



(BCC Name)
P.O. Box 27210
Tucson, Arizona 85726-7210
(520) 791-XXXX (Phone)
(520) 791-XXXX (FAX)

HYBRID MEETING NOTICE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the (Insert BCC name) and to the general public that the Commission will hold the following meeting which will be open to the public on:

(Day, Date and Time of Meeting)

Doors will be open to the public (at time: _____) or (XX minutes) prior to the start of the meeting.

(Location of Meeting, Building #, etc.)

(Address of Location, Tucson, Arizona)

NOTE: One or more member(s) of (Insert BCC Name) may participate by telephonic, video or online communications. If a member of the public wishes to participate through the remote hybrid format, the meeting can be accessed here: (Insert hyperlink to meeting).

You may also dial in using your phone at:(meeting telephone number) Conference ID:(conference ID)

AGENDA

1. Call to Order/Roll Call
2. Introductions
3. Election of Officers
4. Approval of Minutes – (List date of meeting minutes to be approved)
5. Call to the Audience **
6. (Insert Agenda Item)
7. Subcommittee Reports and Discussion
 - a.
 - b.
 - c.
 - d.
8. Chairman's Summary of Current Events - Information Only
9. Future Agenda Items - Information Only
10. Future Meeting Dates
11. Adjournment

For further information, contact: (support staff name, phone number, email address)

Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by contacting the (support staff/office information). Requests should be made as early as possible to allow time to arrange the accommodation.

**** Members of the public who want to speak at Call to the Audience must (instructions on how to submit a request to speak). Written comments can be forward to (support staff name, email address)**