



West University Historic Zone Advisory Board  
Tuesday, November 15, 2022, at 6:00PM  
Virtual Meeting  
**Meeting Minutes/Legal Action Report**

**1. Call to Order/Roll Call**

Meeting opened at 6:00 pm

Board Members Attending: McDonnell, Serra, Birkinbine, and Fajardo. Turner joined at 6:25pm.

Guests: Jodie Brown (COT HPO), Michael Taku (COT HPO), Marcellus Rusk, and Tom Fisher (COT Parks and Rec).

**2. Approval of Minutes – October 18, 2022**

Birkinbine motions to approve. Serra seconded. Approved by roll call vote 4-0.

**3. Call to Audience**

None

**4. Tucson Pima County Historical Commission Separation Update**

Brown stated no date for M&C study session yet. Study is in a holding pattern after discussions with the county, SHPO, and National Parks Service (NPS). No longer clear that commissions will be required to separate. Now awaiting letter from SHPO to NPS to be drafted and then there will be discussions with M&C. McDonnell suggests that this topic no longer be on future agendas until such time as there are significant updates to report.

**5. Reviews**

**a. HPZ 22-081, 833 N 4<sup>th</sup> Avenue (T22SA00480/T22CM06223)**

Renovate existing house, demolish carport, and construct bedroom addition.  
Full Review/Contributing Resource

Marcellus Rusk, architect presented. Gave description of plans to repair and renovate existing contributing house. Showed plans to change the enclosed back porch which was not part of original structure. Then described plans to modify rear non-contributing structure by removing a poorly constructed addition.

Serra asked for clarification on the plans for the street facing fence and the roof on the rear structure. Birkinbine asked about the transition from masonry to corrugated steel in the west elevation of the rear structure.

Fajardo motioned to approve as presented. Birkinbine seconded. Approved 4-0.

**b. HPZ 20-057/DP 20-0214, 1000 N Stone**

Demolish existing restroom building.  
Full Review/Contributing Resource

Tom Fisher from City of Tucson Parks and Recreation presented. He gave an update to the new, approved work completed at the park, dog park and new restroom. Then presented plans and proposal for demolishing the old restroom. Taku confirmed that the city has all of the required documentation. Taku asked whether anything from the old restroom will be salvaged or relocated. Fisher described a few items that will be re-used or salvaged and how the sprinkler system is now located in the new restroom. No additional structures will be built to replace the old bathroom.

Birkinbine asked for clarification on the impact of the demo of the restroom on the contributing status of the entire park. Park will remain as contributing.

Serra motioned to approve. Turner seconded. Motion approved by roll call vote 5-0.

**6. Staff Updates - Information Only**

Michael Taku announced that the new permitting system is online. Recommended reaching out to staff if there are any issues learning how to use the new system. You must create an account online to use the new system.

**7. Future Agenda Items**

Taku stated that there are 2 full reviews at 119 E 1<sup>st</sup> St and at 502 E University. Two minor reviews are also being planned.

**8. Adjournment**

Motion made by Serra to adjourn. Birkinbine seconded. Motion approved unanimously, 5-0. Meeting adjourned at 6:52 pm.

Rick McDonnell, Chair