

**Wednesday, December 5, 2012**

**MEETING MINUTES**

**Announcements** - Chair Taylor informed group that the January 2, 2013 meeting will be rescheduled to January 9, 2013.

**Review of October 3, 2012 Legal Action Report** - Committee member Freitas motioned to approve the Legal Action Report and Meeting Minutes, Mark Taylor second.

**Director's Report** - Mr. Forrest informed group of newly created CWAC link (<http://cms3.tucsonaz.gov/water/cwac>) on the TW web page where CWAC materials will be posted.

**a. Mayor and Council Items** - On December 4, 2012, Mayor & Council Study Session, an update was provided on 1,4-Dioxane. TW received good positive feedback from Mayor & Council. On December 11, 2012, the Mayor & Council will hold a retreat at the Police Crime Lab. On December 18, 2012, Regular Consent, the City of Tucson and Town of Marana Intergovernmental Agreement will be discussed for approval. Also on December 18, 2012 Regular Consent, the FY 2013 Water Conservation Program Funding Recommendations will be discussed for approval.

**b. Department Updates** - Mr. Forrest stated there are currently 63 vacancies out of 549.5 FTE's. TW is continuing to fill positions through internal promotions. Many staff are working overtime and wearing 2-3 hats. Doing well on the Customer Services side; averaging 80,000 calls per month. Mark Taylor asked if there was an update on Painted Hills. Mr. Forrest responded that no updated details are available. Some high level discussions have been held but there is nothing concrete to provide. Committee member Vasquez suggested CWAC prepare a reminder letter to Mayor and Council requesting action. Committee member Vasquez will draft letter.

### **Subcommittee Reports**

- a. Technical, Policy, and Planning Subcommittee** – Committee member Brooks reported no updates since the last meeting. Next meeting scheduled for December 10, 2012.
- b. Finance Subcommittee** – Committee member Billings reported no updates since the last meeting. Four meetings are scheduled within the next two weeks.
- c. Conservation and Education Subcommittee** – Committee member McCoy informed group of upcoming Mayor & Council Study Session on the Conservation Budget. Future Conservation and Education Subcommittee meetings will be held the second Wednesday of each month.
- d. Urban Agriculture** – Committee member Frietas stated the first meeting will be held on December 10, 2012. Identifying general definition and goal setting will be discussed.
- e. RWRAC Update** – Chair Taylor stated group met last month; new organizational chart created. New lab being constructed next to Roger Rd. facility. FY12/13 Budget was discussed; Finance Subcommittee was created.
- f. Nomination Subcommittee** – Mark Day reported committee met and will be providing recommendations under next item.

**Election of CWAC Chair and Vice Chair for 2013** – Mark Day reported committee recommends nominating Mark Taylor as Chair and Chris Brooks as Vice Chair. Committee member Frietas motioned; Committee member Tonelson second.

**Economic Need for Data on Conservation and Operation History** - Mark Day presented on Water Production for TW (100 years), prices going up and demand is down. Results of 1974 – 1980 study determined a 1% increase in named variable. Factors associated are average price, rain, publicity, retirees and growth. Increased use factors were income, temperature and PPH. Real mean household income cumulative growth shows income down for all groups. Real income vs. demand – economic factors are driving demand down. Economic data and most beneficial subjects discussed.

**Water Checkbook Update** – Joe Olsen provide update on renewable potable supply and available effluent supply. Annual potable usage and reserve demand and annual effluent usage discussed. Handout (Checkbook Balance) provided to group. Memorandum to Mayor & Council regarding the Annual Update of “Water Checkbook” Balance describing the potable water balance decreasing 1% and effluent (non-potable water) decreasing 8% from 2010 was discussed. Water Checkbook trends and future considerations were also discussed.

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**ADD (Acquire, Develop, Distribute) Water Update** – Wally Wilson provided update on the ADD Water program. The program has been in a holding pattern since August 2011, when CAP pulled out of a large stakeholder process. Contracts had to be renegotiated. A component of where the water is going to be bought is a wheeling agreement. Bureau of Reclamation requested they be a signatory on all agreements. ADD water is not CAP water.

**Community Water Coalition** – Karilyn Roach conducted presentation on History, 13 Member Organizations, Mission, Vision, Involvement in the Water Policy, Goals, and Water Values.

**Future Meetings Agenda Items** - *Long Range Water Resource Plan, Bond Issue Overview, Line Item on Metro Water Bill for RTA Water Main Relocation Costs, Black & Veatch Study, Administration Allocation Cost*

**Next Meeting Agenda Items:** *Water Service Area Policy Update, Tucson Water Debt Issuance, Financial Plan, Miscellaneous Fees, Shallow Well Presentation*