

Tucson Water Developer Project Procedures

Note: The Plan Number is used to identify all portions of this project. When calling with questions about this project you MUST have the plan number to expedite information.

Developer financed Plans are reviewed and approved by Tucson Water's New Development Area. Upon approval of the plans by New Development, the approved Plans are forwarded to the Construction Section.

An Approval to Construct (ATC) is required before construction of the project can begin. The ATC is an Arizona Department of Environmental Quality (ADEQ) and Pima County Department of Environmental Quality (PDEQ) requirement as stated under Arizona Administrative Code R18-5-505 and must be submitted to the Construction Section prior to scheduling the Pre-Construction meeting. David Amash of PDEQ can be contacted at 243-7400 if there are any questions on the ATC. Projects which meet the criteria under R18-4-505.B.3 or 4 will be exempt from PDEQ plan review, although an exemption letter from that department is still required. **Include a copy of the projects Master Plan "Has Been Approved" letter when making application to PDEQ.**

Pre-Construction Meeting Requirements:

- Approved Plans
- Signed Construction Agreement (Document originates from Tucson Water New Development Section. Must be signed by the Developer, notarized and returned to New Development.)
- Certificate of Approval to Construct or Waiver Letter (Documents originate from PDEQ, see above*)

Notice-to-Proceed Requirements:

- The Tucson Water Standard Specifications & Details (on-site at all times)
- Pre-Construction Meeting on-site
- Construction Water Fee and Construction Inspection Fee have been paid
- Tucson Water Inspector approved Layout/Cut Sheets and Bedding Material Certification (dated within 30 days of Notice-to-Proceed) can be faxed to 791-4068, brought to the Pre-Construction Meeting, or mailed to:
Tucson Water / Construction Section
310 W. Alameda
Tucson, AZ 85701

Changes to Approved Plan are not to be permitted without:

- Approved set of Revised Plans or approval of Tucson Water Construction Section.
- If plan revision consists of "phasing" of the project, this approved revision must be submitted to PDEQ.

Final Acceptance Requirements:

- Bacteria test taken and passed
- Inspector has given Field Final
- Water Easements recorded (if any)
- Protected Main Fees Paid (if any)
- Well abandonment papers or well waiver received and approved (if any)
- Completion of all Corrosion Requirements (if any) in Accordance with SD-700
- Completion of any Special Requirements noted on plans or in the Construction Agreement

Note: Passing a Bacteria Test will not release meters – METERS WILL NOT BE RELEASED UNTIL FINAL ACCEPTANCE OF THE PROJECT. Before applying for a meter please contact the Project Inspector to see if all the requirements have been met.

Inactivity on projects with a Notice-to-Proceed:

- Once work commences on a project, it will receive daily inspection (Mon – Fri – Holidays excluded)
- After two (2) consecutive work days of inactivity, daily inspection will cease
Unless notified by the contractor
- Any work done while inspection is discontinued will be rejected and removed
- Inspection will not recommence until the inspector has received 24 hour notice of work continuing

These items are covered in the Construction Agreement or in the Tucson Water Standard Specifications and Details (see SD-105). If conditions for Final Acceptance are not met, the project will not be accepted and meters will not be issued.

Any changes to Developer's name and/or address MUST be reported to New Development immediately.