



Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mayor and Council Transit Task Force and to the general public that the Mayor and Council Transit Task Force will hold the following meeting which will be open to the public on:

MEETING NOTICE

**MAYOR AND COUNCIL TRANSIT TASK FORCE
MONDAY, DECEMBER 2, 2019 AT 3:00 P.M.
4th FLOOR LARGE CONFERENCE ROOM
201 N. STONE AVE., TUCSON, AZ 85701**

AGENDA

TOPICS	ESTIMATED DURATION
1. Call to Order/Roll Call.....	5 min.
2. Approval of Minutes – November 4, 2019	3 min.
3. Call to the Audience (First)..... <i>This is the time for the public to comment. Please note: Members may not discuss items that are not specifically identified on the agenda.</i>	5 min.
4. Update on Transit/Announcements/Chair’s Report..... <i>This is a standing agenda item to inform committee members of relevant transit information within the City of Tucson and around the region.</i>	10 min.
5. Election of Secretary and Vice Chairperson.....	10 min.
6. Discussion of Transit Incentive for City of Tucson Employees	20 min.
7. Discussion of SunGO System.....	20 min.
8. Call to the Audience (Second)	5 min.
<i>This is the time for the public to comment. Please note: Members may not discuss items that are not specifically identified on the agenda.</i>	
9. Next Meeting Date – January 6, 2020	2 min.
10. Future Agenda Items.....	5 min.
11. Adjournment	

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Transit Services Division at (520) 791-5409. Requests should be made as early as possible to allow time to arrange the accommodation.



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**MAYOR AND COUNCIL TRANSIT TASK FORCE
MONDAY, NOVEMBER 4, 2019 AT 3:00 P.M.
4th FLOOR LARGE CONFERENCE ROOM
201 N. STONE AVE., TUCSON, AZ 85701**

MEETING MINUTES

1. Call to Order/Roll Call

The meeting was called to order at 3:04 p.m. A quorum was established.

Members Present

Colby Henley, Ward 3
Dale R. Calvert, City Manager's Office
Alexandra Jimenez, Ward 1
Brian Flagg, Ward 2
Margot Garcia, Ward 6
Eric Hahn, Ward 5
Lisa Shipek, Mayor's Office
Nicole Feldt, City Manager's Office
Gene Caywood, Non-Voting Advisory Member
James McGinnis, Non-Voting Advisory Member (PAG/RTA)

Staff and Others Present

Sam Credio, TDOT
Rhett Crowninshield, TDOT
Robin Raine, TDOT
Chris Blue, TDOT
Laura Bond, TDOT
John Zukas, TDOT
Jenn Toothaker, TDOT
Gabriela Barillas-Longoria, TDOT
Claire Kaufman, Ward 6
Davita Mueller, Sun Tran
Bob McGee, Sun Tran
Pat Richter, Sun Tran
Steve Spade, Sun Tran/Sun Van/Sun Link
Claudia Cardinale, Sun Tran Bus Driver/Teamster
Misty Ingram, Sun Tran Bus Driver/Teamster
Allen Benz, Tucson Bus Riders Union

2. Approval of Minutes – October 7, 2019

A motion made by Dale Calvert to approve the meeting minutes October 7, 2019, duly seconded, was passed by a voice vote of 7 to 0.

3. Call to the Audience (First)

Allen Benz acknowledged the good work being done by the afternoon/evening supervisors at Ronstadt Transit Center (RTC). Regarding the new e-scooters, he has noticed some people are leaving them on RTC property. Mr. Benz also feels that many scooter riders don't know what they are doing and don't care about the rules of the road. He thinks the geo-fencing is not working because he saw scooters parked in front of the space sciences building and on the mall on the University of Arizona campus.

4. Update on Transit/Announcements/Chair's Report

Sam Credio said farewell and introduced the new Transit Administrator, Rhett Crowninshield. They will be working closely together during this transition. Mr. Credio is now a deputy director of TDOT. Robin Raine is also a deputy director and is overseeing the Transit Services Division.

Jenn Toothaker and Gabriela Barillas-Longoria, both from TDOT, provided an overview of a recently submitted Federal Transit Administration (FTA) grant application that was developed in concert with the City's Planning and Development Services Department (PDS). Discussion ensued. Some members of the TTF expressed their displeasure that they were hearing of this for the first time. Ms. Raine explained that the grant application window was short and fell between TTF meetings.

James McGinnis gave an update on the PAG Long-Range Regional Transit Plan (LR RTP). He indicated that the 30-day comment period would be ending on November 4.

Steve Spade gave an update on the Universal Access Program pilot. He informed the group that TUSD will revisit the pilot in August of 2020. Mr. Spade met with the City Manager to discuss including City employees in the pilot. TTF members thought that TDOT would be a good place to start to set an example for transit use with City employees.

Mr. Spade also reported that Sun Tran is now overseeing the bus stop maintenance program, which was previously a TDOT responsibility.

Colby Henley gave an update on the first meeting of the Complete Streets Coordinating Council (CSCC). He will continue to keep the TTF updated as he is the TTF liaison to the CSCC.

Mr. Henley addressed a request for a Teamsters member to serve as an advisory member to the TTF. This decision is at the Chair's discretion. Mr. Henley said there will not be an advisory member from the Teamsters added at this time. There are two calls to the audience on the agenda, and he feels this provides a sufficient platform for comments.

5. Review of Draft Letter to Mayor and Council Regarding Redevelopment of the Ronstadt Transit Center

A letter has been drafted to Mayor and Council by Chair Henley stating the TTF's expectations regarding the redevelopment of the RTC. Lisa Shipek requested an addition to the letter in terms of ridership not being reduced through this transition. It was also discussed that there be an effective public relations plan to help build excitement about what is coming.

A motion made by Dale Calvert to approve the draft letter with edits, duly seconded, was passed by a voice vote of 7 to 0.

6. Overview of Changes to Sun Tran Routes 10 and 17

Steve Spade stated that there have been repeated requests for bus service to the Administrative Offices since the lost and found moved there. TDOT and Sun Tran believe the answer is to re-route the 10 and 17 to accommodate a stop at the offices. Mr. Spade and Sun Tran staff assured that there would not be a decrease in service because of these changes and there would be an increase of service by one hour to Route 10. Discussion ensued.

A motion made by Eric Hahn to approve the changes to Sun Tran Routes 10 and 17, duly seconded, was passed by a voice vote of 7 to 0.

7. Call to the Audience (Second)

Allen Benz provided comments on affordable housing. Mr. Benz also mentioned the customer service office for Valley Metro in Phoenix is right on the fixed route.

Misty Ingram, Teamster and Sun Tran bus driver, expressed concerns about security at the transit centers. She remembered the last time they brought in a consultant; the result was a cut in routes. Concerning operations at the RTC during the redevelopment, she mentioned that there are potential issues with bus circulation in the triangle area and other routing issues.

Claudia Cardinale, Teamster and Sun Tran bus driver, expressed her thoughts on the Universal Access Program from a driver's perspective. She said there is currently a lack of drivers and there aren't enough buses to carry out the plan. She said she is forced to drive buses on her days off and it becomes a safety issue when drivers are tired.

8. Next Meeting Date – December 2, 2019

9. Future Agenda Items

- Election of a TTF Secretary
- Universal Access Program Update
- Update on SunGO System Functionality
- Identification of Transit Funding Opportunities to Ensure the Long-Term Viability of the Transit System

10. Adjournment – 4:47 p.m.



TRANSIT TASK FORCE MEMORANDUM

December 2, 2019

Items 3 and 9: Calls to the Audience

Issue – This is a standing agenda item allowing for the public to comment. Please note: Members may not discuss items that are not specifically identified on the agenda.

Staff Recommendation – None. This is an information item.

Background – The memo accompanying these agenda items is intended to provide follow up information to the TTF regarding the public inquiries during the call to the audience agenda items from the previous meeting.

Present Consideration – Staff responses from the questions during the previous meeting’s Call to the Audience agenda items are provided below:

1st Call to the Audience – None.

2nd Call to the Audience – None.

Financial Considerations – None.

Attachments – None.



TRANSIT TASK FORCE MEMORANDUM

December 2, 2019

Item 4: Update on Transit/Announcements/Chair’s Report

Issue – This is a standing agenda item to inform committee members of relevant transit information within the City of Tucson and around the region.

Staff Recommendation – None.

Background – There are several city departments, interest groups, and committees that are discussing various aspects of public transportation. Committee members as well as staff will have the opportunity to share information with the group and give updates on relevant projects.

Present Consideration – A list of projects, committees and stakeholders is provided below for a possible update to task force members.

City of Tucson Updates:

- Update on FTA Transit-Oriented Development Grant Application

Sun Tran, Sun Link and Sun Van Updates:

- Universal Access Program

Regional Updates – None.

Committee Updates – None.

Stakeholder Group Updates:

Broadway Coalition

Bus Riders Union

Bus Friends Forever

Friends of the Streetcar

Living Streets Alliance

Old Pueblo Trolley

Southern Arizona Transit Advocates

Transit Connections Focus Group

PAG/RTA Citizens Advisory Committee

Financial Considerations – None.

Attachments – None.



TRANSIT TASK FORCE MEMORANDUM

December 2, 2019

Item 5: Election of Secretary and Vice Chairperson

Issue – This agenda item is for Transit Task Force members to elect a Secretary and Vice Chairperson.

Staff Recommendation – None. This is a member election item.

Background – The members shall elect from their membership a Secretary and Vice Chairperson.

Present Consideration – Election of a Secretary and Vice Chairperson.

Financial Considerations – None.

Attachments – None.



TRANSIT TASK FORCE MEMORANDUM

December 2, 2019

Item 6: Discussion of Transit Incentive for City of Tucson Employees

Issue – Staff will provide a summary of current efforts to identify a transit incentive for City of Tucson employees.

Staff Recommendation – None. This is an informational item.

Background – The TDOT Director has advised staff to explore a potential transit incentive for City of Tucson employees that could reduce auto trips and change travel behaviour.

Present Consideration – None.

Financial Considerations – None.

Attachments – None.



TRANSIT TASK FORCE MEMORANDUM

December 2, 2019

Item 7: Discussion of SunGO System

Issue – Staff from Sun Tran will be available to discuss the status of the SunGo System, including issues brought up at the October 4, 2019 meeting.

At the request of the TDOT Director, a focus group will be formed to further discuss and deliberate this topic.

Staff Recommendation – None.

Background – This item was requested by members at the October 4, 2019 meeting. Sun Tran staff will provide a historical perspective and current details about the SunGO System.

Present Consideration – None.

Financial Considerations – None.

Attachments – None.