

Planning & Development Services Neighborhood Associations

AGENDA

- Welcome
- Introduction
- Planning and Development Services Overview
 - Long-Range Planning
 - Current Planning
 - Permitting, Plan Review, & Building Safety
 - Neighborhood Resources
 - Plan Tucson
- City of Tucson Collaboration
- Q&A



WELCOME



KRISTINA SWALLOW

DIRECTOR

PLANNING & DEVELOPMENT SERVICES





Relationship to Other City Departments & City Government

Responsible for developing and implementing the City's overall planning and development strategy, guided by the comprehensive plan and other long-range planning documents

Works closely with the Mayor & Council, City Manager, and other City officials to ensure proposed plans and projects are consistent with the city's overall vision and goals.

Works with other City departments to ensure proposed plans and projects are coordinated with existing infrastructure and services, and that they align with the city's overall goals.

Collaborate with other City departments to develop joint initiatives and projects, or to share resources and expertise. Works with external agencies such as Pima County, the state and Pima Association of Governments to ensure that the city's plans and projects are consistent with regional and state goals and regulations.



PDSD Divisions

Long-Range Planning

Current Planning

Permitting, Plan Review, and Building Safety

Administration, Customer Service, and Records Communications, Technology, Strategic Initiatives, Training





Russlyn Wells

Contract

Planning & Development Services





Lynne Birkinbine Deputy Director

CURRENT PLANNING Flisa Hamblin Zoning Administrator Admin Support Zoning Engineering & Landscape Sonya Bermudez Stephen Blood Nicholas Ross Mgmt Asst Section Manager Section Manager Landscape Rick Saldate Zoning Zoning Review Review & Site Inspection Super. Administration Inspections Inspections Vacant Mark Castro Nicholas Martell Vacant Recruiting Bldg Permit Spec Principal Planner Principal Planner Civil Engineer Landscape Arch Wyatt Berger Iman Monshizadeh Lianne Evans Bobby Parsons Vacant Lead Planner Lead Planner Engineering Asso Lead Planner Bldg Permit Spec Heath er Thrall Loran Shamis Josh Garcia Stephen Collins James Pytlak Lead Planner Engingeering Asso Construction Insp Bldg Permit Spec Linda Reid Georgia Pennington Paul Camarena John Pagano Vacant **Bldg Permit Spec** Planner Planner Engineering Assc Construction Insp Brian Wiese Nathan Herrera Dave Roberts Bldg Permit Spec Const Insp Super. Planner Martin Hernandez Brian Benedon Vacant Inspector Planner **Building Inspector** Contract Steve Shields Ronald Sarrasin Planner Construction Insp Contract

PERMITTING, PLAN REVIEW & **BUILDING SAFETY** Building Official - Operation Matthew Carlton Section Manager Ernie Stevens **Building Insp Mgr** Justino Eder Recruiting Joseph Conrad Mgmt Asst Bldg Plans Exam'r Bldg Insp Super Eardis Adams Jeremy Hamblin Krystal Robles Renee Cortez Building Insp II Bldg Plans Exam'r Bldg Permit Spec Planning Tech Yartiza Leon Gustavo Armenta Vero Flores Building Inspec II Planning Tech Bldg Plans Exam'r Bldg Permit Spec Bob Sherry Vacant Salvador Carrazco Jamie Mason Bldg Plans Exam'r Planning Tech Building Inspec II Bldg Permit Spec Ken VanKarser Javier Arreola Ramiro Olivarez Bldg Plans Exam'r Building Inspec I Bldg Permit Spec Doris Benoit Lisa Bowers Recruiting Nadine Garcia Ricardo Ordonez Bldg Plans Exam'r Casey McCoy Building Inspec I Cassaundra Rippor Cynthia Vasquez Vanessa Vera **Building Official** Building Inspect Contract Planning Tech

Deputy Director LONG-RANGE PLANNING Planning Administrator Vacant Mgmt Asst Dan Bursuck Jodie Brown Recruiting Angie Ruiz Section Manager Historic Presery Ofar Principal Planner Mgmt Asst Carver Struve Michael Taku Karim Buelna Principal Planner Customer Svc Rep James Gardner Matt Berube Selina Flores Planner GIS Lead Planner Customer Svc Rep Contract Amanda Smith leighborhood Chris Niemi Lead Planner Resources Customer Svc Rep Ian Wan Rebecca Ruopp Vacant Lead Planner Principal Planner Customer Svc Rep Kyle Kerns Jessica Janecek Vacant - TW PCN Planner Municipal Intern Contract Customer Svc Rep James Tewksbury Vacant - TW PCN Municipal Intern Entitlements Customer Svc Rep Jenna Jones Patti Massey John Beall Section Manager Records Tech Contract Maria Gayosso Samuel Paz Principal Planner Planner

Koren Manning

ADMINISTATION, CUSTOMER SERVICE & RECORDS Management Coordinator

Sue Montes Gabriel Sleighter

Planner

COMMUNICATIONS

Ina Ronquillo Public Info. Officer

Aaron Cowman Public Info. Spec

TECHNOLOGY / SYSTEMS

Business Analyst

Valene Cummings Business Analyst I

TRAINING

Recruiting Quality Assurance Trainer

STRATEGIC INITIATIVES

Clayton Trevillyan Bldg Official - Policy

Leslie Ethen Section Manager

Regular Pull Time

Regular Vacancy

Jim Burge

Building Inspector

Wayne Gallagher

Building Inspector

pending start date or resignation

Robert Chandler

Tony Guaso

Thomas Lundberg Ralph Mellecker

Inspectors

Contract

Contracted

September 18, 2023 - Subject to change

Planning Tech

Guiding Policies









CITY

*Plan Tucson

*Unified
Development Code

NEIGHBORHOOD

*Neighborhood and Area Plans *Plan Tucson *Unified Development Code

SITE

*Unified
Development Code
*Technical Standards
Manual

BUILDING

*Building Code



Long-Range Planning

Where and how should a community grow?

How can we better meet community goals?

Facilitate community dialogue

Influence change through regulations, investments, incentives



Focus Areas



Housing Affordability



Sustainability and Climate Action



Economic Opportunity



Quality of Life



Long-Range Planning Overview

Corridor Planning

• Support transit-oriented development, infill, adaptive reuse, housing affordability, economic development, walkability, and more

Neighborhood and Area Plans

• Provide greater specificity than the general plan, particularly with respect to future land use

Entitlements

 Review and processes applications for land use changes that require discretionary approval, typically from either the Mayor & Council or the Zoning Examiner

Special Districts

• Special Districts allow the City to achieve specific planning and development goals for particular areas.

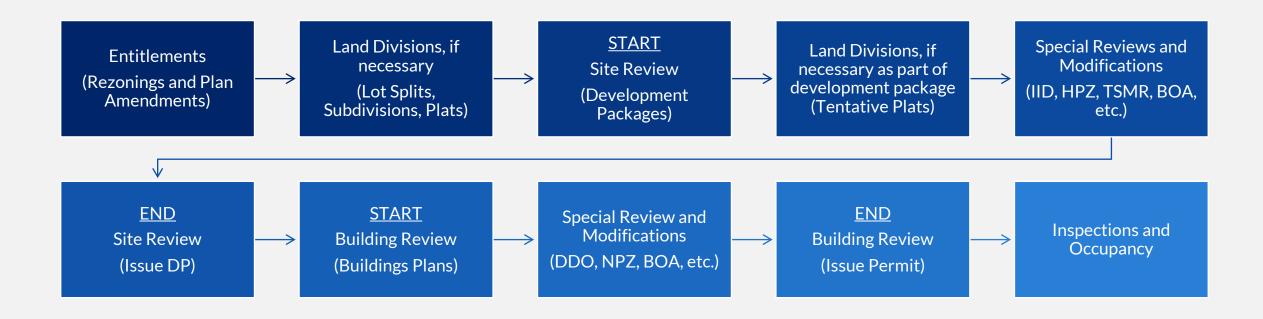
Historic Preservation

 Oversee the assessment, documentation, and treatment of archaeological sites and historic buildings

Code Development

• Establishes and amends zoning code to achieve targeted goals set forth by Mayor & Council

Process of Development



► Land, Site and Building Reviews can run simultaneously, but must be approved in sequence



Design Development Option (DDO)

Intended to encourage:

- Flexible design solutions
- Energy conservation through site and building design
- Innovation in site planning and architectural design
- Enhancement of community aesthetics

Can be used for:

- Setbacks
- Height of walls and fences
- Landscaping and screening standards
- Carport setbacks and parking space length



Design Development Option (DDO)

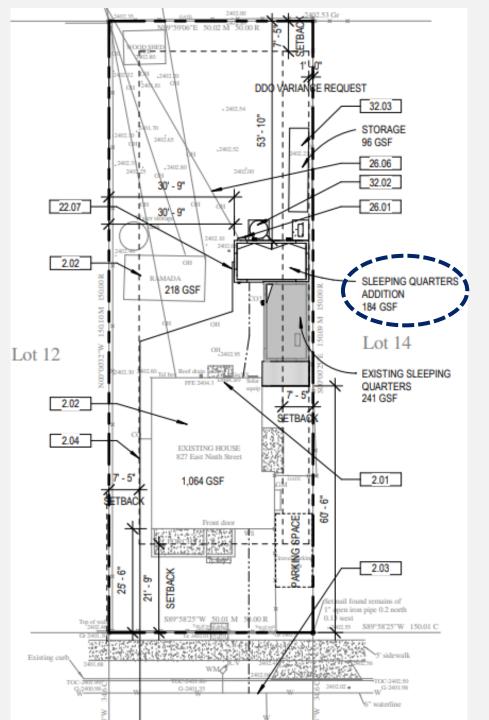
Prior Version

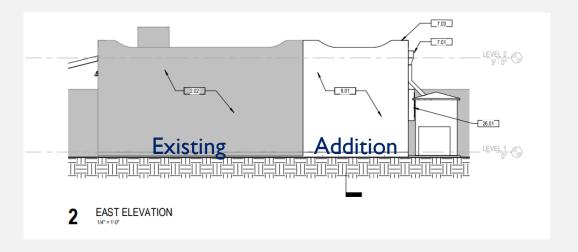
- Land Development Option (LDO)
- Established in the Land Use Code (LUC) around 1995

Current Version

- Design Development Option (DDO)
- Established in 2003 to replace the LDO
- Transitioned to the Unified Development Code (UDC) in 2012







Example project

Guest quarters addition

- Match historic setbacks and building scale
- No visibility/impact from street
- No windows on east façade
- Limit impact to other existing structures







Design Development Option

By the numbers...



Permitting, Plan Review, & Building Safety Overview

Permitting

Accepts, reviews, and approves permit applications, ensures proposed projects comply with local regulations and codes.

Plan Review

Assessment of architectural and engineering documents to ensure they meet regulatory requirements, zoning codes, and design standards before construction begins.

Building Safety

Safeguarding the safety of buildings and structures, ensuring they meet the necessary standards and pose minimal risks to occupants and the surrounding community.



LIVE POLLING

How do you participate?



Go To:

www.menti.com

Enter the code:

7737 5330



What are the biggest challenges facing Neighborhood Associations?

Waiting for responses ...

Neighborhood Associations

A voluntary entity that includes property owners, renters, businesses, and organizations within its boundaries

Some key reasons Neighborhood Associations are formed:

- Bring neighbors together
- Establish positive relationships
- Increase communication
- Organize efforts to address issues of concern
- Initiate activities and projects



Neighborhood Associations

- 149 registered Neighborhood Associations (about half are active)
- Neighborhood Associations typically formed for the benefit of the residents to help them know one another better; to establish positive relationships; to increase communication; and to work on issues of concern together.
- Note: Neighborhood Associations are not Homeowners Associations (HOAs) which limit membership to only property owners. Renters, homeowners, and businesses are all invited to be members in Neighborhood Associations.



PDSD - Neighborhood Association





In accordance with the provisions of Arizona Revised Statute § 39-121, the following information will become part of the public record, and we are required to release it to anyone who requests it. With that in mind, you may wish to designate one mailing address for your association or have a post office box address to protect the privacy of individuals' home addresses, telephone numbers, and email addresses.

The information posted on the Neighborhood Resources website: Name, Phone, and Email.

Neighborhood Association*			Date *
			5/16/2023
Ward Number*			
☐ Ward 1		☐ Ward 3	3
☐ Ward 4	☐ Ward 5	☐ Ward 6	5
Officer Information			
Office Held*			
Officer First Name *		Officer Last Name *	
Address Line 1*		Address Line 2	
City*		State *	ZIP*
		AZ •)
Phone Number		Email*	
ex (555) 555-5555			

Neighborhood Associations

Responsibilities include providing Neighborhood Resources with:

- Annual Meeting Minutes with elections results
- Completed Officer Information Release Forms yearly for both newly elected officers and re-elected officers
- Any amendments to the bylaws whenever those are made



Neighborhood Resources

Neighborhood Resources provides the following services to registered Neighborhood Associations (NAs)

- Registration & NA Database: Assist in forming or re-activating NAs, maintain database of officers and bylaws
- Mailings: Process NA requests for one City-funded mailing per fiscal year (from a postcard up to a 4-page newsletter)
- Neighborhood Nugget: Provide a monthly email to officers to share information determined relevant to NAs or to obtain information from NAs
- Meeting space: Help reserve meeting space at schools and other public facilities

- Clean-ups: Help coordinate with Environmental Services to provide roll-offs for neighborhood clean-ups
- Information Sessions, Trainings, and Workshops: Hold quarterly information sessions, trainings, and workshops to support capacity-building for NA leaders
- Information & Guidance: Serve as a point of contact connecting NAs with other City resources, answering questions, and helping resolve issues
- Meeting & Event Attendance: Attend NA meetings and events when invited



🖊 Mentimeter

What are you most proud of in your Neighborhood?

Waiting for responses ···

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Interdepartmental Neighborhood Working Group

Strengthen Neighborhood Resources through collaboration with other City departments

Share information across the City

Leverage outreach opportunities

Identify ways
departments
can contribute
to other
department
efforts



Expanding Neighborhood Resources

Providing Zoom or in-person information session, training, or workshops at minimum quarterly

Held To Date

- "Neighborhood Association Basics"
- "Awesome Meetings Every Time"

Planning Stages

- "How to Become a 501 (c)(3) Non-Profit"
- "How to Engage in Land Use Processes"
- Various trainings such as "How to Create an Email Newsletter" and "How to Navigate the City Websites (e.g., the new Neighborhood Resources Website and the MapTucson Website)"





Now Available

Second City of Tucson funded mailing in addition to the one mailing already offered to active Neighborhood Associations each fiscal year (July 1 – June 30)





Plan Tucson Roadmap

PHASE 1: COMMUNITY LISTENING & DISCOVERY

EARLY 2023

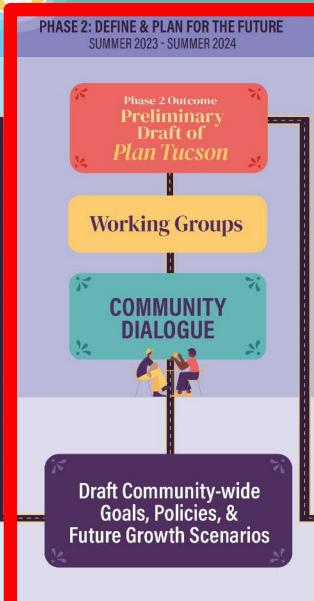
Community Engagement

City & Planning Team

Phase I Outcome
Community
Visions & Priorities
Working Groups

COMMUNITY
VISIONING

Data Analysis & Previous Plan Outcomes



PHASE 3: REVIEW & REFINE SUMMER 2024 - SPRING 2025 Phase 3.1 Outcome Plan Tucson Final Draft **Working Groups PUBLIC** HEARINGS Planning Commission & Mayor and Council COMMUNITY **FEEDBACK** Refine Phase 3.2 Outcome Plan Tucson Plan Adopted Tucson by Mayor & Council

PHASE 4: INFORM & EDUCATE SPRING - FALL 2025

Plan Tucson

SHARED WITH

THE PUBLIC





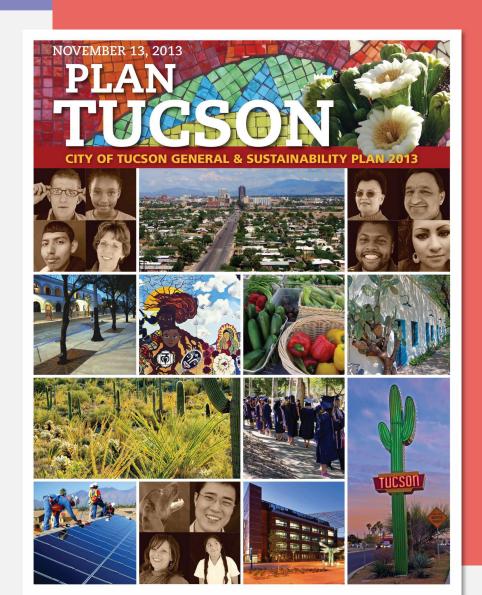




Plan Tucson 2013

General & Sustainability Plan

- Initiated in 2011, Voter-ratified in November 2013
- Working toward a thriving, sustainable Tucson through goals and policies arranged into four focus areas.
- Informs and is informed by development, zoning, neighborhood and area plans, contemporary visioning and planning efforts
- Community Input: 64 Public Meetings, 5 Public Hearings with Planning Commission, 1 Public Hearing with Mayor and Council, 1 Special Election





Working Group Timeline

Regular two-hour meetings from now until it's done!*

- Working Group Kick-off (September 2023)
- Thematic Goals (October November 2023)
- Thematic Policies (November December 2023)
- Cross-cutting topics (January February 2024) includes Future Growth Map, Equity, and other universal topics
- Regrouping to support Phase 3 as needed (Summer/Fall 2024)

*Anticipated mid 2024





Community Forums

- For those interested in participating, but not joining a Working Group
- More time-efficient way to participate
- Forums will take place virtually on weekday evenings, approximately every
 2-3 months
- Provide an opportunity for community dialogue and feedback
- Include a report on working group progress

SIGN UP: https://forms.office.com/g/mk4kdK678W





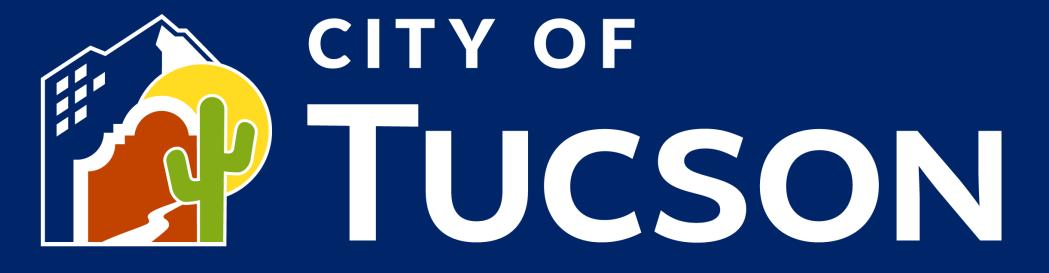
What is your vision for Tucson?

Waiting for responses ...

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QUESTIONS?





PLANNING & DEVELOPMENT SERVICES