



**COMMISSION on EQUITABLE HOUSING AND DEVELOPMENT  
December 7, 2023**

[https:// www.youtube.com/watch?v=YqA2VC320jo](https://www.youtube.com/watch?v=YqA2VC320jo)

Commission on Equitable Housing and Development meeting (12/07/2023)  
(4:02 pm) via Zoom meeting.

MINUTES

**1. Call to Order/Roll Call, and Introductions**

The meeting was called to order at 4:02 pm by Chair, Jim Tofel. Roll call was taken, and a quorum was established.

*No Action Taken*

**Members Present:**

Voting Members:

Jim Tofel  
W. Mark Clark  
Wendy Ascher  
Jay Young  
Laurie Mazerbo  
Raye Winch  
Kenny Wong  
Maryann Beerling  
Tisha Tillman-4:03pm  
Maggie Amado-Tellez

**Representing:**

Mayor & Council  
Pima Council on Aging  
Non-Profit  
Mayor & Council  
HCD  
Mayor & Council  
Mayor & Council  
Mayor & Council  
Mayor & Council  
Pima County Community

---

Ex-officio:

Marcos Ysmael  
Koren Manning  
Ann Chanecka

Pima County  
City of Tucson, PDSD  
HCD

---

Absent:

Mindy Bernstein  
Betty Villegas  
Vicki Cuscino

HCD  
City of South Tucson  
Direct

**2. Review and Adoption of October 5, and November 7, 2023, Meeting Minutes**

*-Without Objection both minutes were approved*

**3. Call to the Audience**

Chair Jim Tofel read aloud the guidelines for Call to the Audience for virtual meetings:

*This is the time when any member of the public may address the Commission on Equitable Housing and Development. Due to time constraints, the total time allocated for this is 15 minutes. Individuals are allowed three (3) minutes each. Due to Open Meeting Law, Commission Members cannot discuss topics that are not on the agenda. Items brought up by the public may be considered as an agenda item for a future meeting.*

*- No action Taken.*

**4. Update on meeting with Mayor Romero – Jim Tofel and Jay Young**

*-Presentation by Jim Tofel and Jay Young.*

*On November 15,2023 Ann Chanecka, Jim Tofel and Jay Young met with Mayor and Council to discuss goal setting, affordable housing, and guidance from Mayor and council on the Commission, the 2 key discussion was recommendation to M&C were guidance and affordable housing. Jay Young discussed with the Mayor and Council equity issues and struggles relating to housing and how the structural struggles in the different jurisdictions are, along with the Pima County prosperity initiative.*

*- Discussion Held. No actions Taken.*

**5. Overview of the Housing Trust Fund**

*- Presentation by Sarah Meggison and Ann Chanecka of HCD*

*Sarah Meggison gave a presentation on the History and creation of the Housing Trust Fund and its agreement and Goals. Sharing the balance and distribution process and designees. As of June 2023, the Tucson Housing Trust Fund (THTF) balance was \$312,449.29. Ann Chanecka proposed that we rewrite the policy and procedure to present to the Mayor and Council in early 2024.*

*- Discussion Held. No actions Taken.*

## **6. Discussion, Affordable Housing Process**

- *Presentation by Benjamin Carpenter of HCD*

*Benjamin Carpenter presented and Discussion of Funding and Support of Affordable Rental Housing Development. RFP is currently open on the P-Chip website.*

- *Discussion Held. No actions Taken.*

## **7. Discussion on Equity, Poverty, and Urban Stress, and Tucson Equity Data Strategy**

- *Presentation by Alison Miller of HCD and Laura Sharp at The Equity Offices*

*Alison Miller presented and Discussed Equity, Poverty, and Urban Stress, and Tucson Equity Data Strategy. Alison Shared a link to the Tucson Poverty and Urban Stress reports, that tracks poverty and stress indicators throughout the city, along with the written report. It uses 5 years of ACS Data, every 5 years, using maps, Esri, and Comparison of Wards. Laura Sharp presented and Discussed the Website TEDS (Tucson Equity Data Strategy) that shows data to incorporate equity in the workplace.*

- *Discussion Held. No actions Taken.*

## **8. Commission Retreat Doodle Poll results**

- *Discussion by Ernesto Portillo of HCD*

*After a brief discussion, having the mayor's guidance and input is crucial for the commission. Since the Mayor can only attend a portion of the meeting on February 2nd, the commission agreed to host the Retreat on February 2<sup>nd</sup>.*

- *Discussion Held. No actions Taken.*

## **9. Commission Discussion on Retreat Expectation**

- *Presentation and invites by Ann Chanecka of HCD*

*Ann Chanecka wanted to introduce and welcome Colleen Whitaker and Tahnee Robertson from SW Decision resources and allow them to briefly speak about who they are and what they facilitate to help organizations to help find clear goals and directions.*

- *Discussion Held. No actions Taken.*

## 10. Subcommittee Updates

### A. Housing First

*Tisha Tillman presented, met and discussed the Tier II encampment sites discusses the differences on the tiers and issues that the city is currently working on.*

*-Discussion Held. No action taken.*

### B. Housing Desegregation

*Jay Young presented, they met with the facilitators and discussed goals and expectations.*

*-Discussion Held. No action taken.*

### C. Affordable Housing

*- Group did not met. No action taken.*

## 11. Next Steps

- A. Commission meets Jan. 4 and Feb. 8, 2024, 4-6 pm.
- B. Affordable Housing Subcommittee, Dec. 20, 4-6 pm
- C. Housing Desegregation Subcommittee, Dec. 27 *cancelled*
- D. Housing First Subcommittee, Dec. 26 *cancelled*

## 12. Adjournment – 6:00 pm

For meeting support such as Spanish language translation, sign language interpretation, or other access needs, please contact Ernesto Portillo at (520) 403-5709 or [ernesto.portillo@tucsonaz.gov](mailto:ernesto.portillo@tucsonaz.gov). Please allow ample time to make these arrangements.