This checklist serves to outline the *majority* of the **Traffic Control Plan** submittal requirements for DTM's approval related to ROW permits. Plans shall be in 11" x 17" (Tabloid/Ledger) PDF format and ONE file. See DTM's **Traffic Control Plan Example**

1) TITLE BLOCK

- ☐ **Barricade Company:** Provide Contact name and information (address, phone, email and Arizona Contractors number); shall be ATSSA Certified
- ☐ **Design Professional**: Contact information (name, address, phone and email) shall be ATSSA Certified
- ☐ **Contractor**: Company/Project Manager contact information (name, address, phone and email)
- ☐ **Jurisdiction** or Government Agency: COT ROW, ADOT ROW, PC DOT ROW
- ☐ **COT Approval signature block**
- ☐ **Traffic Control Setup type** (Ex.: Lane Closure, Shoulder work, Street Closure)
- ☐ **COT Loss of Use Table (Restriction)**

  Show restriction type, Restriction Duration (Days), Restriction Length (1 unit = 1/8 mile) and number of Lanes / Bus Stops/Directions impacted
- ☐ **Setup hours** (Regular work hours: Mon. – Fri.: 9:00 am – 3:30 pm) also show extended hours, weekends, and holidays

2) PLAN VIEW (EACH PLAN SHEET SHALL NOT EXCEED ¼ MILE IN LENGTH)

- ☐ Label all named streets, add street type for Arterial or Collector streets
- ☐ Show North Arrow (Plans should be oriented so North is pointing up or to the left)
- ☐ Show posted speed limits for Arterials and Collectors streets
- ☐ Show Travel Lanes ☐ Show Bus Stops (Transit)
- ☐ Show Bike Routes ☐ Show ADA/Pedestrian Routes (Sidewalks)
- ☐ Show temporary Work/Activity Zone and include the following
  - ☐ Driveways - Access shall be maintained, provide Business Access Signage for Businesses
  - ☐ Alleys and Local Streets
  - ☐ Depict and label barricades, devices, and signs (with correct facing) to be used per the current MUTCD along with City and State supplements
  - ☐ Provide pre-warning signage with correct dimensions

  Show length for ☐ Taper ☐ Buffer Space ☐ Work/Activity Area ☐ Downstream Taper

  Show ☐ Travel Lane restrictions/closures ☐ Bus Stops (Transit) provisions or closures/relocations

  ☐ Bike Route closure/detour ☐ ADA/Pedestrian Route (Sidewalks) closure/detours

  *Note: Bike Routes and ADA/Pedestrian routes shall remain open, if detour is required, they shall be maintained on same side of the street as original route. Closures require alternate route and shall be approved by DTM.

Additional **ROW Permit Conditions** may apply.