

**TUCSON CITY COURT
RECORDS REQUEST FOR COURT RECORDS**

For Filing Purposes

E-MAIL: COURTWEB@TUCSONAZ.GOV

Records Clerk • P.O. Box 27210 • Tucson, AZ 85726 • (520) 791-5440 • FAX: (520) 791-5488

There will be a \$17.00 fee charged for: 1) Every docket where copies are requested, 2) Violation letters (per docket), 3) Every 3 files viewed and 4) Every 3 printouts provided.

Uncertified Copies (\$.50 per page) Certified Copies or Letters (\$1.00 per page) Total _____

PLEASE PROVIDE THE FOLLOWING INFORMATION: (Please fill in as much information as known.)

1. CITATION # _____ 2. DOCKET # _____
3. DATE OF INCIDENT _____ 4. TYPE OF CHARGE _____

I AM REQUESTING INFORMATION ON THE FOLLOWING INDIVIDUAL: Provision of your Social Security number is voluntary. This request is made as a matter of Tucson City Court procedure to ensure accuracy in providing court information. Your social security number will be used to properly identify the records requested and to verify that you are provided with complete accurate information.

Last Name, First Name, Middle Initial Social Security Number (Optional - see above) Date of Birth

- I WOULD LIKE THE FOLLOWING INFORMATION -

- VIEW FILE ONLY Copy of Citation Copy of Sentencing Minute Entry Copy of Dismissal
 Letter of violation, disposition and completion. Please specify purpose: INS _____ Employment _____
Copy of Completed: Proof of counseling Proof of Community Service Proof of Probation

Other: _____
(If above does not meet your request, please specify in the other box)

YOU WILL BE CALLED WHEN THE REQUEST IS READY.

PRINT NAME OF REQUESTER/OFFICE PHONE NUMBER SIGNATURE OF REQUESTER

ADDRESS OF REQUESTER

DOCUMENTS WILL BE USED FOR:

- Personal, non-commercial use. I am aware of the penalties for conversion to commercial use.
 Commercial use. I certify that these documents will be used for: _____

I HAVE READ AND UNDERSTAND THE REVERSE SIDE OF THIS FORM.

IF FILES ARE VIEWED AND COPIES REQUESTED, IT MAY TAKE AN ADDITIONAL 3-5 DAYS TO PROCESS THE REQUEST.

ARS§39-121.03c

“A person who obtains public records for a commercial purpose without indicating the commercial purpose or who obtains a public record for a noncommercial purpose and uses or knowingly allows the use of such public record for a commercial purpose and uses or knowingly allows the use of such public record for a commercial purpose and uses or knowingly allows the use of such public record for a different commercial purpose or who obtains a public record from anyone other than the custodian of such records and uses them for a commercial purpose shall in addition to other penalties be liable to the state or the political subdivision from which the public record was obtained for damages in the amount of three times the amount which would have been charged for the public record had the commercial purpose been stated plus costs and reasonable attorneys fees or shall be liable to the state or the political subdivision for the amount of three times the actual damages if it can be shown that the public record would not have been provided had the commercial purpose of the actual use been stated at the time of obtaining the records.”

ARS §39-121.03d

“As used in this section “commercial purpose” means the use of a public record for the purpose of sale or resale or for the purpose of producing a document containing all or part of the copy, printout or photograph for sale or the obtaining of names and addresses from such public records for the purpose of solicitation or the sale of such names and addresses to another for the purpose of solicitation or for any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from the direct or indirect use of such public record. Commercial purpose does not mean the use of a public record as evidence or as research for evidence in an action in a judicial or quasi-judicial body of this state or a political subdivision of this state.”