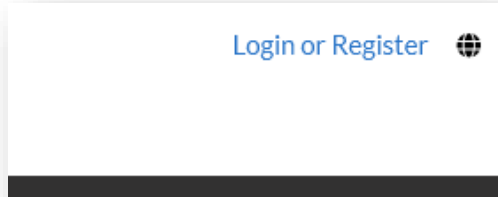


Contractor ROC License Number

For Contractors on
TDC Online



1. Go to [TDC Online](#), for best results use a Google Chrome browser.
2. **Log In**, using your email address.



TDC Online Account Settings

Contractor License Numbers from the Registrar of Contractors (ROC) <https://roc.az.gov/> can be added to your profile in TDC Online.

1. Click on your name on the top right
2. Select **My Account**
3. Select **My Certificates**
4. Select **Add Certificate**

The screenshot shows the TDC Online interface. At the top right, the user's name is highlighted with a red box and labeled '1 & 2'. A dropdown menu is open, with 'My Account' selected and labeled '3'. Below this, the 'My Account' section has tabs for 'PERSONAL INFO', 'ADDRESSES', 'MY INVOICES', 'MY BUSINESSES', and 'MY CERTIFICATES', with 'MY CERTIFICATES' selected and labeled '3'. Under 'My Certificates', the 'Add Certificate' button is highlighted with a red box and labeled '4'. Below the button is a table with columns: Number, Type, Issue Date, Expire Date, and Classifications. The first row shows 'ROC # Displayed Here' and 'State Certification'. At the bottom, there is a pagination control showing 'Results per page 10', '1 - 1 of 1', and navigation arrows.

Adding the License Number

1. Select **State Certification** from the drop down
2. Enter the 6-digit ROC License number (Do not include "ROC")
3. Select **Verify**

Add Certificate

*Type 1

*Certificate Number 2

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