



Engineering Division
P.O. Box 27210 Tucson, AZ 85726-7210
TELEPHONE NO.: (520) 791-4259
FAX NO.: (520) 791-5526

Dear Consultants:

This is an updated list of authorized person(s), please make the changes shown for future submittals. On the back of this letter is a copy of the Plan Receipt Form to be used in conjunction with any private improvements in City of Tucson Rights-of-way. Improvement plans will not be recommended for approval until after I have received copies of the completed forms showing all the utilities have received the plan. It will be up to the consultant of the project to make sure I get all the forms. The following list is of the utilities that wish to be involved in this process:

City of Tucson
Transportation Department,
Streets Division

Ernie Encinas
Ernie.Encinas@tucsonaz.gov

791-3154
Price Service Center
4220 S. Park Av. Bldg. 10, 85714

Tucson Water:
Utility Clearance Letters connected to PIA Plans

Scott Schladweiler
Scott.Schladweiler@tucsonaz.gov
New Development Unit Manager
Planning & Engineering Division

791-4718
310 W. Alameda, 85701

Pima County
Wastewater Management

Debbie Ketchem
Debbie.Ketchem@pima.gov

724-6481
201 N. Stone Ave., 3rd Floor, 85701

CenturyLinks

Wendell Nelson
Wendell.Nelson@CenturyLink.com

292-7555
333 E Wetmore Rd, 3rd Floor, 85705

Tucson Electric Power

TEP New Business Design
Debra Sykes 917-8766
Rich Harrington 917-8726
rharrington@tep.com

918-8246
Mailstop D/B 101
4350 E. Irvington Road, 85714

Cox Communications

Jeff Krause
Jeff.Krause@cox.com

867-7526
1440 E 15th Street, 85719

Southwest Gas Corp.

Melanie Rice
Melanie.Rice@swgas.com

794-6043
PO Box 26500, 85726-6500
Mail Stop 360-580
3401 E Gas Road, 85714

El Paso Natural Gas*

Bill Biggs
William.Biggs@elpaso.com

663-4260
5151 E. Broadway, Suite 1680, 85711

Kinder Morgan Energy*

Pipeline Inquiries

714-560-4400
1100 Town & Country Rd., Ste. 600
Orange, CA 92868

*When the above two utilities are not involved, please complete and submit forms indicating on the "RECEIVED BY:" line "Not Needed".

The reason behind these forms is that a number of utilities have complained that many jobs are under construction before they have been aware of them. My involvement will only be to make sure that utilities are aware of the plans. If you have any questions, please call me at 791-4259.

Sincerely,

Richard Leigh, Supervisor
Permits and Codes Unit

UTILITY PLAN RECEIPT

PRIVATE IMPROVEMENT IN CITY RIGHT-OF-WAY

(Return completed form to 201 N. Stone Ave., 5th Floor - City)

PROJECT TITLE: _____

CONSULTANT: _____

DEVELOPER: _____

UTILITY: _____

RECEIVED BY: _____ DATE: _____