



**NOTE:** Due to our current backlog and the COVID-19 situation, we are experiencing delays in processing applications. Staff will be processing applications in the order in which they have been received.

[Electronic submittal requirements, please read before uploading your documents](#)

Does your solar permit meet the requirements to use our new Solar One Stop? Click [here](#).

**Is this for a new or existing activity application? \***

New Application

For Zoning and Subdivision review, the Unified Development Code (UDC) applies to this application. Applicable timeframes can be provided at your request or found in the Administrative Manual Sec.3-02. For additional information please email [PDSDInquiries@tucsonaz.gov](mailto:PDSDInquiries@tucsonaz.gov)

**Submission Type \***

- Building Trade: Electrical, Gas, Water heater, Water line, etc. including EMERGENCY RECONNECTS
- Building Repair/Emergency: Structural Failure, Emergency Responders, Medical Tent, etc.
- Building Residential One- or Two-family: New Residence, Addition, Pool, Porch, Fence or Wall, Demolition, etc.
- Building Residential - Accessory Dwelling Unit (ADU)
- Building Residential Multi-family (more than two units): New, Addition, Pool, Demolition, etc.
- Building Solar Project: Residential and Commercial Solar Projects
- Building Healthcare Facilities: Hospital, Clinic, etc.
- Building Commercial Project: Restaurant, Office, Warehouse, Demolition, Public Pool, etc
- Model Plan: New Model Plan for Replicable Building Design or New Building Permit using a Model Plan
- Floodplain Use Permit
- Site Review: Pre-Submittals and Full Applications for Development Package or Land Division
- Other

3rd Party Review

All Entitlements and Special Applications must be submitted through the FileDrop. To do so, please click [here](#).

## Project Details

**Project Name**

Porch Removal and Replacement

**Type of Permit \***

- Commercial or Multi-family
- Residential (1 or 2 units)

**Look up your address sequentially below. First select Street Name, then Street Direction and Street Number will appear. Only City of Tucson addresses are represented. If address does not populate, please refresh.**

**Street Name \***

5TH ST

**Street Direction \***

E

**Street Number \***

615

**Unit/Apt/Suite**

not required

**Description of Work \***

Remove existing porch and replace with new porch (unconditioned space)

**Work includes exterior walls****Square Footage**

115

 Yes No**Applicant Info****Applicant/Company Name \***

Doug Hawkins

**Applicant Phone \***

(520) 603-7689

**Applicant Email \***

dhawk735@gmail.com

**Applicant Street Address \***

PO Box 735

**City \***

Tucson

**State \***

AZ

**Zipcode \***

85702

**APA #****Is the applicant/owner doing this work without a contractor or has the contractor not been selected yet? \*** Yes  No**Contractor****Contractor Name****ROC #****Contractor Phone****Contractor Email****On-site contact number for inspection staff****Owner****Is the Owner the same as the applicant?** Yes  No**Owner Name**

Doug Hawkins

**Owner Phone**

(520) 603-7689

**Owner Email**

dhawk735@gmail.com

**Architect/Engineer****Architect/Engineer Name****Architect/Engineer Email****Architect/Engineer Phone****Architect/Engineer Seal #****Supporting Documentation Upload**

Please select the submission type for the documents you are uploading. PDSD staff will no longer accept paper building permit documents submitted for review and encourages all other applications to be submitted digitally. For more information view the announcement.

All images/files must be correctly oriented and viewable without having to be rotated. Separate files must be provided for each type of submittal document such as Application, Soils Report, Plan Set, Preliminary Development Plan, Structural Calculations, etc.

## Upload Documents:

For each document type chosen, drag that document to the corresponding upload button or click the "Upload" button to allow you to select the file to upload. Please do not combine documents.

Submittal Type-Version	Document Type *	Drag File Here
First Submittal	Plans	22.03.18_615 E 5th St Draft HPZ 2.47MB Submittal.pdf We only accept PDF, JPG or TIFF

### EXPIRATIONS:

BUILDING PLAN REVIEW: 180 DAYS FROM ORIGINAL SUBMITTAL DATE

BUILDING PERMIT: 180 DAYS FROM DATE ISSUED, PAID REVISION or LAST INSPECTION (not including canceled inspections)

DEVELOPMENT PACKAGE PLAN REVIEW: 1 YEAR FROM ORIGINAL SUBMITTAL DATE

DEVELOPMENT PACKAGE APPROVAL: 3 YEARS FROM DATE OF APPROVAL IF NO PERMITS ISSUED ON THE PROJECT

I understand that any application, plans and/or related documents submitted to Planning and Development Services for review may be viewed as a Public Record per Planning and Development Services Department Records Policy 2011-05.

I further understand that they may also be subject to review and approval by Pima County including but not limited to Wastewater, DEQ, ADEQ, Addressing and/or Health Department and that I am responsible for paying any separate fees incurred as a result of these reviews prior to a permit being issued or a Development Package being approved by the City of Tucson Planning and Development Services Department. It is the responsibility of the Licensed Contractor or Architect to provide a letter to PDSO verifying their affiliation with the project for which this application is made. Failure to do so may result in revocation of this permit and all penalties incurred.

### Signature of Applicant/Representative of Project Owner



Date

3/21/2022

The above signature attests that to the best of my knowledge, the information contained in this application is complete and correct.

**By state law, we cannot initiate a discussion with you about your rights and options, but we are happy to answer any questions you might have.**

## Owner/Builder Affidavit

### Owner/Builder Name \*

Doug Hawkins

### Project Address \*

615 E. 5th St.

### Owner/Builder Phone \*

(520) 603-7689

### Owner/Builder Email \*

dhawk735@gmail.com

### Title \*

Owner

# EXEMPTION FROM LICENSING

I am exempt from Arizona contractors' license laws on the basis of the license exemptions contained in A.R.S §32-1121.A, namely:

- A.R.S §32-1121.A.5 – I am the owner/builder of the property and the property will not be sold or rented for at least 1 year after completion of this project.
- A.R.S §32-1121.A.6 – I am the owner/developer of this property and I will contract with a licensed general contractor to provide all construction services. All contractors' names and license numbers will be included in all sales documents.
- Other (please specify)

## Owner Signature

*DOUGLAS HAWKINS*

## Date

3/21/2022

I understand that the exemption provided by A.R.S. §32-1121A.14 (the Handyman Exemption) does not apply to any construction project which requires a building permit and/or the total cost of materials and labor are \$1000 or more.

Falsification of information on this document for the purpose of evading State licensing laws is a Class II misdemeanor pursuant to A.R.S §13-2704.

## Review Information

### Permit Type \*

COMBO

### Permit Sub-Type

SALT

### Notes to Applicant

Make any notes here that you want included in the email to the applicant.

### Attachments to be sent to Applicant

Optional if you want to include scanned permit back to customer in Review Complete Notice

### Employee Signature

*Gabriel Sleighter*

### Date of Validation

3/22/2022

### Employee Name

Gabriel Sleighter

### Employee Email

Gabriel.Sleighter@tucsonaz.gov