



West University Historic Zone Advisory Board  
Tuesday, October 19, 2021, at 6:00PM  
Virtual Meeting  
**Meeting Minutes/Legal Action Report**

**1. Call to Order/Roll Call**

Meeting Opened 6:10 pm

Meeting Secretary: Hazelbaker

Board Members Attending: Besenick-Larson, Fajardo, Hazelbaker and McDonnell (chair)

Guests: Jodie Brown, Michael Taku, Marcellus Rusk, LJ McCreary, Paul Dominguez, Julie Cohn

**2. Approval of LAR/Minutes—September 21, 2021**

Besenick-Larson motioned to approve. Fajardo seconded. Motion approved 4-0 by roll call.

**3. Call to Audience**

None.

**4. Reviews**

**a. HPZ 19-105, 620 E University (T19CM02028)**

Construction of rear addition with porch

Full Review/Contributing Resource

Julie Cohn, Paul Dominguez and LJ McCreary presented.

- Design was previously approved, but since then time has elapsed and the design has changed enough that they are before the board again. The design from the front elevation has not changed at all – street front remains the same. new addition will be built out of stucco and painted a color to compliment the brick.
- Designed has been approved by the plans review sub-committee, with a recommendation to call out wood windows, guest hose to be painted to match new addition

Hazelbaker motioned to approve drawings as presented on the condition that the drawings include a note that states all new doors and windows be wood construction and that the addition to the paint color be complimentary to the existing colors of the home.

Besenick-Larson seconded. Motion approved unanimously by roll call, 4-0.

**b. HPZ 21-071, 820 N 3<sup>rd</sup> Avenue (T21CM06783) continued**

Construction of 2<sup>nd</sup> dwelling.

Full Review/Contributing Resource

Marcellus Rusk presented.

- Proposal is for a 1 car garage with a living and kitchen on the lower floor, with a bedroom, bath and den upstairs. Continuation of the presentation from the previous month. The footprint of the design has not changed, however, since previously presented, the exterior material cladding has been discontinued. The new material the homeowner is proposing is a factory painted Hardie Board and Batten in light grey.

Fajardo motions to approve drawings as presented.

Hazelbaker Seconded. Motion approved unanimously by roll call, 4-0.

**5. West University Historic Preservation Zone (WUHPZ) Design Guidelines**

**a. Discussion on revisions to the existing WUHPZ Design Guidelines**

Additions to definitions will be completed by October 31, 2021.

**6. Staff Updates—Information Only**

None.

**7. Future Agenda Items**

Updated to process of updated guidelines by City staff.

**8. Adjournment**

Hazelbaker motioned to adjourn. Besenick-Larson seconded.

Motion approved unanimously by roll call. Meeting adjourned at 7:01 pm.