



(BCC Name)
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Tucson, Arizona 85726-7210
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MEETING NOTICE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the [\(Insert BCC name\)](#) and to the general public that the Commission will hold the following meeting which will be open to the public on:

[\(Day, Date and Time of Meeting\)](#)

Doors will be open to the public (at time: _____) or (XX minutes) prior to the start of the meeting.

[\(Location of Meeting, Building #, etc.\)](#)

[\(Address of Location, Tucson, Arizona\)](#)

AGENDA

1. Call to Order/Roll Call
2. Introductions
3. Election of Officers
4. Approval of Minutes – [\(List date of meeting minutes to be approved\)](#)
5. Call to the Audience
6. [\(Insert Agenda Item\)](#)
7. Subcommittee Reports and Discussion
 - a.
 - b.
 - c.
 - d.
8. Chairman's Summary of Current Events - Information Only
9. Future Agenda Items - Information Only
10. Future Meeting Dates
11. Adjournment

For further information, contact: [\(support staff name, phone number, email address\)](#)

Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by contacting the [\(support staff/office information\)](#). Requests should be made as early as possible to allow time to arrange the accommodation.