



Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mayor and Council Transit Task Force and to the general public that the Mayor and Council Transit Task Force will hold the following meeting which will be open to the public.

Mayor and Council Transit Task Force A G E N D A

Monday, October 5, 2015 at 4:00 p.m.

**Location: 149 N. Stone, Second Floor
Tucson, AZ 85701**

TOPICS	SUGGESTED TIME ALLOTTED
1. Call to Order	
2. Introductions / Roll Call	5 Minutes
3. Approval of July 13, 2015 Minutes	5 Minutes
4. Call to the Audience	10 Minutes
5. Update on Transit/Announcements	10 Minutes
6. CTAC Committee Restructuring	30 Minutes
7. Mayor and Council October 8 Study Session	40 Minutes
8. Call to the Audience	10 Minutes
9. Next meeting date and time/Meeting schedule	5 Minutes
10. Agenda items upcoming meeting	5 Minutes
11. Adjourn	

Action may be taken on any item.

(Material, if available, can be provided by contacting Karen Rahn at 520-837-6584)



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Mayor and Council Transit Task Force MINUTES

Monday, July 13, 2015, 4:00 p.m.

Location 201 N. Stone, 6th Floor, Public Works Building
Tucson, AZ 85701

1. Call to Order

Meeting was called to order at 3:02 p.m. with eight (8) of the eleven (11) members present which established a quorum.

2. Introductions / Roll Call

*Members Present: Eugene Caywood, Chair (Ward 5)
Suzanne Schafer, Vice Chair (Ward 3)
Linda Dobbyn (CTAC)
Peggy Hutchison (Ward 1)
Sami Hamed (CTAC)
Brian Flagg (Ward 2)
David Heineking, U of A Advisory Member*

*Members Absent: Margot Garcia, (Ward 6)
Michael Wall (Mayor)
Vacant (Ward 4)
Vacant (CTAC)
Vacant (CTAC)*

*Staff Present: Jeremy Papuga, Transit Administrator
Kandi Young, Marketing & Communications Director for Sun Tran/Sun Van
Jared Forte, Assistant General Manager of Sun Tran/Sun Van
Bob McGee, Scheduling Manager*

3. Approval of June 23, 2015 Minutes

Motion: *A motion was made to approve the minutes as submitted.*

Seconded

Motion Passed: *Unanimously*

4. Call to the Audience

Allen Benz – Mr. Benz stated that an article in the Arizona Daily Star reported that Pima Community College is canceling its shuttle service. The cost of the shuttle was \$150,000 for two years.

Jim Thomas – Mr. Thomas shared his experience riding the Route 25 and Route 6 bus to the airport. He said it now adds 25 to 35 minutes to that trip.

Richard Mayers – Mr. Mayers questioned why there was never anyone representing Sun Link at the meetings. He also mentioned that the information which tells riders when the next street car is coming is inaccurate.

Camille Kershner – Ms. Kershner urged the Transit Task Force to take into consideration the Jarret Walker recommendations.

5. Update on Transit/Announcements

Jeremy Papuga stated that two proposals have been received for the Ronstadt Transit Center Redevelopment and will be shared with the public on Wednesday, July 22 from 5-8:30 p.m. at the TCC.

Mr. Papuga said that the 2045 PAG RTP Process has an online survey on Transportation that can be filled out. Gene Caywood urged everyone to fill out the survey before the deadline this Wednesday, July 15, 2015.

The Mobile payment app had a soft launch and is now available to purchase your bus fare.

RTA Transit Working Group meets tomorrow to discuss sun shuttle routes and an item related to the street car budget.

6. FY2016 Bus Service Change Implementation Plan

Mr. Papuga gave a presentation on the Bus Service Changes. The changes will be done in two phases. Some minor service changes will take effect on August 9, 2015 and major service changes will take effect in February 2016.

The changes on August 9 will implement all the Transit Task Force approved changes as well as the frequency adjustments supported by Jarret Walker Associates (JWA) that standardize headways to 15 minute intervals.

The Phase 2 changes will require conducting a Title VI equity analysis, public input process and public hearing on staff proposed major service changes.

Discussion followed.

7. Next Steps: JWA Transit Choices Report Recommendations

Jeremy Papuga stated that he wanted to bring the recommendations before the committee and ask the committee to support the recommendations and priorities in the JWA Transit Choices Report.

Discussion took place.

Motion – *A motion was made to continue this discussion at the next meeting in August.*

Seconded

Motion Passed - *Unanimously*

8. Call to the Audience

Allen Benz commented that the ridership seems to be up by 10% but he has also observed more people who do not tap their SunGo card when they board the street car, so even though ridership may be up by 10%, revenues are probably down by 10%.

9. Next meeting date and time/Meeting schedule

The next meeting will be on Monday, August 3, 2015 at 4:00 p.m.

10. Agenda items upcoming meeting

Items suggested for the next Agenda included a continuation of the discussion of the planned service changes in February and the Title VI process, more discussion on the JWA Transit Choices Report Recommendations, Economy Fare and administration of the system, and the creation of by-laws for the TTF.

11. Adjourn

The meeting adjourned at 5:24 p.m.



TRANSIT TASK FORCE MEMORANDUM

Item 5: Update on Transit/Announcements

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October 5, 2015

Issue – This is a standing agenda item to inform committee members of relevant transit information within the City of Tucson and around the region.

Staff Recommendation – None. This is an information item.

Background – There are several city departments, interest groups and committees that are discussing various aspects of public transportation. Committee members as well as staff will have the opportunity to share information with the group and give updates on relevant projects.

Present Consideration – A list of projects, committees and stakeholders is provided below for a possible update to task force members.

Projects:

Ronstadt Transit Center Redevelopment
2045 RTP Process
Transit Visioning Process
ADOT Intercity Rail Study
Mobile Payment App
Report on February 2015 Service Changes

Committees:

RTA Transit Working Group

Stakeholder Groups:

Bus Riders Union
Bus Friends Forever
Friends of the Streetcar
Living Streets Alliance
Old Pueblo Trolley
Southern Arizona Transit Advocates

Financial Considerations – None

Attachments: None.



TRANSIT TASK FORCE MEMORANDUM

Item 6: CTAC Committee Restructuring

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Issue – This is an agenda item to inform and get input from Transit Task Force members on the Department of Transportation proposed restructuring of the Citizen’s Transportation Advisory Committee (CTAC).

Staff Recommendation – Provide Department of Transportation staff with feedback and recommendations on the proposed CTAC restructuring being evaluated.

Background – Initiated in 1980 with 15 members, the CTAC Committee was established to advise Mayor and Council on transportation matters. Since that time the 12 member committee has gone through three major changes which include, an expansion of functions (1998), a reduction in membership to 12 members (2007), and the reduction of at-large members from 8 to 4. Of the 12 available positions on the committee, there are only 5 members currently appointed. The last meeting held by the committee was in June of 2012 due to a lack of quorum for subsequent meeting dates.

Currently the committee structure of 12 members includes:

- Seven (7) members appointed by Mayor and Council
- One (1) member appointed the Commission on Disability Issues (CODI)
- Four (4) by application by the screening committee (CTAC chair, TDOT staff, CTAC member)

Present Consideration – The Department of Transportation has developed a proposed restructuring of the CTAC Committee membership to do the following:

- Provide a citizen advisory forum to deal with issues that:
 - City-wide
 - Regional
 - Encompass all modes of transportation
- Ensure the appointment of members
- Provide a chairperson for project specific Citizen Advisory Committees
- Present an opportunity to for potential combining, reorganizing or sun-setting of various advisory bodies to save committee member time and resources

Financial Considerations – None

Attachments:

- A. CTAC Proposal Handout

Proposal for Restructuring Citizen's Transportation Advisory Committee (CTAC)

Transit Task Force
October 5, 2015



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Presentation Overview

- CTAC Background
- Other Citizen Transportation Advisory Bodies
- TDOT Proposal
- Next Steps
- Comments and Questions



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CTAC Background

- Adopted in 1980 with 15 members
- Changes in 1998, 2007 and 2010 resulted in:
 - Expanded functions
 - Reduced membership to 12 members
 - At large members reduced from 8 to 4 members
- Provides advice on transportation matters
- Last meeting held June 2012 due to lack of quorum (7 members)



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CTAC Background

- 12 members
 - Seven (7) members by the Mayor and each Council Member
 - One (1) member selected by Commission on Disability Issues (CODI)
 - Four (4) selected by application by Screening Committee (CTAC Chair, TDOT staff, CTAC member)
- Currently only 5 members appointed



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Other Citizen Transportation Advisory Bodies

- 1987- Tucson-Pima County Bicycle Advisory Committee (TPCBAC) formed with 17 members to provide advice on bicycling
- 1997- ParkWise (TEAM) Commission formed to provide advice on parking. 16 members as of 2014
- 2005 – Regional Transportation Authority Citizens Advisory Committee (CART) formed to provide advice on regional transportation plan



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Other Citizen Transportation Advisory Bodies

- 2008 – Transit Task Force formed with 11 members to provide advice on City's transit system's finances
- 2012 - Bond Oversight Commission formed with 11 members to monitor Prop. 409 pavement program
- 2013 – Pedestrian Advisory Committee formed with 13 members to provided pedestrian input on major projects
- Other project specific citizen advisory committees



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TDOT Proposal

- Restructure CTAC membership to:
 - Provide citizen advisory forum to deal with issues:
 - City-wide
 - Regional
 - Issues across all modes of transportation
 - Ensure appointment of members
 - Provide chairperson for any project specific Citizen Advisory Committee formed



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TDOT Proposal

- Restructure CTAC membership to:
 - Provide an opportunity for potential combining, reorganizing or sun-setting of various advisory bodies to save committee member time and resources



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TDOT Proposal

- Change Membership Structure
- Modify Committee Functions



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Proposed Membership

- Increase membership from 12 to 13 members
- Maintain membership appointments:
 - Seven (7) members by the Mayor and each Council Member
 - One (1) member, Commission on Disability Issues (CODI)



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Proposed Membership (Con't)

- Include representation from:
 - One (1) member, Bond Oversight Commission (BOC)
 - One (1) member, Pedestrian Advisory Committee (PAC)
 - One (1) member, Tucson-Pima County Bicycle Advisory Commission (TPCBAC)
 - One (1) member, Tucson's Rep. on RTA Citizens Accountability for Regional Transportation (CART) committee
 - One (1) member, City Manager appointment



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Proposed Membership (Con't)

- Allow appointment of CTAC member by City Manager if member from other City transportation advisory bodies (CODI, BOC, PAC, TPCBAC) are not selected or do not actively participate
- Maintain CTAC representation on:
 - Park Tucson Commission (1 position)
 - Transit Task Force (4 positions)



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Functions

- Keep current functions with the following changes:
 - Advise City Transportation Department instead of governing body:
 - Transportation Matters
 - Annual Transportation Improvement Program
 - Annual Operating Budget
 - Provide recommendations to Mayor and Council as needed
 - Provide initial chairperson for any project advisory committees



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Next Steps

- Inform and ask for feedback on proposal
 - Council Aides, July 17 (completed)
 - ParkWise Commission, August 18 (completed)
 - Tucson- Pima County Bicycle Advisory Committee, Sept. 9 (completed)
 - Pedestrian Advisory Committee, Sept. 16 (completed)
 - Bond Advisory Commission, Sept. 17 (completed)



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Next Steps

- Consider feedback and revise proposal
- Present revised proposal to Mayor and Council for consideration and possible action - tentatively December 2015



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Comments and Questions



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TRANSIT TASK FORCE MEMORANDUM

Item 7: Mayor and Council October 8 Study Session

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Issue – The October 8 Mayor and Council study session meeting has time set aside for discussion on the Sun Tran and Sun Van transit system and labor issues. The intent of this item is for staff to share information that will be provided to Mayor and Council with the Transit Task Force. At this time materials have not been posted for Mayor and Council and may not be available in time for the TTF meeting

Staff Recommendation – None. This is a discussion item.

Background – None at this time.

Financial Considerations – None

Attachments: Mayor and Council Agenda Memo



MAYOR & COUNCIL MEMORANDUM

October 8, 2015

Subject: Discussion of Sun Tran and Sun Van Transit System and
Labor Issues (City Wide)

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The materials on this item will be distributed as soon as it becomes available.

Respectfully submitted,



Albert Elias
Assistant City Manager

AE/RWR:bf