



## Changes made to the Administrative Plan

EFFECTIVE JANUARY 1, 2026

## Changes made to Administrative Plan Effective January 1, 2026

Administrative Plan chapter	Heading	<u>Revision</u>
16	Chapter 16: Owner or Family Debts – Repayment Agreements	Updated Policy: The PHA may approve repayment agreements with a maximum term of up to 24 months when the amount owed exceeds \$2,400. Participants are allowed only one (1) missed payment per repayment agreement. A family may enter into no more than two (2) repayment agreements. After execution of the first repayment agreement, the family will receive counseling on program obligations. Upon execution of a second repayment agreement, the PHA will initiate termination of assistance if the family fails to comply with the terms of the agreement. The PHA reserves the right to make exceptions in cases of extreme hardship or extenuating circumstances. (24 CFR 982.552; PIH 2018-18).
15	Chapter 15: EHV Transition	Updated Policy: Families transitioning from Emergency Housing Voucher (EHV) assistance may be placed on the HCV or Mainstream waitlist with priority for vulnerable populations, including VAWA survivors and the chronically homeless. Families will receive at least 90 days' written notice of their transition plan, including information about waitlist status and appeal rights. The PHA will coordinate with Continuum of Care (CoC) partners to provide case management support during the transition. (PIH 2021-15; PIH 2021-14).
15	Chapter 15: Shared and Special Housing Types	Updated Policy: The PHA will allow shared housing, group homes, and other HUD-approved special housing types for all participants, not only as a reasonable accommodation. The PHA retains authority to approve any HUD-permitted special housing arrangement consistent with 24 CFR 982 Subpart M. The PHA will work with City of Tucson zoning and code enforcement to ensure compliance with local requirements. (24 CFR 982.601–982.619; PIH 2004-20).

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10	Chapter 10: Limiting Moves for Voucher Holders	Updated Policy: The PHA may deny requests to move if the new unit increases subsidy costs, unless the move is required due to safety concerns, reasonable accommodation needs, family reunification, VAWA-related protections, or other compelling reasons as determined by the PHA. Moves within the same or lower-cost areas will not be denied due to cost. (24 CFR 982.314; PIH 2016-09).
6	Chapter 6: Glossary – Negligible Income	Updated Policy: Negligible income is defined as income so minimal that it does not significantly affect rent calculation (e.g., \$0–\$50 per month). Interim reexaminations are not required for changes in income that are negligible. The PHA will use \$0 or negligible income status as a temporary placeholder for rent calculations until verifiable income is reported. (24 CFR 5.609; HUD Occupancy Handbook 4350.3).