

MAYOR AND COUNCIL – STUDY SESSION

ADMINISTRATIVE ACTION REPORT AND SUMMARY APRIL 19, 2004

FROM: CITY MANAGER



Mayor Robert E. Walkup called the Study Session to order at 12:31 P.M. in the Mayor and Council Chambers, City Hall Tower, Tucson, Arizona.

COUNCIL MEMBERS PRESENT: Mayor Robert E. Walkup
Vice-Mayor Fred Ronstadt, (Ward 6)
Council Member Jose J. Ibarra, (Ward 1)
Council Member Carol West, (Ward 2)
Council Member Kathleen Dunbar, (Ward 3)
Council Member Shirley C. Scott, (Ward 4)
Council Member Steve Leal, (Ward 5)

STAFF: James Keene, City Manager
Mike Letcher, Deputy City Manager
Michael House, City Attorney
Kathleen Detrick, City Clerk

AGENDA ITEM/MAYOR AND COUNCIL ACTION	STAFF ACTION
<p>1. Recommended Biennial Budget, Fiscal Years 2005 and 2006 (City-Wide) SS/APRIL19-04-120</p> <p>Council Member West MOVED, SECONDED by Council Member Dunbar to approve the following Budget calendar:</p> <ul style="list-style-type: none">• April 26, 2004 - 1st Public Hearing on Recommended Budget• May 10, 2004 - 1st Study Session (Elected & Official, Support Services, Strategic Initiatives, IGR, Tucson-Mexico, and Non-departmental)• May 17, 2004 - 2nd Study Session (Environment & Development, Environmental Services, Transportation, Tucson Water, Urban Planning & Zoning)• May 24, 2004 - 3rd Study Session (Neighborhood Services)• June 7, 2004 - Budget Wrap-up• June 14, 2004 - Truth in Taxation Public Hearing	<p><u>ALL DEPARTMENTS</u> Are informed</p>

AGENDA ITEM/MAYOR AND COUNCIL ACTION

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<p>1. Recommended Biennial Budget, Fiscal Years 2005 and 2006 (City-Wide) SS/APRIL19-04-120 (Continued from previous page)</p> <ul style="list-style-type: none">• June 14, 2004 - Tentative Budget Adoption• June 21, 2004 -2nd Public Hearing on Budget as Tentatively Adopted and Special Meeting for Final Adoption• June 28, 2004 - Setting the Property Taxes <p>Motion PASSED by a 7 to 0 vote.</p> <p>Vice Mayor Ronstadt requested that when staff answers any budget questions, both the question and answer be listed and provided to each member of the Mayor and Council.</p>	<p><u>DIR. OF BUDGET & RESEARCH</u> Is responsible</p>
<p>2. Possible Elimination of Grant Road Reversible Lane (Wards 2, 3 & 6) SS/APRIL19-04-115</p> <p>Council Member Dunbar MOVED, SECONDED by Vice Mayor Ronstadt to remove the reversible lane along Grant Road from Stone to Swan.</p> <p>Motion PASSED by a 7 to 0 vote.</p> <p>The Director of Transportation, Jim Glock noted that the reversible lane will be removed in June, after school lets out, following the same transition and notification process used on Broadway.</p> <p>Council Member Dunbar requested summary information on the current flex time policies and programs used by the City and requested it be expanded if possible and that staff send letters to the University of Arizona and Pima County asking them to embrace flexible working hours to alleviate rush hour traffic.</p> <p>Council Member Scott requested the information also include the expenses.</p>	<p><u>DIR. OF TRANS.</u> Is responsible</p> <p><u>DIR. OF HUMAN RESOURCES</u> Is responsible</p>

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<p>3. Intergovernmental Relations: Discussion of 2004 State and Federal Legislation Affecting the City (City-Wide) SS/APRIL19-04-116</p> <p>Director of Intergovernmental Relations, Mary Okoye updated the Mayor and Council regarding legislative activity at the State and Federal levels and indicated that further updates were not necessary until the Sate Budget is finalized.</p> <p>No formal direction was given to staff.</p>	
<p>4. Mayor and Council Subcommittee Reports (City-Wide) SS/APRIL19-04-117</p> <p>Council Member West announced the May 21, 2004 Growth Subcommittee meeting would be rescheduled</p>	
<p>5. Boards, Commissions and Committees (City-Wide) SS/APRIL19-04-119</p> <p>This item was not discussed. Formal action was taken at the Regular Meeting.</p>	<p><u>CITY CLERK</u> Is informed</p> <p>See AAR&S of the Regular Session of 4/19/04, Item #12</p>
<p>6. Mayor and Council Discussion of Regular Agenda SS/APRIL19-04-118</p> <p>There were no items discussed at this time.</p>	
<p>7. Mayor and Council Discussion of Future Agendas SS/APRIL19-04-114</p> <p>Vice Mayor Ronstadt requested an item be scheduled within a couple weeks to discuss the Bond Budget (the impact of Pima County under funding City of Tucson projects).</p>	<p><u>DIR. OF URBAN PLANNING</u> Is responsible</p>

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7. Mayor and Council Discussion of Future Agendas SS/APRIL19-04-114
(Continued from previous page)

Council Member West requested an optional tour of the Talk of the Town Building be scheduled for any Council Member who wishes to tour the facility. In addition this same tour should be offered to the Historical Commission and any interested members of the press. Furthermore, the following information should be provided by memorandum:

1. The 2001 minutes of the Historical Commission on this subject
2. A summary of the report by local historic preservation official and any information submitted to the State Office of Historic Preservation
3. A time line of when this was presented to Mayor and Council and our subsequent decisions on this matter
4. A summary of the RFP and any preservation indications in those materials
5. A description of the bar that is touted by many to be significant. What are the materials from which the bar was made? Will it withstand being moved to another location? Any other pertinent information?
6. A list of other historic buildings that have been preserved downtown
7. What criteria is used to determine whether or not a building is to be preserved.
8. Finally, any information that is available from a Structural Engineer.

Council Member Leal suggested that Jerry Cannon, who is a Structural Engineer that specializes in Adobe, be contacted.

RIO NUEVO OFFICE

Is responsible

8. Improvement of the Future Agenda Process (City-Wide) SS/APRIL19-04-121

Council Member West MOVED, SECONDED by Council Member Scott to:

- Direct staff to work with Council Members to ensure that all requests for future agenda items are submitted in writing with any accompanying documentation or research, with this the City Manager and staff shall work diligently to ensure timely placement on an appropriate agenda.

CITY MANAGER

Is responsible

AGENDA ITEM/MAYOR AND COUNCIL ACTION

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<p>8. Improvement of the Future Agenda Process (City-Wide) SS/APRIL19-04-121 (Continued from previous page)</p> <ul style="list-style-type: none">• Expand the role of the Agenda Coordinator to include direct follow up with members of the Mayor and Council for clarification or further direction.• Request that the Agenda Coordinator continue to maintain a database of Council action and make this database available to all Council Offices.• Keep late deliveries to a minimum by enforcing the current Mayor and Council policy regarding late deliveries.• Request that the Agenda Committee consider moving the Tuesday morning Agenda Committee meeting to the first floor Mayor and Council conference room. <p>Vice Mayor Ronstadt amended the motion to add that in 6 - 9 months a review of this process be scheduled for the Good Government Subcommittee.</p> <p>Amendment accepted by the maker.</p> <p>Motion as amended PASSED by a 6 to 1 vote (Council Member Dunbar dissenting).</p> <p>Council Member Scott requested alternating delivery routes so Ward 4 does not always receive materials last.</p>	<p><u>AGENDA COMMITTEE</u> Is responsible</p> <p><u>CITY CLERK</u> Is responsible</p>
<p>9. Consideration of Changes to Regular Mayor and Council Meetings:</p> <ul style="list-style-type: none">• Begin Regular Meetings at 5:30 p.m. rather than 5:00 p.m.• Add additional identification provisions for speakers <p>(City-Wide) SS/APRIL19-04-122 *</p> <p>Council Member Dunbar MOVED, SECONDED by Council Member Leal to approve the proposal.</p> <p>Motion PASSED by a 7 to 0 vote.</p> <p>(Formal Adoption of the Proposal taken as part of the Regular meeting Item 6-G.)</p>	<p><u>CITY CLERK</u> Is responsible <u>ALL DEPARTMENTS</u> Are informed</p>

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ADJOURNMENT: 2:24 P.M.

*VERBATIM TAPE RECORD AVAILABLE UPON REQUEST FROM THE CITY
CLERK'S OFFICE.*