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DRAFT Legal Action Report – Meeting Minutes
Design Review Board (DRB)

Members of the Design Review Board (DRB) held a meeting, which was open to the public on:

Date and Time: Friday, December 1, 2023, 7:30 a.m.

Location: Meeting was held virtually using Microsoft Teams

1. Call to Order / Roll Call	7:32 AM
Paige Anthony	Absent
Rosemary Bright, Vice Chair	Present
Caryl Clement	Present
Susannah Dickinson	Present, joined at 7:46
Nathan Kappler	Present
Grace Schau	Present
Chris Stebe, Chair	Present

A quorum was established.

- 2. Review and Approval of the 11/17/2023 LAR and Meeting Minutes** **Action Taken**
Motion was made by Vice Chair Bright to approve the LAR and draft minutes of November 17, 2023. Motion was duly seconded by DRB Member Clement. All in favor. Motion passed 5-0.

- 3. Call to the Audience**
No observers present.

- 4. Activity # [SD-1123-00131](#)**
Related Activity # [TD-DEV-1123-00442](#)
[192 S Stone Ave](#) (Parcel # [11720024A](#))
C-3 Zoning
Rio Nuevo Area (RNA) Review

Action Taken

The applicant provided the following clarifications in response to DRB questions:

- The cream color will be applied to the column and angled beam supports, while the horizontal purlins will remain the galvanized steel color;
- The equipment installed on the new building is proposed to be located on the west facade;
- One of the solar canopies will provide shade to the sidewalk to the north, but will not hang over the

- sidewalk;
- d) The Diocese of Tucson installed spare conduits for this solar project as part of their previous expansion projects, and the proposed project will not disturb the concrete work; and
- e) No existing vegetation will be removed.

Staff provided the following clarifications in response to DRB questions:

- a) There are no concerns with this project in regard to Historic Preservation. The Cathedral is not historically designated, but the Marist College and the building directly to the east are historically designated, and they are relatively away from the project. The Cathedral is eligible for historic designation, but the proposed electrical equipment will be installed in the rear, so there are no concerns regarding historic preservation.

Motion was made by DRB Member Clement to recommend to the PDSO director approval, finding the project in compliance with the Design Standards set forth in UDC Sections 5.12.7.C 1-15 and 5.12.7.D as presented. The motion was duly seconded by Vice Chair Bright. Motion passed by a voice vote of 6-0. Motion passed unanimously.

**5. Amended Mayor and Council Rules and Regulation for
City of Tucson Boards, Committees, and Commissions (BCCs)**

Action Taken

Staff presented the amended regulations for BCCs and provided the following clarifications in response to DRB questions:

- a) The DRB can continue to hold virtual meetings but can decide to hold hybrid or in-person meetings;
- b) If holding an in-person or hybrid meeting, the meeting notice would have to include meeting location and what time the public could access the room, i.e. what time the door is opened;
- c) City of Tucson meeting locations would need to be ready to hold hybrid or in-person meetings;
- d) DRB Members are expected to have their cameras on if holding virtual or hybrid meetings; and
- e) If the DRB chooses to continue holding virtual meetings but decide to hold a hybrid or in-person meeting for any reason, they would be able to do so. The decision would need to be made before the meeting notice is posted to include in it meeting details.

Motion was made by DRB Chair Stebe to hold virtual meetings in 2024, with in-person meetings being considered under special circumstances at the discretion of the current Chair. The motion was duly seconded by Vice Chair Bright. Motion passed by a voice vote of 6-0. Motion passed unanimously.

6. Staff Announcements

Informational

There are no cases currently being considered for the 12/15/23 meeting.

7. Adjournment

Meeting adjourned at 8:35 AM.