

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mayor and Council Transit Task Force and to the general public that the Mayor and Council Transit Task Force will hold the following meeting which will be open to the public.



## Mayor and Council Transit Task Force MINUTES

*Monday, February 10, 2014, 4:00 p.m.*

**Location: 201 N. Stone, 6<sup>th</sup> Floor, Public Works Building  
Tucson, AZ 85701**

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### 1. Call to Order

*Meeting was called to order at 4:05 p.m. with 8 of the 11 members present. A quorum was established.*

### 2. Introductions / Roll Call

*Members Present: Eugene Caywood, Chair (Ward 5)  
Margot Garcia, Vice Chair (Ward 6)  
Sami Hamed (CTAC)  
Michael Wall (Mayor)  
Linda Dobbyn (CTAC)  
Brian Flagg (Ward 2)  
Carolyn Campbell (Ward 3)  
Peggy Hutchison (Ward 1)*

*Members Absent: Vacant (Ward 4)  
Vacant (CTAC)  
Vacant (CTAC)*

*Staff Present: Carlos de Leon, Deputy Director of Transportation  
Kate Riley, General Manager of Sun Tran/Sun Van  
Silvia Amparano, City of Tucson Finance Director  
Mary McLain, Assistant General Manager of Sun Tran/Sun Van  
Roy Cuaron, TDOT Management – Finance  
John Zukas, TDOT Transit Service Coordinator  
Rebecca Waid, TDOT Executive Assistant to Director*

### 3. Approval of Minutes – January 27, 2014

*Approval of Minutes delayed until next meeting – February 24, 2014*

### 4. Call to the Audience

*Comments were made from the following:*

*James Ojeda - Bus Rider's Union stated that the Bus Rider's Union is requesting that there be no fare increases.*

## 5. Task Force Function and Meeting Decorum

*Task Force Functions were reviewed.*

*July 8, 2008, Resolution 21023*

The Task Force shall evaluate and monitor the City transit system's finances, expenditures, ridership data and assumptions, and sources of funding.

*September 22, 2009, Resolution 21398*

Analyze the long term viability and control of the transit system as a regional entity

*May 17, 2011, Resolution 21741*

Continue examining the financial health of the system, to explore alternative funding options, and to develop a five-year plan for transit services and fares

*November 14, 2012, Mayor and Council Study Session*

Strategic Plan presented. Development of Fare Policy referred by Mayor and Council to Transit Task Force

*Meeting decorum was discussed briefly by Gene Caywood, Chair of the Transit Task Force Committee.*

## 6. City's Budget Overview and Mass Transit Fund Forecast

*Silvia Amparano, Finance Director for the City of Tucson attended meeting to brief and answer questions from the Transit Task Force on the Preliminary Fiscal Year 2015 General Fund Budget which was presented to Mayor and Council on February 4, 2014. This power point was provided to the committee. Ms. Amparano went over this power point page by page with the committee.*

*The Transit Force Committee had Questions and Discussed briefly on items below:*

*Sun Link – full year operating costs not covered by system revenues is \$2.2*

*Sun Tran and Sun Van – lower anticipated fare box revenue \$1.2, allocation of federal funding from preventative maintenance to capital \$1.5, Match for capital improvement program – Transit's share of debt service for replacement of CNG fueling plant \$ 0.5.*

*The Preliminary General Fund Budget Cap for FY 2015 is \$33.2.*

*The City of Phoenix announced their FY 2015 budget gap as being between \$26 million and \$52 million due to the same reasons the City of Tucson is experiencing: slower-than-anticipated revenue growth and increases to mandatory expenses including pension contributions and insurance and the replacement of City vehicles.*

*Budget Calendar:*

*March 6 – Mayor and Council Study Session to report on FY 2014 second quarter projections; the IAPC report on General Fund financial assumptions; and preliminary City manager recommendations for FY 2015*

*March 18 – Mayor and Council Study Session discussion of financial planning efforts for funds other than the General Fund (i.e. HURF, ParkWise, Golf, Self-Insurance, Environmental Services)*

*The City Manager will have a recommended budget for Mayor and Council in April. Adoption of Budget date is scheduled presently on May 20<sup>th</sup> but that may change. There may be a special meeting set for the Adoption of the Budget.*

## **7. City Manager’s Recommended General Fund Target for Mass Transit Fund**

*Discussion and Review was held referencing handout materials with no action.*

*Roy Cuaron, Finance Administrator for TDOT reviewed the handout, “City of Tucson Mass Transit Fund City Manager’s Recommended Target G.F. Investment Strategy based upon Fiscal 2004 Service Levels and RTA Plan Development.” He stated the proposed General Fund Investment Service Level as listed is \$40,734,271. This does not include capital. It is the net difference between all revenue sources and projected costs excluding the capital. Capital changes year to year. Mr. Cuaron stated they used the total revenue from all sources and subtract total costs from all sources and this is the net amount remaining to be covered by the General Fund.*

## **8. Proposed Fare Policy and Bus Service Changes**

*Discussion and staff briefing was held with no action.*

*On February 19<sup>th</sup> the Staff will be requesting Mayor and Council input on and direction on proposed Sun Tran changes using the following reports and to begin a public comment process and Title VI Analysis in March for all proposed changes identified in the three reports listed:*

- *COA – Comprehensive Operational Analysis – a review of a lot of data. This is an in-depth study of a transit system on a route by route level (segment and stop by stop) which also includes recommendations for development improvements – the goals of the COA is to reduce travel time, make service more attractive and service financially sustainable*
- *Bus/Rail Interface Review*  
*Evaluates bus routes to integrate with Sun Link Modern Streetcar service with the goals to provide convenient connections, minimize duplication of transit services and minimize potential impact to riders.*
- *Target Budget Service Review*  
*The purpose is to provide listing of potential route changes to help achieve General Fund Target \$40.7 million. This review minimized impact to existing riders*

*The Committee members stated more time is needed to review all the information and material that has been provided for a recommendation from the Transit Task Force.*

*Staff reviewed the process that has to be followed according to Mayor and Council/Agenda requirements.*

## **9. Call to the Audience**

***Jim Thomas** – Stated in general that cutting service will prevent ridership. This is not the way to go. Referenced the Public Transportation Peer Review and recommendations.*

*Audience Comment name and audio/transcription not clear – Westside service is very important, cutting this service will affect a lot of people who count on the transit service. Referenced the many reports and materials reviewed and services that would hurt ridership and the people who count on that service.*

***Barbie Urias** – Stated that Sun Tran is one of the best transit services around. Getting a day pass is a real hassle and that needs to change. Sun Tran is not customer service friendly. Focus is too much on money and not the client.*

***Jim Ojeda – Bus Rider’s Union** – Stated he is very disappointed in these meetings, feels like it’s a waste of time, questioned why is there a committee and why do people come to these meetings.*

## **10. Next Meeting Date**

*February 24, 2014*

## **11. Agenda items for next meeting**

*Transit Update  
Proposed Bus Service Changes  
RTA Transit Plan and Funding  
Strategic Plan Priorities*

## **12. Adjourn**

*Meeting ended at 5:48*