



**CITIZENS' WATER ADVISORY COMMITTEE  
CONSERVATION & EDUCATION SUBCOMMITTEE**

**Wednesday, May 8, 2013**

Tucson Water Building, 310 W. Alameda, 3<sup>rd</sup> Floor Director's  
Conference Room, Tucson, Arizona

**LEGAL ACTION REPORT and MEETING MINUTES**

1. Call to Order

The meeting was called to order by Amy McCoy, committee chair at 3:42 p.m. Those present and absent were:

Present:

Jean McLain	Representative, City Manager
Amy McCoy	Representative, Ward 2
Evan Canfield	Representative, Ward 5
Mark Day	Representative, City Manager
Catlow Shipek	Representative, City Manager

Absent:

None

Staff Members Present:

Daniel Ransom	Tucson Water, Water Conservation Program Manager
Fernando Molina	Tucson Water, Public Information Officer
Jennifer Crook	Tucson Water, Administrative Assistant
Joaquim Delgado	Tucson Water, Public Information Specialist
Harold Thomas	Tucson Water, Water Conservation Specialist

2. Announcements – New Tucson Water Conservation Specialist was introduced and Ransom presented the invitation to Urban Heat Island to subcommittee.
3. Call to Audience – None.
4. \*Review of April 10, 2013, Legal Action Report and Meeting Minutes - It was moved by committee member Day, duly seconded by committee member McLain, and carried by a voice vote of 5 to 0, that the Legal Action Report and Meeting Minutes be approved.
5. Monthly Report (Daniel Ransom) – Update was provided by Ransom. No action taken. Discussion was held regarding the Estimated Gallons Saved graphs. Request was made for a more understandable representation.
6. \*Multi-Family High-Efficiency Toilet (HET) Rebate Budget Reallocation (Daniel Ransom) – It was moved by committee member Canfield, duly seconded by committee member Day, and carried by a voice vote of 5 to 0, that the Legal Action Report and Meeting Minutes be approved.
7. \*Approval of FY2014 Budget (Daniel Ransom) – It was moved by committee member Canfield, duly seconded by committee member Day, and carried by a voice vote of 4 to 0, that the Legal Action Report and Meeting Minutes be approved. Member McLain removed

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### Legal Action Report

herself from this vote due to involvement with Project WET which is included in the FY2014 Budget. Discussion was held when member Day questioned consistency of Low-Income HET program. Ransom provided response. Members Canfield and Day asked about carryover. Request was made to include Five Year Plan that was approved at a previous meeting to help understand revenue and carryover for Conservation budget.

8. \*Modifications to the Rainwater Harvesting Incentives Rebate Program (Daniel Ransom)— It was moved by committee member Day, duly seconded by committee member McLain, and carried by a voice vote of 5 to 0, that the Legal Action Report and Meeting Minutes be approved. Additions to modifications that were also approved are the inclusion of the safety feature and moving the effective date to June 1, 2013. Brief discussion was held regarding how the dollar amount per gallon was selected.
9. Conservation & Education Subcommittee Strategic Work Plan (Amy McCoy) (30 minutes) – Item was not discussed due to time restrictions.
10. Call to Audience – Shipek spoke on Gray Water Ordinance meeting, how Tucson Water interfaces with customers. Suggested a follow-up with Development Services. Ransom mentioned implementing a New Customer Packet to help spread information about rebate programs.
11. Future Meeting Agenda Items (Amy McCoy) – Future items include Conservation & Education Subcommittee Strategic Work Plan, member Canfield bringing in maps related to Water Use Study, member Day requests to see assumptions on Rainwater Harvesting, and maps representing rebate participation.
12. Adjourn - Meeting was adjourned at 5:05 p.m.

\* Action Item

The next meeting is scheduled for Wednesday, June 12, 2013, at 3:30 p.m. in the 3<sup>rd</sup> Floor Director's Conference Room, Tucson Water Building, 310 W. Alameda, Tucson, Arizona.