



**CITIZENS' WATER ADVISORY COMMITTEE
CONSERVATION & EDUCATION SUBCOMMITTEE**

Wednesday, December 11, 2013

Tucson Water Building, 310 W. Alameda, 3rd Floor Director's
Conference Room, Tucson, Arizona

LEGAL ACTION REPORT and MEETING MINUTES

1. Call to Order

The meeting was called to order by Amy McCoy, committee chair at 3:30 p.m. Those present and absent were:

Present:

Amy McCoy	Chair - Representative, Ward 2
Mark Day	Representative, City Manager
Jean McLain	Representative, City Manager
Catlow Shipek	Representative, City Manager

Absent:

None

Staff Members Present:

Fernando Molina	Tucson Water, Public Information Officer
Daniel Ransom	Tucson Water, Water Conservation Program Manager
Roberta Lopez-Suter	Tucson Water, Public Information Specialist
Joaquim Delgado	Tucson Water, Public Information Specialist

2. Announcements – None

3. Call to Audience – None

4. *Review of October 16, 2013, Legal Action Report and Meeting Minutes – Committee motioned to approve the Legal Action Report and Meeting Minutes of October 16, 2013. Minutes were approved.

5. *Review of November 13, 2013, Legal Action Report and Meeting Minutes – LAR not available. No action taken

6. Monthly Report (Daniel Ransom) – Update was provided. Day requested the year colors on the charts be changed for consistency for all charts. No action taken.

7. *FY 2014-2019 Proposed Conservation Financial Plan (Belinda Oden) – Presentation was provided. Committee motioned to approve the Conservation Financial Plan. The plan was approved.

8. *Process for Approving Additional Funding Requests for Rainwater Harvesting Demonstration Gardens (Daniel Ransom) – Mclain motioned to approve the Process for Approving Additional Funding Requests for Rainwater Harvesting with the amendments of adding date and reference for RFP number and adding to program approval criteria; upon availability of funds. Day seconded the motion; Shipek abstained from the vote with

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Legal Action Report

Watershed Management Groups involvement in the program. The motion carried by a voice vote of 3 to 0, that the Process for Approving Additional Funding Requests for Rainwater Harvesting Demonstration Gardens be approved as amended.

9. *Request of Funds for Phase 3 Tucson Botanical Gardens (Daniel Ransom) – The committee agreed the project has merits but is outside the criteria of the program. Day motioned to deny the request of Funds for Phase 3 Tucson Botanical Gardens. McLain seconded the motion. The motion carried by a voice vote of 4 to 0, that the Request of Funds for Phase 3 Tucson Botanical Gardens was denied.
10. Strategic Planning Discussion (Amy McCoy) – It was requested by the committee to put this item first on the next meeting's agenda. McCoy suggested three points to cover in the discussion: (1) programs and how they affect the demand curve, (2) goals and cost effectiveness of programs, and (3) what happens with water that is saved.
11. Future Meetings / Agenda Items (Amy McCoy) – Strategic Planning Discussion and Mid-Year Report
12. Call to Audience – None
13. Adjournment – Meeting was adjourned at 5:00 p.m.

*** Action item if desired by CWAC**

Next CWAC Conservation & Education Subcommittee Meeting: January 15, 2014