



**CITIZENS' WATER ADVISORY COMMITTEE  
CONSERVATION & EDUCATION SUBCOMMITTEE**

**Wednesday, March 13, 2013**

Tucson Water Building, 310 W. Alameda, 3<sup>rd</sup> Floor Director's  
Conference Room, Tucson, Arizona

**LEGAL ACTION REPORT and MEETING MINUTES**

1. Call to Order

The meeting was called to order by Amy McCoy, committee chair at 3:36 p.m. Those present and absent were:

Present:

Mark Day	Representative, City Manager
Jean McLain	Representative, City Manager
Amy McCoy	Representative, Ward 2
Catlow Shipek	Representative, City Manager

Absent:

Evan Canfield	Representative, Ward 5
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Staff Members Present:

Fernando Molina	Tucson Water, Public Information Officer
Daniel Ransom	Tucson Water, Water Conservation Program Manager
Roberta Lopez-Suter	Tucson Water, Public Information Specialist
Joaquim Delgado	Tucson Water, Public Information Specialist
Jennifer Crook	Tucson Water, Administrative Assistant
Diana Rhoades	Ward 1, Council Aide

2. Call to Audience – Mark Day, Council member passed out rate change impact handout. Discussion was held; no action taken.
3. Monthly Report - Daniel Ransom provided a brief overview noting that graphs were added to the monthly report as requested. Discussion was held and cumulative water savings was requested to be added to the report. Additionally, a division of level one and two in the rainwater harvesting program was requested to be added in graph form.
4. Overview of Customer Survey - Fernando Molina provided a brief overview of the executive summary. Discussion was held; no action taken.
5. \*Increase for Rainwater Harvesting Demonstration Projects - Roberta Lopez-Suter provided a brief update with staff's recommendation to approve and Diana Rhoades provided additional information about the demonstration project. Discussion was held. It was moved by committee member Day, duly seconded by committee member McLain, and carried by a voice vote of 3 to 0, that the increase of funds for Ward 1 rainwater harvesting demonstration project be approved. (Committee member Shipek abstained).
6. \*Budget Increase for Rainwater Harvesting Incentive Program - Daniel Ransom provided a brief overview. Discussion was held. It was moved by committee member Day, duly seconded by committee member Shipek, and carried by a voice vote of 4 to 0, that the funds be transferred as recommended by staff to the rainwater harvesting incentive program.

**CITIZENS WATER ADVISORY COMMITTEE, CONSERVATION & EDUCATION  
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Legal Action Report

March 26, 2013

7. 1st Draft of FY14 Program - Daniel Ransom provided an update on changes to the report and discussed new programs. Ransom added that this item will be included in the next meeting. Discussion was held; no action taken.
8. Conservation & Education Subcommittee Strategic Work Plan - Amy McCoy skipped this item because time ran out, but requested this item be placed on the next meetings agenda.
9. Call to Audience – None.
10. Future Meeting Agenda Items – FY14 Program and Strategic Work Plan
11. Adjourn – Meeting was adjourned at 4:59 p.m.

The next meeting is scheduled for Friday, March 29, 2013, at 3:00 p.m. in the 3<sup>rd</sup> Floor Director's Conference Room, Tucson Water Building, 310 W. Alameda, Tucson, Arizona.