

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mayor and Council Transit Task Force and to the general public that the Mayor and Council Transit Task Force will hold the following meeting which will be open to the public.



Mayor and Council Transit Task Force MINUTES

Monday, December 4, 2017, 4:00 p.m.

Location: 201 N. Stone, 4th Floor
Tucson, AZ 85701

1. Call to Order

Meeting was called to order at 4:07 p.m. with six (6) of the eleven (11) members present which established a quorum.

2. Introductions / Roll Call

Members Present: Margot Garcia, Chair (Ward 6)
Suzanne Schafer, Vice Chair (Ward 3)
Lisa Shipek, (Mayor)
Robin Steinberg (City Manager)
Robert Medler (Ward 4)
Dale R. Calvert (City Manager)
David Lee Middleton (Ward 5) (4:39 p.m.)
James McGinnis, (RTA Advisory Member)
Gene Caywood, (Advisory Member)

Members Absent: David Heineking (City Manager)
Spencer Audilett (City Manager)
Brian Flagg (Ward 2)
Vacant (Ward 1)

Staff Present: Sam Credio, Transit Administrator
Nicholas Scherer, Transit Services Coordinator
Marty Burke, General Manager of Sun Tran/
Sun Van
Steve Spade, Assistant General Manager of Sun
Tran/Sun Van
Bob McGee, Sun Tran Scheduling Manager
Pat Richter, Director of Marketing and Communication
Davita Mueller, Sun Tran Planning Analyst
Eric Sitiko, Operations Manager of Sun Link

3. Approval of November 13, 2017 Minutes

Margot Garcia suggested that the word "Coalition" on the second page under "Update on Transit/Announcements/Chair's Report" be changed to "Project." Dale

Calvert moved to accept the Minutes as amended. The motion was seconded and passed unanimously.

4. Call to the Audience

Allen Benz – Mr. Benz reported that he was having a problem with his SunGo card and called for assistance. He said a technician walked him through the process and took care of the problem. He said it was a good experience.

Mr. Benz also commented on the new Tugo bicycle rental system. He said his personal opinion was that since it costs \$8 a day and the rider needs to check in every half hour, with no way to secure the bike, he felt the system as aimed at tourists, and was not a serious alternate way to travel.

5. Update on Transit/Announcements/Chair's Report

Sam Credio reported that a memo was sent to the Mayor and Council on November 16 updating them on changes that will be happening on January 1. He stated that staff has been asked to look at the 25 for 20 value bonus and report at the next meeting.

Mr. Credio reported that there have been significant bus stop improvements – 125 refurbished and the solar lighting is half done. He said they have received positive feedback on the improvements.

Mr. Sitiko reported on the free ride day for Small Business Saturday. He said ridership increased. Discussion took place on how to better advertise free ride days in the future.

Marty Burke said SunTran staff is still working on ridership analysis. The next Ride Guide will be out on February 18. The Sun Van labor contract is up on December 31 and staff is working on the new contract. It was suggested that the SunTran app be listed as an Agenda item at a future Transit Task Force meeting.

Margot Garcia reported that the Transit Working Group has not met.

Sam Credio said the Transit Task Force will be getting a letter in the near future asking for a representative for the Integrated Planning Focus Group.

6. Meeting Attendance and Procedure

The Task Force discussed the requirements for a quorum and for meeting attendance. The Task Force must have six members present to have a quorum for meetings. If a member misses four meetings in a row or 40% of meetings in a year, they will be removed from the Task Force.

A Doodle Poll was sent out to the Task Force members asking them what days of the week and times they were available to meet. Another Poll will be sent out to narrow down the best day and time.

The next Transit Task Force meeting will be January 8, 2018 from 3 to 5 p.m.

7. Special Services Office Hours

Steve Spade reported on the 90 trial of new hours for the Special Services Office. Mr. Spade said that they average 225 visitors per day. With the new hours on Saturday, they did not notice a significant change. Mr. Spade said they would like to do another 90 day experiment. Several members of the Task Force expressed the feeling that 90 days was too short for a trial period. Suzanne Schafer also questioned whether the new hours were advertised sufficiently. Discussion followed.

8. Five-Year Strategic Transit Plan: Subcommittee Update

Margot Garcia stated that the subcommittee has been working on Smart Goals and at the last meeting worked on review of updated mission language and goals matrix. Pat Richter, Nicholas Scherer and Marty Burke will work on providing background information for the next meeting.

9. Call to the Audience

There were no comments.

10. Next Meeting Date

The next meeting will be on January 8 from 3 to 5 p.m. Please note the new starting time.

11. Future Meeting Agenda Items

- *SunGo Apps*
- *Five-Year Strategic Transit Plan – Subcommittee Update*
- *SunTran Smoking Policy*
- *Ronstadt Transit Center Update*
- *Interaction of Law Enforcement with Transit*

12. Adjourn

The meeting adjourned at 5:52 p.m.