

AMENDED BYLAWS—Approved October 25, 2025
Doolen/Fruitvale Neighborhood Association
(NOTE: Original bylaws adopted on August 20, 2002. First amended bylaws on March 25, 2009.)

ARTICLE I—MEMBERSHIP

1. The membership of the Doolen/Fruitvale Neighborhood Association (hereinafter referred to as the Association) shall be its residents, including homeowners and tenants, property owners, and the businesses within the boundaries of the neighborhood. Those boundaries are:

North: Glenn Street (south side only)

South: Grant Road (north side only)

East: Palo Verde Avenue (west side only)

West: Country Club Road (east side only)

2. Voting members shall have one (1) vote per street address in the Association neighborhood. In no instance will any voting member have more than one vote, even if that member owns more than one property within the Association.

During meetings wherein both residential property owners and their tenants are present, the property owner shall have one vote and the tenant shall have one vote. Businesses within the boundaries of the Association will have one vote per street address/business name.

3. Semi-annual dues of \$4.00 shall be the suggested donation twice a year from all voting members (totaling \$8.00 per year). These dues may be collected at any meeting from any member who wishes to be an active/voting member of the Association.

4. Membership shall NOT be denied on the basis of views or opinions contrary to the goals and purposes of the Association.

ARTICLE II—STEERING COMMITTEE

The Steering Committee of this Association shall be residents of the Association neighborhood. The Steering Committee shall comprise a president, vice president, secretary, and treasurer. The Steering Committee members shall hold office for terms of one (1) year, or until their successors are elected at the Annual Meeting. The term of office shall commence at the close of the Annual Meeting.

The Steering Committee shall constitute the Board of Directors. All Steering Committee members will maintain compliance with the Association's bylaws.

1. The president shall on behalf of the Association preside as the chair at Steering Committee and Membership meetings. They shall act for and on behalf of the Membership and deal with the day-to-day business of the Association. They shall act as official spokesperson to outside persons and/or organizations. The president will be

one of two signers for the Association bank/credit union account. The president shall be an ex-officio member of all committees.

2. The vice president shall share in the day-to-day Association business, as delegated by the president. In the absence of the president, they will assume all the duties and prerogatives of the president. The vice president shall also oversee the maintenance and upkeep of the Sparkman Butterfly Garden and chair a garden committee.

3. The secretary shall record all proceedings of the Association meetings and any Steering Committee meetings. The secretary shall maintain an accurate record of attendees, be responsible for written minutes, to include the type of meeting, the time and place, business that was conducted, wording of any and all motions to include motion made by (person's name), motion seconded by (person's name), results of the vote, and time of adjournment.

The secretary shall have on hand at each meeting the Association bylaws and the written minutes of all previous meetings. All documents, records, and materials pertaining to the office of secretary shall be handed over to the new secretary at the end of the term of office. Copies of all meeting minutes for the Association and Steering Committee shall be provided to the Department of Community Services.

4. The treasurer shall collect dues and donations; maintain the Association bank account, including balancing the checkbook, making deposits, and disbursing money as needed; present an up-to-date financial report at each meeting and a fiscal year-end report for auditing. The president shall be named on the Association bank account as well.

5. Past Association presidents and vice presidents may participate as advisors to the Steering Committee.

6. The Steering Committee shall have the power to appoint additional committees as necessary for successful operation of the Association.

ARTICLE III-MEETINGS

An Annual Meeting shall be held during the Fall months of at a place and time designated by the Steering Committee. This date shall also serve as the beginning of the Association's fiscal year.

1. The voting members in attendance shall constitute a quorum.

2. Should there be less than five (5) voting members attending a meeting, it shall be deemed without a quorum, which means that no item may be brought to a vote.

3. At least five (5) voting members may petition the Board to hold a special meeting at any time.

4. Advance notice of at least three (3) days shall be provided for any emergency meeting. Advance notice of at least seven (7) days will be provided for any regular

Association meeting. Every effort shall be made to notify the membership of any upcoming meetings.

5. All meetings shall be open to the general public.

ARTICLE IV-NOMINATIONS, ELECTIONS, INSTALLATIONS, REPLACEMENT, AND REMOVAL OF STEERING COMMITTEE MEMBERS

1. Nominations of Steering Committee members shall be made at the Annual Meeting from the floor or through a slate presented from a nominating committee, previously appointed by the Board.

2. Election of Steering Committee members shall be held at the Annual Meeting.

3. The terms of the Steering Committee members shall begin at the close of the Annual Meeting. All documents, records, and materials pertaining to the duties of their offices as designated in the bylaws shall be submitted to the newly elected members within seven (7) days of installation.

4. Any vacancies occurring during the year of any Steering Committee members shall be filled by appointment by the Steering Committee.

5. Any Steering Committee member may be removed from office for cause by a simple majority vote of the voting members during a special meeting called and properly noticed for that purpose (Ref. Art. III, #3).

ARTICLE V-FISCAL RESPONSIBILITY

1. Expenditure of funds of the Association may only be made with the authorization and signatures of either the treasurer or the president (Ref. Art. II, #3). Expenditures exceeding the amount of \$25 need approval by at least two (2) members of the Steering Committee.

2. Financial records and funds of the Association shall be audited at least once a year by the Steering Committee. An audit report shall be given at the Annual Meeting.

3. No officer, representative, spokesperson, or member shall have any personal financial liability for the Association.

ARTICLE VI-AMENDMENT OF BYLAWS

1. Proposed amendments to the bylaws shall be submitted to the president and vice president in writing. To serve as proper notice, proposed amendments will be provided to the membership in writing in advance of a general meeting. This can be at a meeting or through a special mailing or with mailing of the next regular meeting announcement (Ref. Art. III, #4). A vote may be taken at the next regular meeting to accept or reject the proposed changes to the bylaws.

2. Except as provided in the following paragraph (3), these bylaws may be amended by a simple majority vote of the members.

3. Any amendment to the bylaws that would change the boundaries of the Association or that would result in a merger with another Association requires approval of a 4/5 super majority vote of the members.

ARTICLE VII-DISSOLUTION, MERGER, OR CHANGE OF BOUNDARIES OF ASSOCIATION

1. This Association will not be dissolved without a 4/5 super majority vote of members present at a meeting called for that purpose.

2. A merger with any other neighborhood Association will require a 4/5 super majority vote of members present at a meeting called for that purpose.

3. A change of boundaries of the Association will require a 4/5 super majority vote of members present at a meeting called for that purpose.

RATIFICATION

These amended DFNA bylaws are hereby ratified on _____ by the signatures of the current officers.

PRESIDENT

Kali Van Campen

DATE: 12/6/25

Printed Name

Kali Van Campen

VICE PRESIDENT

Scout McFall

DATE: 12/6/25

Printed Name

Scout McFall

SECRETARY

Helen L. Granick

DATE: 12.6.25

Printed Name

Helen L Granick

TREASURER

Stephanie Ryan

DATE: 12/8/25

Printed Name

Stephanie Ryan