

OCTOBER 10, 2023

Planning & Development Services Neighborhood Associations

AGENDA

- Welcome
- Introduction
- Planning and Development Services Overview
 - Long-Range Planning
 - Current Planning
 - Permitting, Plan Review, & Building Safety
 - Neighborhood Resources
 - Plan Tucson
- City of Tucson Collaboration
- Q &A

WELCOME



KRISTINA
SWALLOW

DIRECTOR
PLANNING &
DEVELOPMENT
SERVICES



CIVIL ENGINEER
CONSULTANT

PRESIDENT
AVP Consulting Inc.

LEGISLATIVE
ASSISTANT
Senator Tom Udall

PROGRAM
MANAGER
City of Las Vegas
Public Works

PRESIDENT
American Society of
Civil Engineers

DIRECTOR
Nevada Department of
Transportation

Relationship to Other City Departments & City Government

Responsible for developing and implementing the City's overall planning and development strategy, guided by the comprehensive plan and other long-range planning documents

Works closely with the Mayor & Council, City Manager, and other City officials to ensure proposed plans and projects are consistent with the city's overall vision and goals.

Works with other City departments to ensure proposed plans and projects are coordinated with existing infrastructure and services, and that they align with the city's overall goals.

Collaborate with other City departments to develop joint initiatives and projects, or to share resources and expertise.

Works with external agencies such as Pima County, the state and Pima Association of Governments to ensure that the city's plans and projects are consistent with regional and state goals and regulations.

PDSD Divisions

Long-Range Planning

Current Planning

Permitting, Plan
Review, and Building
Safety

Administration,
Customer Service,
and Records

Communications,
Technology, Strategic
Initiatives, Training

Guiding Policies



CITY

- *Plan Tucson
- *Unified Development Code



NEIGHBORHOOD

- *Neighborhood and Area Plans
- *Plan Tucson
- *Unified Development Code



SITE


- *Unified Development Code
- *Technical Standards Manual




BUILDING

- *Building Code


Long-Range Planning




Where and how
should a community
grow?



How can we better
meet community
goals?



Facilitate community
dialogue



Influence change
through regulations,
investments, incentives

Focus Areas



Housing
Affordability



Sustainability and
Climate Action



Economic
Opportunity



Quality of Life

Long-Range Planning Overview

Corridor Planning

- Support transit-oriented development, infill, adaptive reuse, housing affordability, economic development, walkability, and more

Neighborhood and Area Plans

- Provide greater specificity than the general plan, particularly with respect to future land use

Entitlements

- Review and processes applications for land use changes that require discretionary approval, typically from either the Mayor & Council or the Zoning Examiner

Special Districts

- Special Districts allow the City to achieve specific planning and development goals for particular areas.

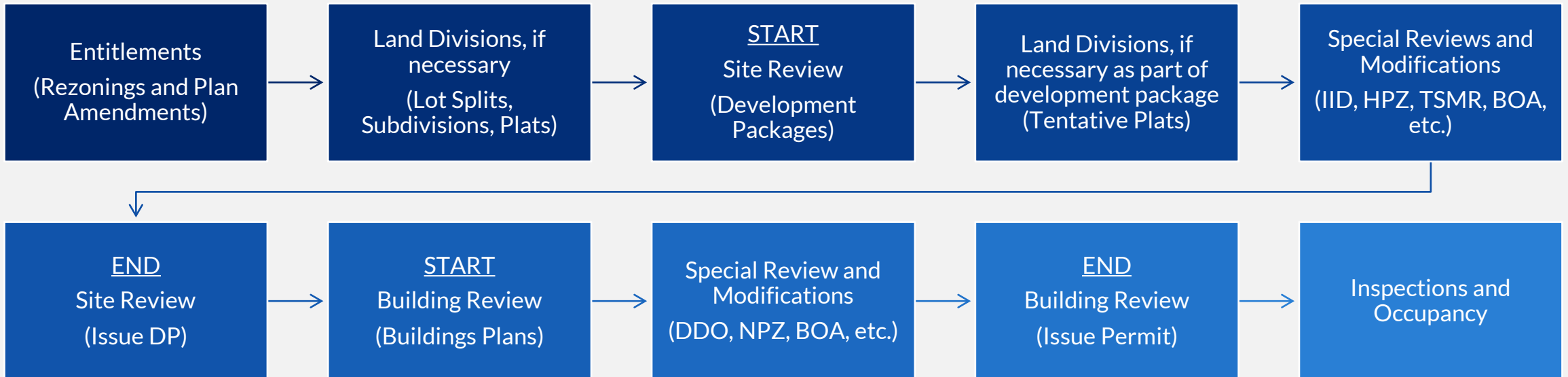
Historic Preservation

- Oversee the assessment, documentation, and treatment of archaeological sites and historic buildings

Code Development

- Establishes and amends zoning code to achieve targeted goals set forth by Mayor & Council

Process of Development



- Land, Site and Building Reviews can run simultaneously, but must be approved in sequence

Design Development Option (DDO)

Intended to encourage:

- Flexible design solutions
- Energy conservation through site and building design
- Innovation in site planning and architectural design
- Enhancement of community aesthetics

Can be used for:

- Setbacks
- Height of walls and fences
- Landscaping and screening standards
- Carport setbacks and parking space length

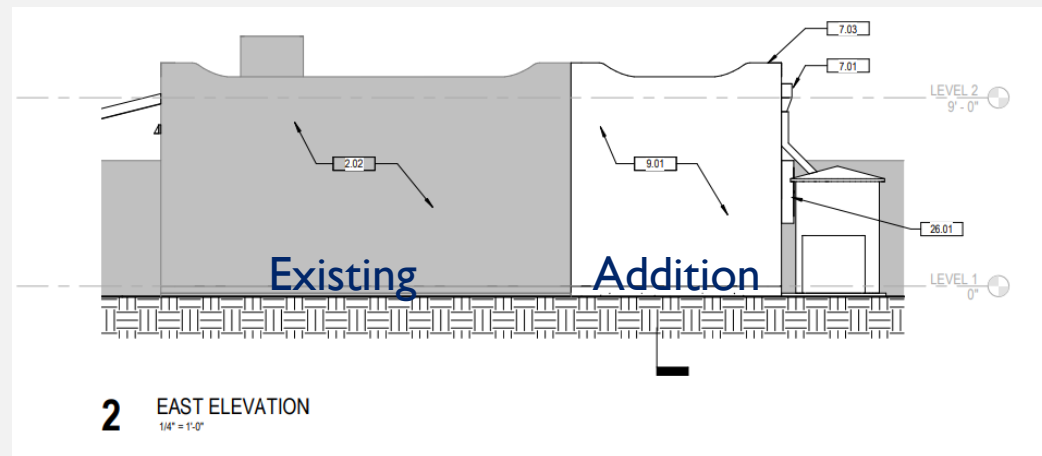
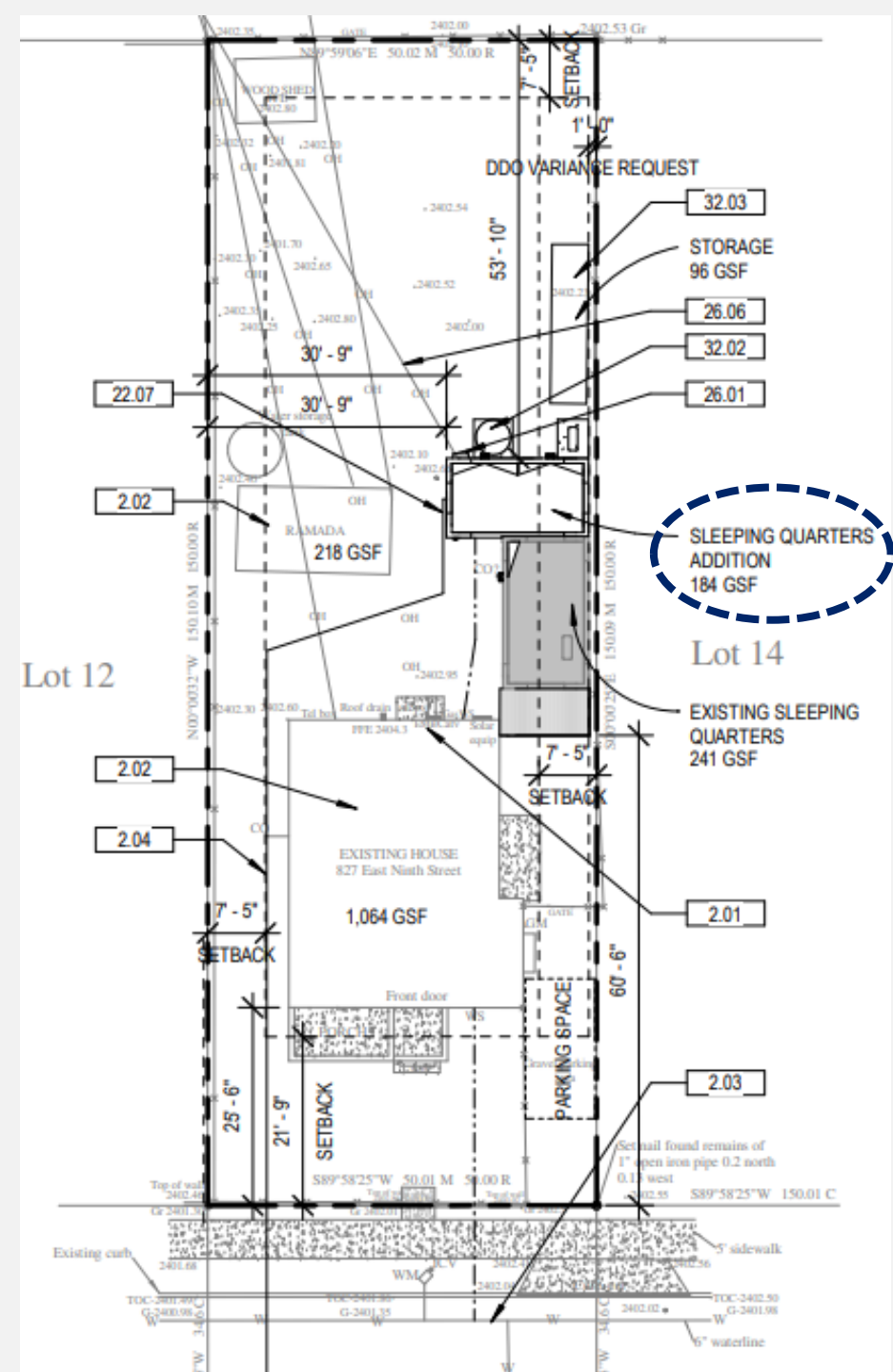
Design Development Option (DDO)

Prior Version

- Land Development Option (LDO)
- Established in the Land Use Code (LUC) around 1995

Current Version

- Design Development Option (DDO)
- Established in 2003 to replace the LDO
- Transitioned to the Unified Development Code (UDC) in 2012

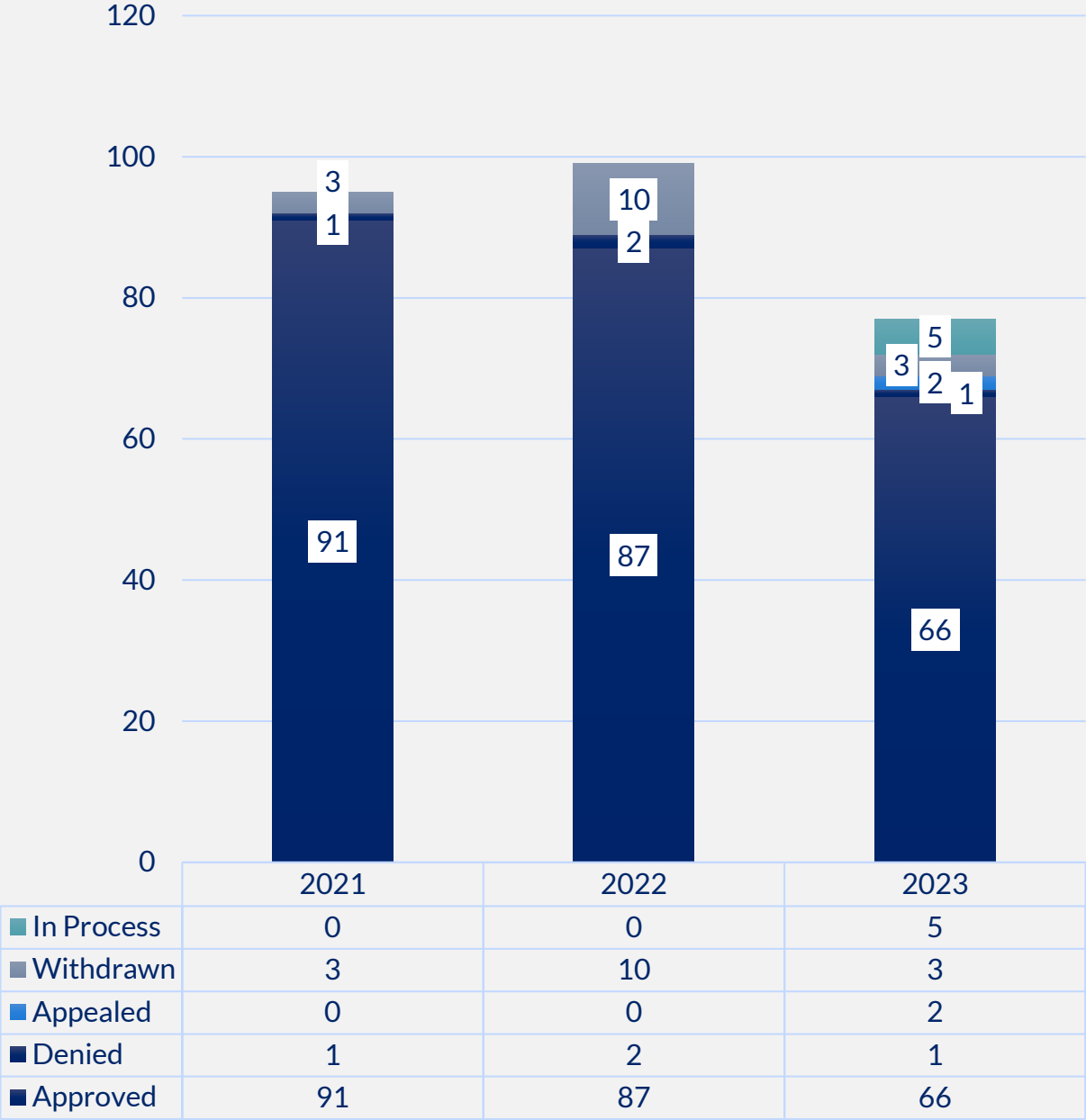


Example project

Guest quarters addition

- Match historic setbacks and building scale
- No visibility/impact from street
- No windows on east façade
- Limit impact to other existing structures

DDO Applications 2021-2023



Design Development Option

By the numbers...

Permitting, Plan Review, & Building Safety Overview

Permitting

Accepts, reviews, and approves permit applications, ensures proposed projects comply with local regulations and codes.

Plan Review

Assessment of architectural and engineering documents to ensure they meet regulatory requirements, zoning codes, and design standards before construction begins.

Building Safety

Safeguarding the safety of buildings and structures, ensuring they meet the necessary standards and pose minimal risks to occupants and the surrounding community.

LIVE POLLING

How do you participate?



Go To:

www.menti.com

Enter the code:

7737 5330

Join at menti.com use code 7737 5330

 Mentimeter

What are the biggest challenges facing Neighborhood Associations?

▶ Start Menti

Waiting for responses ...



Neighborhood Associations

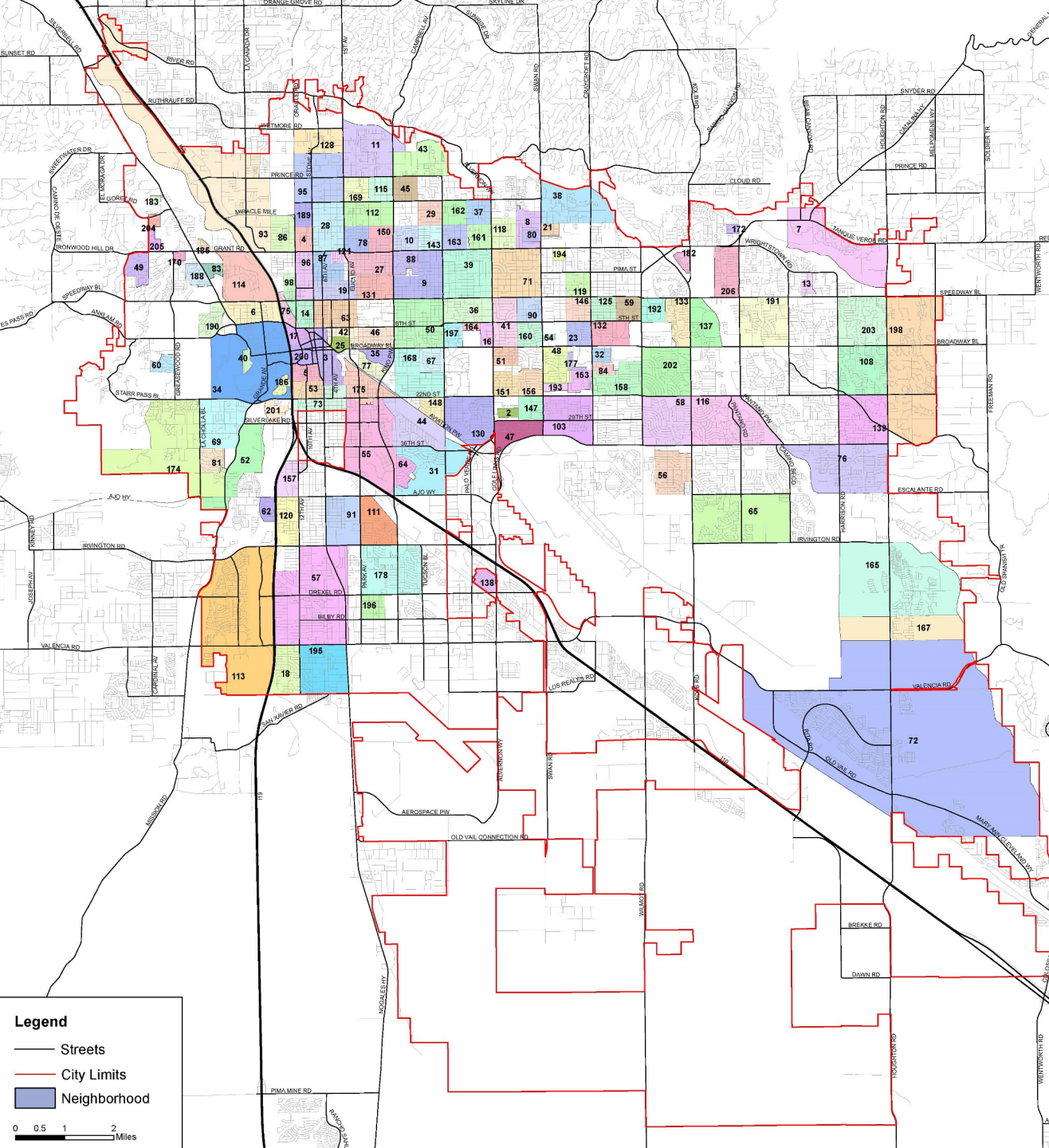
A voluntary entity that includes property owners, renters, businesses, and organizations within its boundaries

Some key reasons Neighborhood Associations are formed:

- Bring neighbors together
- Establish positive relationships
- Increase communication
- Organize efforts to address issues of concern
- Initiate activities and projects

Neighborhood Associations

- 149 registered Neighborhood Associations (about half are active)
- Neighborhood Associations typically formed for the benefit of the residents to help them know one another better; to establish positive relationships; to increase communication; and to work on issues of concern together.
- **Note:** Neighborhood Associations are not Homeowners Associations (HOAs) which limit membership to only property owners. Renters, homeowners, and businesses are all invited to be members in Neighborhood Associations.



In accordance with the provisions of Arizona Revised Statute § 39-121, the following information will become part of the public record, and we are required to release it to anyone who requests it. With that in mind, you may wish to designate one mailing address for your association or have a post office box address to protect the privacy of individuals' home addresses, telephone numbers, and email addresses.

The information posted on the Neighborhood Resources website: Name, Phone, and Email.

Neighborhood Association *

Date *

Ward Number *

☐ Ward 1

☐ Ward 2

☐ Ward 3

☐ Ward 4

☐ Ward 5

☐ Ward 6

Officer Information

Office Held *

Officer First Name *

Officer Last Name *

Address Line 1 *

Address Line 2

City *

State *

ZIP *

Phone Number

Email *

Neighborhood Associations

Responsibilities include providing Neighborhood Resources with:

- Annual Meeting Minutes with elections results
- Completed Officer Information Release Forms yearly for both newly elected officers and re-elected officers
- Any amendments to the bylaws whenever those are made

Neighborhood Resources

Neighborhood Resources provides the following services to registered Neighborhood Associations (NAs)

- **Registration & NA Database:** Assist in forming or re-activating NAs, maintain database of officers and bylaws
- **Mailings:** Process NA requests for one City-funded mailing per fiscal year (from a postcard up to a 4-page newsletter)
- **Neighborhood Nugget:** Provide a monthly email to officers to share information determined relevant to NAs or to obtain information from NAs
- **Meeting space:** Help reserve meeting space at schools and other public facilities
- **Clean-ups:** Help coordinate with Environmental Services to provide roll-offs for neighborhood clean-ups
- **Information Sessions, Trainings, and Workshops:** Hold quarterly information sessions, trainings, and workshops to support capacity-building for NA leaders
- **Information & Guidance:** Serve as a point of contact connecting NAs with other City resources, answering questions, and helping resolve issues
- **Meeting & Event Attendance:** Attend NA meetings and events when invited

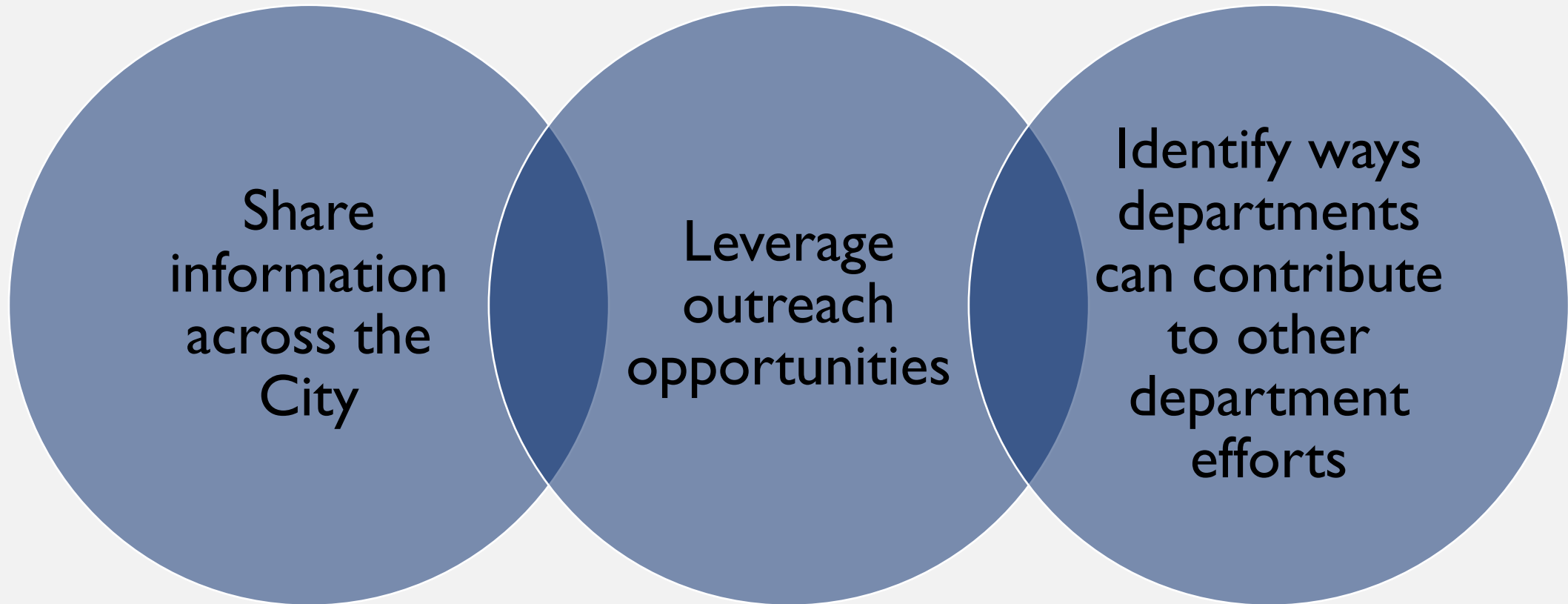
What are you most proud of in your Neighborhood?

Waiting for responses ...



Interdepartmental Neighborhood Working Group

Strengthen Neighborhood Resources through collaboration with other City departments



Expanding Neighborhood Resources

Providing Zoom or in-person information session, training, or workshops at minimum quarterly

Held To Date

- “Neighborhood Association Basics”
- “Awesome Meetings Every Time”

Planning Stages

- “How to Become a 501 (c)(3) Non-Profit”
- “How to Engage in Land Use Processes”
- Various trainings such as “How to Create an Email Newsletter” and “How to Navigate the City Websites (e.g., the new Neighborhood Resources Website and the MapTucson Website)”



Now Available

Second City of Tucson funded mailing in addition to the one mailing already offered to active Neighborhood Associations each fiscal year
(July 1 – June 30)



Plan Tucson Roadmap

PHASE 1: COMMUNITY LISTENING & DISCOVERY
EARLY 2023

Community Engagement

Phase 1 Outcome
**Community
Visions & Priorities**

Working Groups

**COMMUNITY
VISIONING**

Data Analysis &
Previous
Plan Outcomes

City & Planning Team

PHASE 2: DEFINE & PLAN FOR THE FUTURE
SUMMER 2023 - SUMMER 2024

Phase 2 Outcome
**Preliminary
Draft of
Plan Tucson**

Working Groups

**COMMUNITY
DIALOGUE**

Draft Community-wide
Goals, Policies, &
Future Growth Scenarios

PHASE 3: REVIEW & REFINE
SUMMER 2024 - SPRING 2025

Phase 3.1 Outcome
**Plan Tucson
Final Draft**

Working Groups

**COMMUNITY
FEEDBACK**

Refine
**Plan
Tucson**

**PUBLIC
HEARINGS**
Planning Commission
& Mayor and Council

Phase 3.2 Outcome
**Plan Tucson
Adopted
by Mayor
& Council**

PHASE 4: INFORM & EDUCATE
SPRING - FALL 2025

**Plan Tucson
SHARED WITH
THE PUBLIC**



ELECTION DAY!

Phase 4 Outcome
**Staff Implements
Voter-Approved
Plan Tucson**

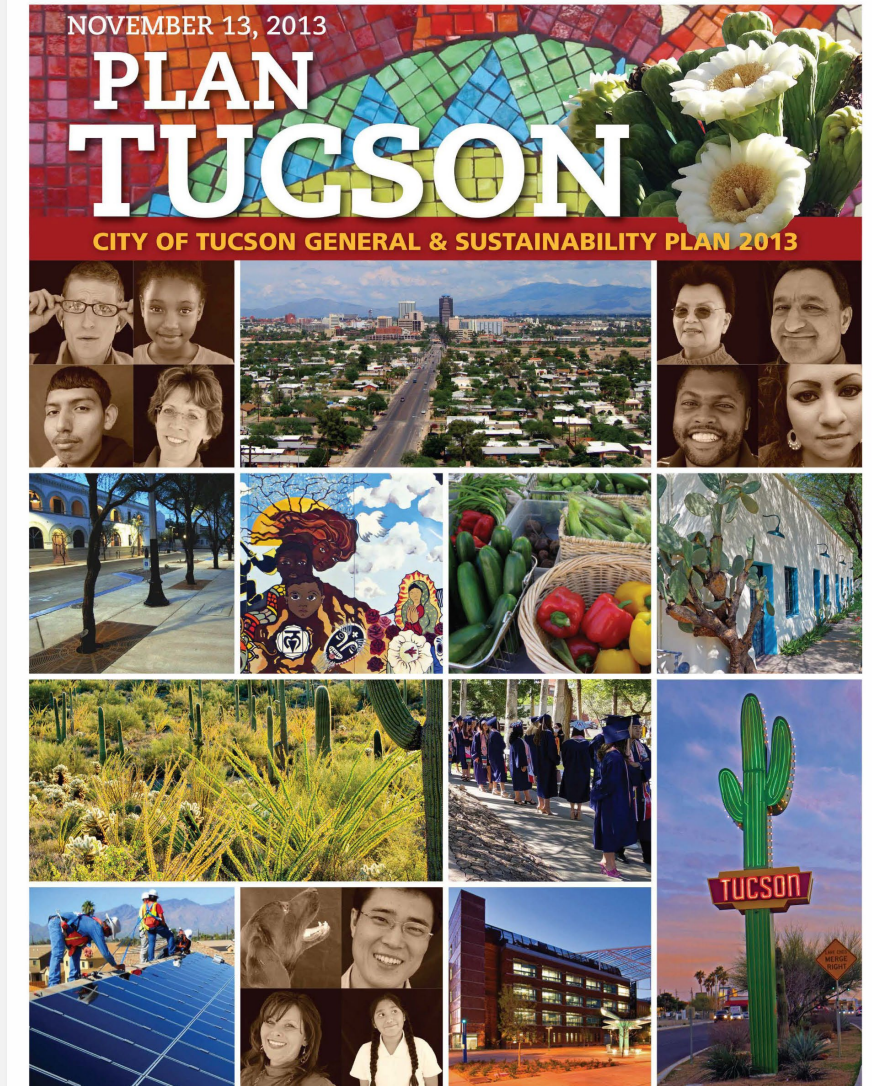




Plan Tucson 2013

General & Sustainability Plan

- Initiated in 2011, Voter-ratified in November 2013
- Working toward a thriving, sustainable Tucson through goals and policies arranged into four focus areas.
- Informs and is informed by development, zoning, neighborhood and area plans, contemporary visioning and planning efforts
- Community Input: 64 Public Meetings, 5 Public Hearings with Planning Commission, 1 Public Hearing with Mayor and Council, 1 Special Election



Working Group Timeline

Regular two-hour meetings from now until it's done!*

- **Working Group Kick-off** (September 2023)
- **Thematic Goals** (October – November 2023)
- **Thematic Policies** (November – December 2023)
- **Cross-cutting topics** (January – February 2024) - includes Future Growth Map, Equity, and other universal topics
- Regrouping to support Phase 3 as needed (Summer/Fall 2024)

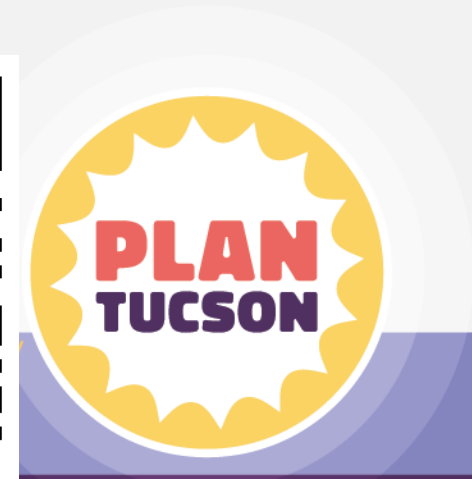
*Anticipated mid 2024



Community Forums

- For those interested in participating, but not joining a Working Group
- More time-efficient way to participate
- Forums will take place virtually on weekday evenings, approximately every 2-3 months
- Provide an opportunity for community dialogue and feedback
- Include a report on working group progress

SIGN UP: <https://forms.office.com/g/mk4kdK678W>



What is your vision for Tucson?

Waiting for responses ...



QUESTIONS?





CITY OF

TUCSON

PLANNING & DEVELOPMENT SERVICES