INC	stonepaving@cox.net	City of Tucson	DBE	Active
Structural Concepts, Inc. Consulting Engineers	jmpatronski@scice.com	City of Tucson	DBE	Active
SUMMIT CONTRACT MANAGEMENT, LLC	sandy@summitcontractmanagement.com	City of Tucson	DBE	Active
SUNRISE TRUCKING INC.	sunrisetk1@yahoo.com	City of Tucson	DBE	Active
TECHNICAL BUILDING SERVICES, INC	tbsi@outlook.com	City of Tucson	DBE	Active
THE ARCHITECTURE COMPANY	ktom@architecturecompany.net	City of Tucson	DBE	Active
			DBE	Active
THE BRIDGE GROUP LLC	bridgegroupllc@gmail.com	City of Tucson		
THE SOLAR STORE, LLC	kent@solarstore.com	City of Tucson	DBE	Active
TPC Group Inc.	Imorales@azplanningcenter.com	City of Tucson	DBE	Active
Tracy's Dynamic Cleaning, Inc.	tracy@tracysdynamiccleaning.com	City of Tucson	DBE	Active
Transit Marketing, LLC	selenabarlow@transitmarketing.com	City of Tucson	DBE	Active
Tucson Stitches LLC	info@capsandmore.com	City of Tucson	DBE	Active
Unstoppable Construction LLC	unstoppable.tucson@gmail.com	City of Tucson	DBE	Active
Vos Heritage & Compliance LLC	kryan@vosheritage.com	City of Tucson	DBE	Active
Watson Environmental	leslie@watson-environmental.com	City of Tucson	DBE	Active
WEST POINT CONTRACTORS, INC	haley@westpointcontractors.com	City of Tucson	DBE	Active
WHEAT DESIGN GROUP, INC	laura@wheatdesigngroup.com	City of Tucson	DBE	Active
WHELCON CONTRACTORS LLC	business@whelcon.com	City of Tucson	DBE	Active
Wilder Landscape Architects, LLC	jennifer@wilderla.com	City of Tucson	DBE	Active

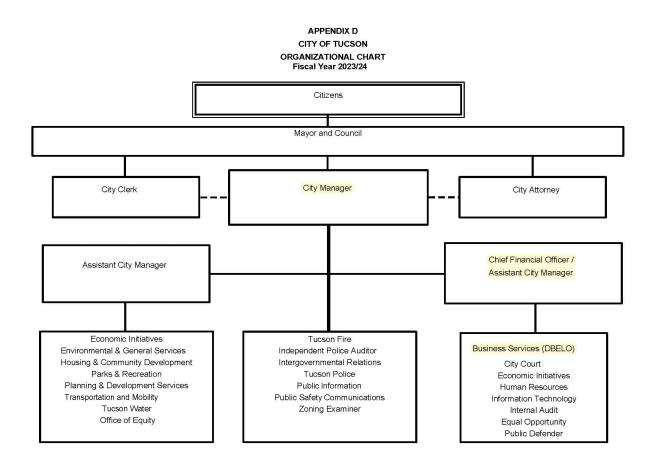
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# **APPENDIX D**



July 24, 2023

### FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN



# **APPENDIX E**



#### PROCUREMENT OPERATIONAL POLICY

	NUMBER	PAGE
Disadvantaged Business Enterprise Prompt Payment Procedures	5-1 EFFECTIVE DATE August	1 of 4 17. 2017

#### I. <u>PURPOSE</u>

This policy establishes procedures for the City of Tucson's Disadvantaged Business Enterprise (DBE) to ensure the prime contractor and each subcontractor of any tier must pay all subcontractors for satisfactory performance of their contracts promptly from the receipt of each progress payment made by the City of Tucson.

#### II. <u>POLICY</u>

The City of Tucson requires that the prime contractor and each subcontractor of any tier must pay all subcontractors for satisfactory performance of their contracts within seven (7) days from the receipt of each progress payment made by the City of Tucson.

Prime contractors will report the actual value of any contract to DBE firms for work committed to them at the time of the contract award. Contractors must submit the enclosed Prime Contractor Report of Subcontractor Utilization for Final Payment Record to Department of Procurement, Business Enterprise & Compliance Program with their request for final payment. The Final Payment Record will record total dollar amounts paid to both DBE and non-DBE suppliers and subcontractors.

The Procurement Department's Business Enterprise and Compliance Program (BECP) will actively monitor progress payments from the City of Tucson to the prime contractor and proactively contact subcontractors to ensure compliance with the prompt payment requirements are met.

- The Tucson Department of Transportation (TDOT) will notify BECP when a payment on a federally assisted project is submitted to the City's Finance Department for payment issuance. TDOT will provide BECP with the following project information: Contract number, Title, payment amount and subcontractor name(s) and subcontractor amount owed.
- 2. BECP will monitor the City's financial system to determine the actual date a payment is made to the Prime.
- 3. BECP will contact the subcontractor(s) via email or telephone to verify payment receipt.
- 4. The prime contractor shall report on a monthly basis indicating the amounts paid to all subcontractors, of all tiers, working on the project.
- 5. If payment was not received timely or if there is a discrepancy between the invoice amount from the subcontractor to the Prime contractor and the actual amount paid to the subcontract, BECP will contact the Prime contractor regarding the discrepancy.
- 6. The Prime contractor must provide a verifiable explanation of the discrepancy.



	NUMBER	FAGE
Disadvantaged Business Enterprise	5-1 EFFECTIVE DATE	2 of 4
Prompt Payment Procedures		i
	August	17, 2017

NUMBER

 BECP will review the information to determine if the Prime Contractor acted in good faith regarding the prompt payment requirements. BECP reserves the right to request and receive documents from the Prime contractor and all subcontractors at any tier, in order to determine whether prompt payment requirements are met.

Failure to make prompt partial payment, or prompt final payment including any retention, will result in remedies the City of Tucson deems appropriate which may include but are not limited to:

- Request contractor right of assurance with payment resolution plan;
- Withhold full or partial monthly progress payment(s) until the issue is resolved and full
  payment has been made to all subcontractors;
- Assess prompt payment liquidated damages, in addition to liquidated damages provided elsewhere in the contract, in an amount identified in the contract;
- Terminate the contract for default;
- Disqualify the Prime contractor from bidding on federal DOT- assisted projects, temporarily or permanently, depending upon the severity and number of violations.

Procurement will also monitor project completion of subcontractors work and ensure prompt retention payments. The prime contractor agrees further to return retainage payments to each subcontractor within 30 days after the subcontractors work is satisfactorily completed. For the purposes of this section, a subcontractor's work is satisfactorily completed when all the tasks called for in the subcontract have been accomplished and accepted by the prime contractor as required by the City of Tucson. Payment of retention by a prime contractor to subcontractors following completion and acceptance of work is NOT dependent on the billing of, or payment from, the City of Tucson for the retention release. Required timelines are indicated below:

- A. When a subcontractor has completed all the tasks called for in the subcontract, the subcontractor will submit a written request to the prime contractor for an acceptance inspection and release of all retention.
- B. Within 10 days of receipt of an inspection request by a subcontractor, the contractor shall schedule an inspection / walk through for acceptance of the work.
- C. Within 30 days of the acceptance of a subcontractors work, the prime contractor shall pay all retention owed to a subcontractor.

Once a subcontractor's work has been accepted, a prime contractor may bill the City of Tucson for release of retention equal to the amount of retention that is/has been released to a subcontractor.



	NUMBER	PAGE
Disadvantaged Business Enterprise Prompt Payment Procedures	5-1 EFFECTIVE DATE August	3 of 4 17, 2017

The City will keep a record of committed and actual payments to DBE firms. Upon completion of the contract, the prime contractor will be required to submit two forms to Procurement: the Supplier and Subcontractor Utilization Final Payment Record and the Certification of Payments to DBE Firms.

The City of Tucson will ensure the inclusion of the following clauses in all federal DOTassisted prime contracts:

The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than seven (7) days from the receipt of each payment the prime contract receives from the City of Tucson. The prime contractor further agrees to return retainage payments to each subcontractor within 30 days after the subcontractors work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the City of Tucson. This clause applies to both DBE and non-DBE subcontracts.

The City will keep a record of committed and actual payments to DBE firms. Upon completion of the contract, the prime contractor will be required to submit two forms to BECP: the Supplier and Subcontractor Utilization Final Payment Record and the Certification of Payments to DBE Firms.

The City will review the Certification of Payments to DBE Firms from the prime contractor to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts stated in the schedule of DBE planned participation or commitment.

Prime contractors must provide notice to subcontractors that complaints of violations of the prompt payment provision may be submitted in writing to the City of Tucson, Department of Procurement, Director, 255 W. Alameda, 6<sup>th</sup> Floor, Tucson, Arizona 85701. The complaint shall set forth the facts and identify the prime contractor and the project. Subcontractors will be assisted by the Department of Procurement with the complaint process.

Prime contractors must maintain records and documents of payments to DBEs for three years following the performance of the contract. These records will be made available for inspection upon request by any authorized representative of the City of Tucson or federal government. This reporting requirement also extends to any certified DBE subcontractor. As part of the contract documents requirement, the contractor will submit company procedures and policy for prompt payment of work and prompt release of retention to subcontractors.



	NUMBER	PAGE
Disadvantaged Business Enterprise Prompt Payment Procedures	5-1 EFFECTIVE DATE August	4 of 4

### III. <u>REFERENCES</u>

Electronic Code of Federal Regulations, 49 CFR Part 26 Section 26.29 https://www.ecfr.gov/cgibin/retrieveECFR?gp=&SID=c557e0c662d8af4ad52a31b56b5bb2f2&n=49y1.0.1.1.20&r=PART&ty=H TML#se49.1.26 11

Arizona Revised Statutes Title 32 Section 1129 http://www.azleg.gov/viewdocument/?docName=http://www.azleg.gov/ars/32/01129-01.htm

Tucson Code Section 11-38 http://www.actaz.net/email/pdf/CFO%20letter.pdf

Authorized:

Marcheta Gillespie, C.P.M., CP#O, CPPB, CPM Director, Department of Procurement

# **APPENDIX F**

The FTA DBE Triennial Goal FFYs 2024-2026 has been uploaded as a separate document.

# **APPENDIX G**



	NUMBER	PAGE
Disadvantaged Business Enterprise (DBE)	5-3	1 of 4
Modifications of a DBE	EFFECTIVE DAT	Ē
	August	17, 2017

#### I. <u>PURPOSE</u>

This policy establishes procedures for City staff and the contracting community on the requirements when a prime contractor wants to modify (replace, substitute or reduce) the designated work of a DBE on a federally DOT-assisted project.

#### II. POLICY

Pursuant to 49 CFR Part 26 and 49 CFR Part 26, Appendix A, when a DBE goal has been set on a federal DOT-assisted contract, it is the contractors obligation to meet the goal. The distinct contract items of work that have been awarded to a certified DBE firm shall be performed by the designated DBE. The DBE must perform a commercially useful function, that is, the DBE must manage, perform, and supervise a distinct element of work.

The contractor shall make all reasonable efforts to avoid modifying the work of a DBE listed on the DBE Intended Participation Affidavit Summary. At a minimum, the contractor shall negotiate in good faith, give timely notices and/or extend deadlines to the extent that it will not jeopardize the contract or the project schedule with the City.

If a DBE must be replaced, substituted or work reduced for cause, the contractor shall not take any action, in whole or in part, without the prior written approval of the City of Tucson's Department of Procurement Business Enterprise and Compliance Program (BECP).

Written consent for modifying the contract work for any DBE listed on the DBE Intended Participation Affidavit Summary will be granted only where the contractor can demonstrate good cause showing that the DBE is unable, unwilling, or ineligible to perform. Such written consent to modify the contracted items of any DBE shall concurrently constitute written consent to substitute or replace the terminated DBE. Termination or substitution of a DBE listed on the DBE Intended Participation Affidavit Summary will not be allowed based solely on a contractor's ability to negotiate a more advantageous contract with another subcontractor or the contractor's ability or desire to perform the work of the contract with its own organization. Prior to making a determination for approval regarding the contractor's termination and substitution request, the City will consider both the contractor's request and the DBE firm's response.

In the event that a DBE is unable or unwilling to fulfill its agreement with the contractor, the contractor shall immediately notify Procurement Department's Business Enterprise & Compliance Program (BECP), the Contract Officer and the Project Manager. The contractor must provide all pertinent information regarding the DBE modification request. The DBE firm can only be terminated for good cause. The contractor shall immediately take reasonable good faith efforts to obtain another certified DBE firm to perform an equal or greater dollar value of the work. Contract items eliminated from the project, with the approval of the Project Manager, may not reduce the contractor's obligation for DBE participation.



	NUMBER	PAGE
Disadvantaged Business Enterprise (DBE) Modifications of a DBE	5-3	2 of 4
	EFFECTIVE DATE	
	August	17, 2017

In order to request a DBE subcontractor modification, the Prime Contract must complete and submit the City of Tucson's Subcontractor Modification Form (attached) to the Project Manager. The Project Manager will forward the Subcontractor Modification Form to BECP.

Upon receipt of the completed Subcontractor Modification Form, BECP will review and verify the information received. BECP will either approve or deny the request in accordance with 49 CFR Part 26 and 49 CFR Part 26, Appendix A 26

#### III. REFERENCES

Electronic Code of Federal Regulations, 49 CFR Part 26 Subpart F, Compliance and Enforcement <u>https://www.ecfr.gov/cgi-</u> <u>bin/retrieveECFR?gp=&SID=c557e0c662d8af4ad52a31b56b5bb2f2&n=49y1.0.1.1.20&r=PART&ty=H</u> <u>TML#se49.1.26\_129</u>

49 CFR Part 26, Appendix A <u>https://www.ecfr.gov/cgi-bin/text-</u> <u>idx?SID=14fd8dd9cdc4c1cf63750ea79790e31b&mc=true&node=ap49.1.26\_1109.a&rgn=div9</u>

Authorized:

Marcheta Gillespie, C.P.M., CPPO Director, Department of Procurement

	Business Enterprise and Com Subcontractor Mod		
The modif	ication of <u>any</u> subcontractor after con Business Service		ires prior approval by the
TYPE OF REQUEST	ADDITION	REMOVAL	REPLACEMENT
	INCREASE	- Selection and a selection of the selec	n:
Contract #	Contract Name:		
C S CO DE CONTRA DE C			ame
	CURRENT SUBCONTRACTOR	3	PROPOSED SUBCONTRACTOR
SUBCONTRACTOR NAME			
SUBCONTRACT VALUE			
CONTACT NAME			
EMAIL			
ADDRESS			
DUNS			
SBE / DBE ?	SBE / DBE (circle one, if applicable)		SBE / DBE (circle one, if applicable)
SIGNATURE	By signing below, the Current Subcor indicates their understanding of, and agr with, this modification and the expl provided by the Prime Contractor in the " for Request" field on this form:	eement anation	
	Signature of Current Subcontractor (require	d)	

### FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

REASON FOR REQUEST: (Note: Prime Contractor must explain why the subcontractor that was identified in the Prime Contractor's bid is now being modified. Reason must demonstrate that this modification does not violate City of Tucson Ordinance 9158 as well as Section 28-48(2), Section 28-150(6)(5), Section 28-151.4(1), and Section 28-151.4(2) of the Tucson Procurement Code. The City seeks to ensure that this request is not being made as a result of "bid shopping" on the part of the Prime Contractor.)

	(attach supporting documentation as necess
Signature of Prime Contractor:	Date:
APPROVAL	COT Use Only************************************
BUSINESS ENTERPRISE	DATE
BUSINESS SERVICES DIRECTOR	DATE

# **APPENDIX H**

Revised October 2020

#### A COMPLETED SUBCONTRACTORS LIST & DBE COMMITMENT FORM AND/OR AFFIDAVIT OF GOOD FAITH EFFORTS MUST BE SUBMITTED WITH THE PROPOSAL.

### City of Tucson Business Services Department, Business Enterprise & Compliance Program

### AFFIDAVIT OF GOOD FAITH EFFORTS

CONTRACT NO:		
PROJECT NAME:		
COMPANY NAME:		
CONTACT NAME:	10 000 M/X 10 0M 010	
PHONE NUMBER:	FAX NUMBER:	

#### WHERE A CONTRACTOR FAILS TO EXERCISE "GOOD FAITH" EFFORTS TO MEET DBE GOALS, AS REQUIRED BY THE CITY OF TUCSON, THE BIDDER WILL BE DEEMED NONRESPONSIVE.

The intent of this certification is to document the good faith efforts implemented by the bidder in soliciting and utilizing DBE firms to meet the City of Tucson's DBE goals. This certificate will assist the City of Tucson's Business Services Department, Business Enterprise & Compliance Program in determining whether the bidder has implemented comprehensive good faith efforts. Pursuant to Administrative procedures and policies, the Procurement Director may verify and/or clarify information as it relates to the Affidavit of Good Faith Efforts and/or the Bidder's Subcontractors List & Commitment DBE Form. The burden of proof rests with the bidder.

1.	Is a partial or complete waiver being sought?	Please explain.	Note: If a partial waiver is being
	sought the scope of such waiver must be indi	cated and a DBE	plan must also be submitted.

Provide a brief summary of why the DBE goal on this project has not been met. Attach supporting documentation.

2.

1

 Which portions of the contract proposal, in terms of the nature of the work, were selected to be subcontracted to DBE firms? Attach supporting documentation (e.g. memo, proposal, project breakdown, etc.).

4. Which portion of the contract proposal, in terms of suppliers was identified for DBE firms? Attach supporting documentation (e.g. memo, proposal, project material breakdown etc.).

5. Which DBE firms were solicited in writing for subcontract or supplier quotes/bids? Also, in the appropriate space identify when the firms received subsequent telephone solicitations. Attach supporting documentation (e.g. copy of written solicitation to DBE firms, along with copies of telephone logs documenting follow-up communications, etc.).

Name of Company Contacted Telephone #	Contact Person	Dates of Contact		

### FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

6. Was the City of Tucson's Business Services Department, Business Enterprise & Compliance Program technical or professional staff contacted for assistance? (Note that it is the policy of the Department of Procurement to offer technical support to respondents to ensure that all avenues have been exhausted in meeting the DBE goals.) Attach necessary documentation. Yes No Date of Contact Contact Person 7. Describe any efforts undertaken to provide DBE firms with information about the project plans, specifications and requirements of the contract. Describe any additional efforts undertaken to assist DBE firms (e.g. bonding assistance, 8. lines of credit etc.) 9. Indicate which DBE firms submitted quotes on the contract proposal and provide a brief explanation of the reasons why these quotes were rejected. If price was a factor provide documentation to show quotes received from non-certified firms. Explanation for Rejecting Quotes Name of DBE Firm 10. Were any proposals from DBE subcontractors that were no more than 15% or \$250,000 greater

than the accepted Non-DBE subcontractor rejected? If so, describe in detail.

3

11. Describe in detail any supplemental items or efforts which you wish to have the department consider as part of your Good Faith Effort. Attach additional documentation or sheets for this item.

# **APPENDIX I**

The City did not receive any questions, comments or inquiries regarding the goal or plan. In the event the City does receive questions, comments or inquiries by September 1, 2023, the City shall revise this document and upload a revision to TRAMs.

# **APPENDIX J**

7/24/23, 3:49 PM

Mail - Lloyd Windle - Outlook

Read: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Arizona Construction Trades <subs@actaz.net> Tue 7/11/2023 1:13 PM To:Lloyd Windle <Lloyd.Windle@tucsonaz.gov>

Your message

To: Arizona Construction Trades Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Sent: Tuesday, July 11, 2023 12:29:06 PM (UTC-07:00) Arizona

was read on Tuesday, July 11, 2023 1:12:59 PM (UTC-07:00) Arizona.

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5NmI4NzMxMQAuAAAAAAAVIOsxOQvORJ53Y2nB3r1... 1/1

### FY 2024- FY 2026 CITY OF TUCSON FTA DBE PROGRAM PLAN

7/24/23, 3:50 PM

Mail - Lloyd Windle - Outlook

Read: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Kat Dunphy <kdunphy@asba.com> Tue 7/11/2023 3:33 PM To:Lloyd Windle <Lloyd.Windle@tucsonaz.gov>

Your message

To: Kat Dunphy Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Sent: Tuesday, July 11, 2023 12:28:36 PM (UTC-07:00) Arizona

was read on Tuesday, July 11, 2023 3:33:23 PM (UTC-07:00) Arizona.

7/24/23, 3:51 PM

Mail - Lloyd Windle - Outlook

[EXTERNAL] RE: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

#### Ryan Mackey <ryanm@sunlandasphalt.com>

Tue 7/11/2023 4:12 PM

To:Lloyd Windle <Lloyd.Windle@tucsonaz.gov>;anthony.alfonso@gcinc.com <anthony.alfonso@gcinc.com>

Cc:Michele Bettini <michele@movingoureconomy.org>

Lloyd,

Thank you for including industry on input for your plan. Anthony and I will discuss this with the board and membership. A presentation would also be welcomed, and we will get back to you on options for you to present.

### Ryan Mackey

Vice President - Tucson

Sunland Asphalt & Construction, LLC 2850 E Valencia Rd Tucson, AZ 85706

Office 520 889 7100 Direct 520 547 1915 Cell 520 820 4032 Fax 520 547 1915

www.sunlandasphalt.com LinkedIn | Facebook | Instagram | Twitter

From: Lloyd Windle <Lloyd.Windle@tucsonaz.gov> Sent: Tuesday, July 11, 2023 12:29 PM To: Ryan Mackey <ryanm@sunlandasphalt.com>; anthony.alfonso@gcinc.com Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Good Afternoon Mr. Mackey and Mr. Alfonso,

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis for the Federal Transit Administration (FTA) federal fiscal years 2024-2026. We have completed our draft plan and goal which is ready for public inspection and comment.

I would like to ask if you would send it out to the Arizona Transportation Builders Association membership for review and input. We have two virtual public meetings scheduled to discuss the draft plan and goal, and to address stakeholder questions and input. I am also available to present to the membership in addition to the scheduled virtual meetings.

Below is the email information that I would like to request be sent to the membership.

Please let me know if you have any questions.

7/24/23, 3:51 PM

SAMPLE EMAIL LANGUAGE:

Mail - Lloyd Windle - Outlook

The City of Tucson is required to review and establish a new Disadvantaged Business Enterprise (DBE) Plan and Goal on a triennial basis. The City of Tucson, Business Services Department, Business Enterprise and Compliance Program has completed the draft FTA Program Plan and Goal Proposal for 2024-2026, and would like to invite your comments.

To view the documents online, visit the following link. <u>https://www.tucsonaz.gov/Departments/Business-Services-Department/Procurement/Contract-Compliance-DBE-SBE-DBRA/Disadvantaged-Business-Enterprise</u>

Disadvantaged Business Enterprise

Disadvantaged Business Enterprise

www.tucsonaz.gov

Then scroll to the bottom of the webpage to download the following documents from the Related Information section.

Proposed FTA DBE Triennial Goal FY24 - FY26

Proposed FTA DBE Program Plan FY24 - FY26

The City of Tucson also invites interested stakeholders to attend one of the following virtual public meetings scheduled on July 20th from 9 am -10 am or July 24<sup>th</sup> from 2 pm -3 pm. The link to each virtual meeting is contained in the Proposed FTA DBE Program Plan FY24 - FY26 document and below.

Submit comments by August 28th to Lloyd B. Windle II via email at <u>Lloyd.Windle@tucsonaz.gov</u>. The subject line of the email should read - City of Tucson Draft FTA DBE Goal & Plan 2024-2026.

#### July 20, 2023 Public Meeting #1 from 9:00 AM to 10:00 AM

<u>https://teams.microsoft.com/l/meetup-</u> join/19%3ameeting\_OTdmYjY1OTYtNTY0MC00Yjk0LWEwYjEtMjEzMjUxNTk0NWRh%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d</u>

Join conversation	
teams.microsoft.com	

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5NmI4NzMxMQAuAAAAAAVIOsxOQvORJ53Y2nB3r1... 2/3

7/24/23, 3:51 PM

Mail - Lloyd Windle - Outlook

#### July 24, 2023 Public Meeting #2 from 2:00 PM to 3:00 PM

https://teams.microsoft.com/l/meetup-

join/19%3ameeting\_NTVhNjM1MWEtODA0Yi00NzM0LThkZWUtZDkwNDUxNmFkNzY1%40thread.v2/0? context=%7b%22Tid%22%3a%22d21e59ec-c208-43eb-aaf1-cf06d9a196e0%22%2c%22Oid%22%3a%221426e6b8ec9f-4958-800d-b991b7f5e120%22%7d

	<u>Join conversatio</u>	<u>1</u>	
	teams.microsoft.com		

Thank You,

Lloyd B. Windle II, CPPO, CPPB, C.P.M. City of Tucson Contract Administration Manager Phone - (520) 837-4105

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5NmI4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 3/3

7/24/23, 3:50 PM

Mail - Lloyd Windle - Outlook

Read: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Alfonso, Anthony <Anthony.Alfonso@gcinc.com> Tue 7/11/2023 2:08 PM To:Lloyd Windle <Lloyd.Windle@tucsonaz.gov>

Your message

To: Alfonso, Anthony Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Sent: Tuesday, July 11, 2023 12:28:49 PM (UTC-07:00) Arizona

was read on Tuesday, July 11, 2023 2:07:18 PM (UTC-07:00) Arizona.

🔊 Read Receipts.pdf - Adobe Acrobat Pro (32-bit)								
File Edit View E-Sign Window	Help							
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□ ☆ �								
≣ ©								
From	Subject	Date	Attachments	Size				
🛃 Daniel Hinojos	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 9:53:44 PM		130.65 KB				
😓 Scott Martinez	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:10:17 PM		129.87 KB				
🔚 Francisco Jacinto	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:10:16 PM		127.96 KB				
🚡 Linda Morales	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:08:08 PM		127.84 KB				
🚡 Cormax Rigging	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:05:24 PM		147.73 KB				
🛃 Pete Granillo	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:04:37 PM		115.42 KB				
🚡 Ronson Chee	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 4:27:08 PM		128.95 KB				
🚡 Info	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:48:53 PM		148.80 KB				
🚡 Ligia Ponce	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:39:43 PM		129.53 KB				
🛃 Gary Steeber	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:28:28 PM		146.22 KB				
🚡 admin ace-inc.info	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:27:24 PM		145.34 KB				
🚡 fred desertbarricades.com	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:24:43 PM		126.96 KB				
🚡 Jodi Benavides	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:24:34 PM		129.25 KB				
🚡 Rick Solis	Read: City of Tucson - Proposed FTA DBE Program Pl	7/18/2023 3:20:49 PM		130.27 KB				
🚡 Joseph Torres	Read: City of Tucson - Proposed FTA DBE Program Pl	7/19/2023 7:15:39 AM		113.79 KB				
lick Nieto	Read: [EXTERNAL.email]City of Tucson - Proposed FT	7/18/2023 3:48:05 PM		150.59 KB				
🚡 trish@desert.com	Read: [EXTERNAL] Read: City of Tucson - Proposed F	7/18/2023 4:04:29 PM		118.50 KB				
🔚 Andrea Gold	Read: [EXTERNAL] Read: City of Tucson - Proposed F	7/18/2023 9:41:54 PM		138.08 KB				
🚡 chris9beltran@aol.com	[EXTERNAL] Re: City of Tucson - Proposed FTA DBE P	7/19/2023 7:46:39 AM		384.37 KB				
🚡 Kimberly A. Ziegler	[EXTERNAL] Return Receipt (read): City of Tucson - P	7/18/2023 3:08:00 PM	1	144.74 KB				

#### 7/24/23, 3:41 PM

Mail - Lloyd Windle - Outlook

Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Microsoft Outlook <MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com> Tue 7/11/2023 12:27 PM To:Tim Bee <tbee@azbuilders.org>

1 attachments (30 KB)
 City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

# Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

Tim Bee (tbee@azbuilders.org)

7/24/23, 3:47 PM

Mail - Lloyd Windle - Outlook

Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Microsoft Outlook <MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com > Tue 7/11/2023 12:29 PM To:Leah Swisher <leah@actaz.net>;subs@actaz.net <subs@actaz.net>

1 attachments (32 KB)
 City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

# Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

Leah Swisher (leah@actaz.net)

subs@actaz.net (subs@actaz.net)

7/24/23, 3:45 PM

Mail - Lloyd Windle - Outlook

Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

Microsoft Outlook <MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com> Tue 7/11/2023 12:28 PM To:kdunphy@asba.com <kdunphy@asba.com>

1 attachments (31 KB)
 City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

# Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

kdunphy@asba.com (kdunphy@asba.com)

#### 7/24/23, 3:46 PM

Mail - Lloyd Windle - Outlook

Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

**Microsoft Outlook** 

<MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com > Tue 7/11/2023 12:28 PM

To:rmackey@sunlandasphalt.com <rmackey@sunlandasphalt.com>;anthony.alfonso@gcinc.com <anthony.alfonso@gcinc.com>

1 attachments (32 KB)

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

## Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

rmackey@sunlandasphalt.com (rmackey@sunlandasphalt.com)

anthony.alfonso@gcinc.com (anthony.alfonso@gcinc.com)

Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026 Microsoft Outlook <MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com> Tue 7/18/2023 3:03 PM To:lennie-aspaving@qwestoffice.net <lennie-aspaving@qwestoffice.net>;sortega@aopaintinginc.com <sortega@aopaintinginc.com>;jparker26@cox.net <jparker26@cox.net>;aanjiconsulting@msn.com <aanjiconsulting@msn.com>;Abelequipmentrentals@gmail.com <Abelequipmentrentals@gmail.com>;action@actionpipeline.com <action@actionpipeline.com>;ajaxbarricade@gmail.com <ajaxbarricade@gmail.com>;admin@ace-inc.info <admin@ace-inc.info>;anayaconcrete@yahoo.com <anayaconcrete@yahoo.com>;azqualityconcrete@gmail.com <azqualityconcrete@gmail.com>;am@ciequip.com <am@ciequip.com>;jtrujillo1@me.com <jtrujillo1@me.com>;azbarricades@gmail.com <azbarricades@gmail.com>;j\_barronconcrete@live.com <j\_barronconcrete@live.com>;BEVERLY@BNBDIVERSIFIED.COM <BEVERLY@BNBDIVERSIFIED.COM>;blozano@bordertrafficsafety.com <block>blozano@bordertrafficsafety.com>;Pbracey@4riversrecruiting.com <Pbracey@4riversrecruiting.com>;pete@brownandwhiteinc.com <pete@brownandwhiteinc.com>;candlpainting@msn.com <candlpainting@msn.com>;chavezfam2000@gmail.com <chavezfam2000@gmail.com>

🔰 1 attachments (42 KB)

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

### Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

lennie-aspaving@qwestoffice.net (lennie-aspaving@qwestoffice.net)

sortega@aopaintinginc.com (sortega@aopaintinginc.com)

jparker26@cox.net (jparker26@cox.net)

aanjiconsulting@msn.com (aanjiconsulting@msn.com)

Abelequipmentrentals@gmail.com (Abelequipmentrentals@gmail.com)

action@actionpipeline.com (action@actionpipeline.com)

ajaxbarricade@gmail.com (ajaxbarricade@gmail.com)

admin@ace-inc.info (admin@ace-inc.info)

anayaconcrete@yahoo.com (anayaconcrete@yahoo.com)

azqualityconcrete@gmail.com (azqualityconcrete@gmail.com)

am@ciequip.com (am@ciequip.com)

jtrujillo1@me.com (jtrujillo1@me.com)

azbarricades@gmail.com (azbarricades@gmail.com)

j barronconcrete@live.com (j barronconcrete@live.com)

BEVERLY@BNBDIVERSIFIED.COM (BEVERLY@BNBDIVERSIFIED.COM)

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5NmI4NzMxMQAuAAAAAAVIOsxOQvORJ53Y2nB3r1... 1/4

### 7/24/23, 3:56 PM

Mail - Lloyd Windle - Outlook

7/24/23, 3:56 PM Mail - Lloyd Windle - Outlook blozano@bordertrafficsafety.com (blozano@bordertrafficsafety.com) Pbracey@4riversrecruiting.com (Pbracey@4riversrecruiting.com) pete@brownandwhiteinc.com (pete@brownandwhiteinc.com) candlpainting@msn.com (candlpainting@msn.com) chavezfam2000@gmail.com (chavezfam2000@gmail.com) bids@citydemoco.com (bids@citydemoco.com) info@copperhillconstruction.com (info@copperhillconstruction.com) sales@cormaxrigging.com (sales@cormaxrigging.com) mlheuett@gmail.com (mlheuett@gmail.com) DDindustrialLLC@gmail.com (DDindustrialLLC@gmail.com) marydarling@darlingltd.com (marydarling@darlingltd.com) daniel.hinojos@deih-usa.com (daniel.hinojos@deih-usa.com) carrie@deleonpaint.com (carrie@deleonpaint.com) descaleit@aol.com (descaleit@aol.com) tucson@desert.com (tucson@desert.com) fred@desertbarricades.com (fred@desertbarricades.com) Gary@desertdatacom.com (Gary@desertdatacom.com) accounts@doubletsigns.com (accounts@doubletsigns.com) denise@dynamicfence.net (denise@dynamicfence.net) mike@miuracontracting.com (mike@miuracontracting.com) sleska@eda-az.com (sleska@eda-az.com) michael@fincitegroup.com (michael@fincitegroup.com) destry@flooringsystems.net (destry@flooringsystems.net) lingie1@outlook.com (lingie1@outlook.com) ggjancokg@aol.com (ggjancokg@aol.com) gchaveztuc@yahoo.com (gchaveztuc@yahoo.com) joshua@garciasteel.com (joshua@garciasteel.com) bo.guo@gisticinc.com (bo.guo@gisticinc.com) info@gitqs.com (info@gitqs.com) JANETTEHUNTER@Globalinnovations.us (JANETTEHUNTER@Globalinnovations.us) andrea@goldstars.com (andrea@goldstars.com) jan@gordleydesign.com (jan@gordleydesign.com) chris9beltran@aol.com (chris9beltran@aol.com) hworthman@hcenvironmental.com (hworthman@hcenvironmental.com)

https://outlook.office365.com/mail/AAMkAGM2OWFiNzVhLWU5MzAtNDAyMy05YTI0LTM3ZjA5Nml4NzMxMQAuAAAAAAA/IOsxOQvORJ53Y2nB3r1... 2/4

7/24/23, 3:56 PM Mail - Lloyd Windle - Outlook jennifer@hfpowerwashing.com (jennifer@hfpowerwashing.com) abrab@hgcinc.com (abrab@hgcinc.com) terry@islay-consulting.com (terry@islay-consulting.com) javier@jaguarelectric.com (javier@jaguarelectric.com) jstapleman@fearlesscommunications.com (jstapleman@fearlesscommunications.com) info@jkaiser.com (info@jkaiser.com) mail@jupiterlogix.com (mail@jupiterlogix.com) kim@kazconstruction.net (kim@kazconstruction.net) Joseph@azkmllc.co (Joseph@azkmllc.co) mark@langleysource.com (mark@langleysource.com) lbrown@lkb-ce.com (lbrown@lkb-ce.com) info@malyandassociates.com (info@malyandassociates.com) molly.mcknight@mmld.co (molly.mcknight@mmld.co) Bailey Crespo (Bailey@MEDRALLC.com) fernandogalvez@monradengineeringinc.com (fernandogalvez@monradengineeringinc.com) wlong@arcpointlabs.com (wlong@arcpointlabs.com) jmcelaya@nextgenerationelectricalllc.com (jmcelaya@nextgenerationelectricalllc.com) dinny@northstarstrategies.biz (dinny@northstarstrategies.biz) karen@novakenvironmental.com (karen@novakenvironmental.com) Katie@NovaRest.com (Katie@NovaRest.com) psalonga@oracleengineering.com (psalonga@oracleengineering.com) hannaho@paceelectrical.com (hannaho@paceelectrical.com) fjacinto@pattisonengineering.com (fjacinto@pattisonengineering.com) shawna@peakcorrosion.com (shawna@peakcorrosion.com) michaell@prefconcpump.com (michaell@prefconcpump.com) paulcruz@comcast.net (paulcruz@comcast.net) rod@protrenching.com (rod@protrenching.com) ppc@paintcontractor.com (ppc@paintcontractor.com) Jesus@PulseElectric520.com (Jesus@PulseElectric520.com) nick@qualifiedmechanical.com (nick@qualifiedmechanical.com) rudyjr@rgsonsplumbing.com (rudyjr@rgsonsplumbing.com) gonzalezrick34@gmail.com (gonzalezrick34@gmail.com) ronson@riley-eng.com (ronson@riley-eng.com) robleselectricaz@gmail.com (robleselectricaz@gmail.com)

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- Mail Lloyd Windle Outlook
- rudyruizmasonry@aol.com (rudyruizmasonry@aol.com)
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- missy@saguarotrucking.com (missy@saguarotrucking.com)
- santistevan1@gmail.com (santistevan1@gmail.com)
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- rick.solis@solisengco.com (rick.solis@solisengco.com)
- reggie@raindanceconstruction.com (reggie@raindanceconstruction.com)
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- ktom@architecturecompany.net (ktom@architecturecompany.net)
- bridgegroupllc@gmail.com (bridgegroupllc@gmail.com)
- kent@solarstore.com (kent@solarstore.com)
- tracy@tracysdynamiccleaning.com (tracy@tracysdynamiccleaning.com)
- selenabarlow@transitmarketing.com (selenabarlow@transitmarketing.com)
- info@capsandmore.com (info@capsandmore.com)
- haley@westpointcontractors.com (haley@westpointcontractors.com)
- Business@whelcon.com (Business@whelcon.com)
- jennifer@wilderla.com (jennifer@wilderla.com)
- Subject: City of Tucson Proposed FTA DBE Program Plan and Goal FY 2024 2026

#### 7/24/23, 3:57 PM

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Relayed: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

#### **Microsoft Outlook**

<MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com > Tue 7/18/2023 3:03 PM

To:Nanette Pageau <nanette@kaneenpr.com>;Scott Martinez <smartinez@mcgannland.com>;Ligia Ponce <lponce@newimagebuilding.com>;Linda Morales <lmorales@azplanningcenter.com>;Laura Mielcarek <laura@wheatdesigngroup.com>

1 attachments (32 KB)

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

## Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

Nanette Pageau (nanette@kaneenpr.com)

Scott Martinez (smartinez@mcgannland.com)

Ligia Ponce (lponce@newimagebuilding.com)

Linda Morales (Imorales@azplanningcenter.com)

Laura Mielcarek (laura@wheatdesigngroup.com)

7/24/23, 3:42 PM

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Microsoft Outlook

<MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com > Tue 7/11/2023 12:27 PM

To:msbasarizona@gmail.com <msbasarizona@gmail.com>

🔋 1 attachments (30 KB)

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

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msbasarizona@gmail.com (msbasarizona@gmail.com)

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Microsoft Outlook <MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com> Tue 7/11/2023 12:28 PM To:pdalrymple@pima.edu <pdalrymple@pima.edu>

1 attachments (31 KB)
 City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

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pdalrymple@pima.edu (pdalrymple@pima.edu)

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Microsoft Outlook

<MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com > Tue 7/11/2023 12:28 PM

To:anissa@tucsonhispanicchamber.org <anissa@tucsonhispanicchamber.org>

🚺 1 attachments (31 KB)

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

# Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

anissa@tucsonhispanicchamber.org (anissa@tucsonhispanicchamber.org)

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#### Microsoft Outlook

#### <MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@tucson.onmicrosoft.com> Tue 7/11/2023 12:27 PM

To:lruggles@ywcatucson.org <lruggles@ywcatucson.org>;ttaumanu@ywcatucson.org <ttaumanu@ywcatucson.org>

🚺 1 attachments (31 KB)

City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026;

## Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:

lruggles@ywcatucson.org (lruggles@ywcatucson.org)

ttaumanu@ywcatucson.org (ttaumanu@ywcatucson.org)

Subject: City of Tucson - Proposed FTA DBE Program Plan and Goal FY 2024 - 2026

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