



May 4, 2023

Samuel A. Credio, P.E.
Director, Department of Transportation and Mobility

William Blake Richards, P.E.
Interim City Engineer, Department of Transportation and Mobility

**NOTICE OF RELEASE: MAY 2023 REVISION - CITY OF TUCSON PUBLIC UTILITY
ADMINISTRATIVE MANUAL**

The Department of Transportation and Mobility and the City Engineer hereby releases the May 2023 revision to the City of Tucson Public Utility Administrative Manual for 2021 (“Manual”), available at <https://www.tucsonaz.gov/tdot/engineering>, pursuant to the authority granted by, without limitation, the City of Tucson Charter Chapters 4, Section 1 and Chapter 10, Section 5, Chapters 7a-D, Chapter 23, Chapter 25, and Chapter 30 of the Tucson City Code, and the AZ State Statute Title 9, Chapters 4, 5, as well as the City’s police power and obligation to protect the health, safety and welfare of its citizens. This Manual is intended to transparently inform the City’s utility, telecommunications and right-of-way (ROW) infrastructure partners (collectively, “Utilities”) engaging in construction, maintenance and removal of ROW infrastructure of the expectations and requirements of these activities within the City of Tucson.

While most of these requirements enshrine current practices in the City’s management of the ROW, the Manual lays out these practices in sufficient detail to allow Utilities to easily coexist within an increasingly limited space while maintaining existing mobility, landscaping, access, safety, and street materials in the public interest. Additionally, the Manual provides City staff with direction for review, inspection, and approval of Utility work within the ROW.

The City believes the Manual is an important resource for improving the service it provides to Utilities and ROW users alike through reasonable and effective requirements to enhance the City’s transportation corridors and overall appearance and functionality for City constituents. The City understands from its many conversations with stakeholders that the Manual is a compromise of utility, staff and community concerns and interest and is committed to continuing the conversation and engagement on ROW management to best address each of these concerns. Therefore, **a 30-day comment period will commence May 5, 2023**, during which the City will consider comments from stakeholders regarding this revision.

DATED: May 4th, 2023



The revisions to the Utility Administrative Manual shall become effective at the end of the comment period, on June 5, 2023. All submissions for permits for work in the ROW from this date on should comply with the requirements of the Manual as well as any other federal, state, and local provisions as applicable to avoid unnecessary delay or rejection of permit applications. The City staff have been informed and are aware of the requirements of the Manual and, to the extent the provisions of the Manual differ with current practice, are available for consultation as necessary to ensure a smooth transition to the new requirements. Comments, questions, or concerns may also be directed to the City's Utility Coordinator Nick Gasior at (520) 240-3637.

The aforementioned revisions to the City of Tucson Public Utility Administrative Manual are hereby adopted and approved by my authority as the Director of the City of Tucson Department of Transportation and Mobility and in consultation with and approval of the City Engineer on this 4th day of May, 2023.

A handwritten signature in black ink that reads "Sam Credio".

SAMUEL A. CREDIO, P.E.

DIRECTOR, DEPARTMENT OF TRANSPORTATION AND MOBILITY

A handwritten signature in black ink that reads "William Blake Richards".

WILLIAM BLAKE RICHARDS, P.E.

INTERIM CITY ENGINEER, DEPARTMENT OF TRANSPORTATION AND MOBILITY

DATED: May 4th, 2023