



**CITIZENS' WATER ADVISORY COMMITTEE  
CONSERVATION & EDUCATION SUBCOMMITTEE**

**Wednesday, April 10, 2013**

Tucson Water Building, 310 W. Alameda, 3<sup>rd</sup> Floor Director's  
Conference Room, Tucson, Arizona

**LEGAL ACTION REPORT and MEETING MINUTES**

1. Call to Order

The meeting was called to order by Amy McCoy, committee chair at 3:40 p.m. Those present and absent were:

Present:

Jean McLain	Representative, City Manager
Amy McCoy	Representative, Ward 2
Evan Canfield	Representative, Ward 5
Mark Day	Representative, City Manager
Catlow Shipek	Representative, City Manager

Absent:

None

Staff Members Present:

Daniel Ransom	Tucson Water, Water Conservation Program Manager
Fernando Molina	Tucson Water, Public Information Officer
Jennifer Crook	Tucson Water, Administrative Assistant
Joaquim Delgado	Tucson Water, Public Information Specialist
Roberta Lopez-Suter	Tucson Water, Public Information Specialist

2. Call to Audience – Molina informed committee if someone must leave early and quorum is not met the meeting is not allowed to continue with any discussions.
3. \*Review of March 29, 2013, Legal Action Report and Meeting Minutes - It was moved by committee member Shipek, duly seconded by committee member McLain, and carried by a voice vote of 5 to 0, that the Legal Action Report and Meeting Minutes be approved.
4. Monthly Report (Daniel Ransom) – Ransom provided overview of Monthly Report discussing the addition of Total Estimated Gallons Saved for each program since initiation. There was discussion regarding showing more details on the report, potentially including total budget and expenditures, but after further discussion it was determined the Monthly Report was sufficient for its use and the other details would be best in a Cost-Benefit Analysis. A request was made for graphical representation of Estimated Gallons Saved. Ransom stated a 2<sup>nd</sup> graph would be ideal. Day requests cumulative and individual program representation.
5. \*Modifications to the Rainwater Harvesting Incentives Rebate Program (Daniel Ransom) – Ransom provided information regarding Rainwater Harvesting Incentives Rebate Program modifications. Canfield expressed concern regarding removing the project plan from Level 2. Ransom explained current situation of rebate based on experiences processing applications and how customers are handling rebate. McCoy questioned 0-99 gallon rain barrel rebate amount, it was discussed to change to 50-99 gallon rain barrels as minimum to

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qualify. Members expressed concern of changes causing a large number of tanks yet their being a lack of capturing water. Concern was mentioned of losing incentive of passive systems with suggested modifications. Suggestion was made for there to be 2 levels for each type of rebate. Rebate 1: Level 1 has no requirement with up to \$500 rebate, Level 2 has 1" requirement with up to \$2000 rebate. Rebate 2: Level 1 consists of 50-799 gallon barrels at \$0.25 per gallon, Level 2 is 800 gallons and greater at \$0.50 per gallon. Decision was made to take the suggestions and revise the modifications, obtain outside opinion from Brad and possibly a contractor, submit proposal electronically to stakeholders, and then present again at May CWAC meeting.

6. Draft of FY14 Program (Daniel Ransom) – Ransom briefly discussed the FY14 budget. Day questioned future of dying programs, HEU was an example. Ransom stated, with the recent increases in rebates, more interest has been seen and Tucson Water is waiting to see if applications will begin being submitted.
7. Conservation & Education Subcommittee Strategic Work Plan (Amy McCoy) – McCoy had to step-out early so this topic was not discussed.
8. Call to Audience – None.
9. Future Meeting Agenda Items (Jean McLain) – At May meeting, continue discussion regarding modifications to the Rainwater Harvesting Incentives Rebate Program and vote on the FY14 Program Budget.
10. Adjourn - Meeting was adjourned at 5:04 p.m.

The next meeting is scheduled for Wednesday, May 8, 2013, at 3:30 p.m. in the 3<sup>rd</sup> Floor Director's Conference Room, Tucson Water Building, 310 W. Alameda, Tucson, Arizona.