



Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mayor and Council Transit Task Force and to the general public that the Mayor and Council Transit Task Force will hold the following meeting which will be open to the public on:

MEETING NOTICE

MAYOR AND COUNCIL TRANSIT TASK FORCE MONDAY, SEPTEMBER 14, 2020 AT 3:00 P.M. VIRTUAL MEETING

AGENDA

Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at the local, state, and federal levels, this meeting will be conducted using measures to protect public health. This meeting will be held remotely through technological means, as permitted under Arizona law.

IN-PERSON ATTENDANCE WILL BE PROHIBITED.

Members of the public may attend the meeting in the following ways:

TELEPHONE

- Please call **213-293-2303** and, when prompted, enter the Conference ID: **889 387 120#**.

MICROSOFT TEAMS

- Please follow this link: **<https://bit.ly/2YUiMOt>**

If you have difficulty signing in by web or telephone, please email Christopher Blue at Christopher.Blue@TucsonAZ.gov.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Transit Services Division at (520) 791-5409. Requests should be made as early as possible to allow time to arrange the accommodation.



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AGENDA

TOPICS	ESTIMATED DURATION
1. Call to Order/Roll Call.....	5 min.
2. Approval of Minutes – August 3, 2020	3 min.
3. Update on Transit/Announcements/Chair’s Report..... <i>This is a standing agenda item to inform committee members of relevant transit information within the City of Tucson and around the region.</i>	20 min.
4. Call to the Audience (First).....	5 min.
5. City of Tucson Slow Streets Initiative	20 min.
6. New Sun Van App	10 min.
7. COVID-19 Safety Precautions for Sun Tran Drivers and Passengers	20 min.
8. Bus Shelter Program and Fiscal Year 2021 Bus Shelter Improvements	20 min.
9. Next Meeting Date – October 5, 2020	2 min.
10. Call to the Audience (Second)	5 min.
11. Future Agenda Items.....	5 min.
12. Adjournment	

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**MAYOR AND COUNCIL TRANSIT TASK FORCE
MONDAY, AUGUST 3, 2020 AT 3:00 P.M.
VIRTUAL MEETING**

DRAFT MEETING MINUTES

1. Call to Order/Roll Call – 3:09 p.m.

Chair Henley called the meeting to order. Chris Blue performed roll call. Those virtually present were:

Members

Colby Henley (Chair), Ward 3
Eric Hahn (Vice Chair), Ward 5
Alexandra Jimenez, Ward 1
Lisa Shipek, Mayor's Office
Marie-Pierre Hasne, City Manager's Office
Nicole Feldt, City Manager's Office
Gene Caywood, City Manager's Office
James McGinnis (Advisory Member), PAG/RTA

Staff and Others

Rhett Crowninshield, City of Tucson
Robin Raine, City of Tucson
Jennifer Toothaker, City of Tucson
Erica Frazelle, City of Tucson
Chris Blue, City of Tucson
Patrick Hartley, City of Tucson
Gabriela Barillas-Longoria, City of Tucson
Ariel Fry, City of Tucson
John Zukas, Sun Tran/Sun Van/Sun Link
Steve Spade, Sun Tran/Sun Van/Sun Link
Luz Navarette, Sun Tran/Sun Van/Sun Link
Davita Mueller, Sun Tran
Suzanne Schafer, Citizen
Joe Varela, Southwest Gas Corporation
Katharine Mitchell, PAG/RTA

2. Approval of Minutes – July 6, 2020

A motion made by Eric Hahn to accept the meeting minutes of July 6, 2020, duly seconded, was passed by a voice vote of 7 to 0.

3. Update on Transit/Announcements/Chair's Report

Gabriela Barillas-Longoria and Jennifer Toothaker provided an update on the FY 2019 Pilot Program for Transit-Oriented Development Planning Grant.

Discussion ensued.

4. Call to the Audience (First)

Comments were made by (in order):

Suzanne Schafer

5. Los Reales Biogas Presentation

Joe Varela provided an overview of the Los Reales biogas project proposal.

Discussion ensued.

6. Microtransit On-Demand Service Pilot Update

Steve Spade and Davita Mueller provided an update on the Microtransit On-Demand Service Pilot.

Discussion ensued.

7. Adopted Fiscal Year 2021 Mass Transit Budget Discussion

Rhett Crowninshield provided an overview of the adopted FY 2021 Mass Transit Budget.

Discussion ensued.

8. Next Meeting Date – September 7, 2020

9. Call to the Audience (Second)

None.

10. Future Agenda Items

City of Tucson Slow Streets Initiative

Sun Tran Driver/Passenger Precautions/Health Guidelines and Public Perception

Overview of Bus Shelter Program and Planned Bus Shelter Improvements

11. Adjournment – 4:35 p.m.



TRANSIT TASK FORCE MEMORANDUM

September 14, 2020

Item 3: Update on Transit/Announcements/Chair's Report

Issue – This is a standing agenda item to inform committee members of relevant transit information within the City of Tucson and around the region.

Staff Recommendation – None at this time.

Background – There are several city departments, interest groups, and committees that are discussing various aspects of public transportation. Committee members, as well as staff, will have the opportunity to share information with the group and give updates on relevant projects.

Present Consideration – A list of projects, committees, and stakeholders is provided below for a possible update to task force members.

City of Tucson Updates – None at this time.

Sun Tran, Sun Link, and Sun Van Updates

Route 22 Title VI Equity Analysis
Public Hearing for Route 22 Service Changes

Regional Updates – None at this time.

Committee Updates – None at this time.

Stakeholder Group Updates:

Broadway Coalition
Bus Riders Union
Bus Friends Forever
Friends of the Streetcar
Living Streets Alliance

Old Pueblo Trolley
Southern Arizona Transit Advocates
Transit Connections Focus Group
PAG/RTA Citizens Advisory Committee

Financial Considerations – None at this time.

Attachments – None at this time.



TRANSIT TASK FORCE MEMORANDUM

September 14, 2020

Item 5: City of Tucson Slow Streets Initiative

Issue – Staff will provide an overview of Slow Streets, a new initiative to support the health, safety, and well-being of families and residents.

Staff Recommendation – None at this time.

Background – In response to the COVID-19 pandemic, The Department of Transportation and Mobility (DTM) piloted Tucson Slow Streets, an initiative to reconfigure streets to support social distancing and encourage physical activity. The Slow Streets program temporarily closes certain streets to all but local traffic, giving Tucsonans more space to safely walk, bike, and run.

Slow Streets are neighborhood streets, temporarily limited to local traffic only through barricades, cones, and signs that:

- Provide space for safe physical activity, transportation, and recreation (walking, wheelchair rolling, jogging, biking, and playing) in the street.
- Encourage people driving to use alternate routes, only using Slow Streets when necessary to reach a final destination.
- Urge people driving to drive slowly and safely, and look out for people sharing the street.
- Do not impact emergency vehicle access in any way.
- Especially now, Slow Streets help meet the needs of Tucsonans to keep recreating and moving in a safe manner during the COVID-19 pandemic, while staying at least 6-feet apart.

Present Consideration – This information is provided for review, discussion, and comment.

Financial Considerations – None at this time.

Attachments – None at this time.



TRANSIT TASK FORCE MEMORANDUM

September 14, 2020

Item 6: New Sun Van App

Issue – Staff will provide an overview of the new Sun Van app and web-based reservation tool.

Staff Recommendation – None at this time.

Background – The City of Tucson is working with Trapeze, a provider of software solutions for transit agencies, to develop a web-based tool and mobile app for Sun Van. Both the app and the web-based tool will allow riders to check the real-time status of their trip, which includes predicted arrival times and vehicle location on a Google-based map. Sun Van riders can also cancel trips with the app and the web-based tool.

The web-based tool and the app were launched in early September for beta testing, and minor bugs are being resolved.

Trapeze is also working to allow Sun Van riders to reserve trips using the web-based tool and app, but this feature will come at a later date.

Present Consideration – This information is provided for review, discussion, and comment.

Financial Considerations – None at this time.

Attachments – None at this time.



TRANSIT TASK FORCE MEMORANDUM

September 14, 2020

Item 7: COVID-19 Safety Precautions for Sun Tran Drivers and Passengers

Issue – Staff will provide an overview of the steps taken to keep Sun Tran drivers and passengers safe during the COVID-19 pandemic.

Staff Recommendation – None at this time.

Background – At the August 3, 2020, Transit Task Force (TTF) meeting, members requested additional information on what safety precautions are being taken for Sun Tran drivers and passengers during the COVID-19 pandemic.

Present Consideration – This information is provided for review, discussion, and comment.

Financial Considerations – None at this time.

Attachments – None at this time.



TRANSIT TASK FORCE MEMORANDUM

September 14, 2020

Item 7: Bus Shelter Program and Fiscal Year 2021 Bus Shelter Improvements

Issue – Staff will provide an overview of the Bus Shelter (Stop) Program and Fiscal Year 2021 Bus Shelter Improvements.

Staff Recommendation – None at this time; this is an information item.

Background – At the August 3, 2020, Transit Task Force (TTF) meeting, members requested an overview of the Bus Stop Program.

In preparation for this discussion, staff developed a PowerPoint presentation to provide an overview of the Bus Stop Program, a generic term used for all the activities involved with fixed route bus stop installation, maintenance, repair, and upgrades. Collectively, these activities are all part of daily bus stop operations.

Each year, staff program Federal Transit Administration (FTA) Section 5307 Urbanized Area Formula Funds made available for transit capital and operating assistance. At least one percent of the Section 5307 funds must be expended on associated transit improvements, which are projects designed to enhance public transportation service or use and that are physically or functionally related to transit facilities. Eligible projects are:

- Historic preservation, rehabilitation, and operation of historic public transportation buildings, structures, and facilities (including historic bus and railroad facilities) intended for use in public transportation service;
- Bus shelters;
- Functional landscaping and streetscaping, including benches, trash receptacles, and street lights;
- Pedestrian access and walkways;
- Bicycle access, including bicycle storage shelters and parking facilities and the installation of equipment for transporting bicycles on public transportation vehicles;
- Signage; or
- Enhanced access for persons with disabilities to public transportation.

Present Consideration – Staff will present information on the Bus Stop Program for review, comment, and discussion by members.

Financial Considerations – None at this time; this is an information item.

Attachments – None at this time.