

Urban Agriculture and Community Garden Project Information Sheet



I. Applicant Information

Applicant Name:	Phone:
Mailing Address:	Email:
Organization Name:	Role or Title:

II. Project Information

Project Name:	
Project Site Location:	Site Description (ex. Vacant Lot):
Total project size (in square feet):	Size of area dedicated to edible plants (in square feet):
Please select one: <input type="checkbox"/> I own or lease the property which the project occupies. <input type="checkbox"/> The above organization owns or leases the property which the project occupies. <input type="checkbox"/> The property used for this project is owned by a third party. Owner's Name: _____	

III. Water Source Information

All urban agriculture and community garden projects must have access to a metered water source. Projects must identify the SFPUC account associated with the water service and receive authorization from the account holder. If you have questions regarding the account associated with your project, please contact SFPUC Customer Service at (415) 551-3000. **Please note that projects over 5,000 square feet must be served by a dedicated landscape irrigation service.**

SFPUC Account Holder Name:	SFPUC Account Number:
Please select one: <input type="checkbox"/> The meter serving this project is a dedicated landscape irrigation meter which only serves the project site. <input type="checkbox"/> The meter serving this project is a dedicated landscape irrigation meter serving this project and other irrigated areas. <input type="checkbox"/> The meter serving this project is a mixed use meter (ex. meter also serves a home or building). Only projects of less than 5,000 square feet may be served by mixed use meters.	
Account Holder Authorization By typing or signing my name below, I verify that I am the account holder of the metered water service which will be serving this project. I certify that I am aware this project will use water, which shall be charged to my account. I further certify I have given the project applicant and organization permission to use this water source.	
Account Holder's Signature:	Date:

IV. Planting and Irrigation Information

All urban agriculture and community garden projects must indicate the basic project plan and, if created, submit a copy of landscape and irrigation plans. The project must also identify an individual responsible for **irrigation management** and inform the SFPUC of water management strategies planned for the project.

Planting Methods

Please describe the type of planting which will be used in the project area (ex. raised beds or planted rows). If your project includes professional landscape plans, please attach and submit with this form.

Irrigation Method(s)

Please describe the type of irrigation which will be used in the project area. If multiple types of irrigation will be used, please indicate the square footage which will be served by each type (ex. drip irrigation – 2,000 ft²). If your project includes professional irrigation plans, please attach and submit with this form.

Irrigation Controller

- This project will not use an automatic irrigation controller.
- This project will use an automatic irrigation controller. Controller make/model: _____
- _____

Irrigation Management

Please describe how potable and/or non-potable water will be used on-site, including any water conserving strategies. Also include the contact information of who will be responsible for most of the irrigation maintenance and management at this project.

Irrigation Manager's Name:

Phone:

Role or Title:

Email:

Irrigation Education

The SFPUC strongly encourages all irrigation managers to receive education on water efficient irrigation techniques and best practices.

- The irrigation manager above has received education in efficient irrigation techniques.
Please describe classes/coursework: _____
- _____
- The irrigation manager above has not received any education in efficient irrigation techniques.
For a list of classes in the bay area, please visit www.sfwater.org/landscape.

V. Water Budget Calculation

All urban agriculture and community garden projects must stay within the Maximum Applied Water Allowance (MAWA) calculated for their specific site. A project's MAWA, or water budget, is the total gallons of water per year allowed at the site to maintain the planted area. Urban agriculture and community garden projects are provided an additional water allowance as edible plants are considered a "Special Landscape Area" and receive 30% more water for their MAWA. The formula for calculating MAWA is:

$$\text{MAWA} = 35.1 \times 0.62 \times [(0.7 \times \text{LA}) + (0.3 \times \text{SLA})]$$

MAWA	= Maximum Applied Water Allowance (gallons per year)
35.1	= ETo or Reference Evapotranspiration for San Francisco (inches per year)
0.62	= Conversion Factor (to gallons)
0.7	= ET Adjustment Factor (ETAF)
LA	= Landscape Area including SLA (square feet)
0.3	= Additional Water Allowance for SLA
SLA	= Special Landscape Area such as edible plants (square feet)

This form will automatically calculate your Maximum Applied Water Allowance given the size you have identified of various project elements.

MAWA Calculation	
Project size (from page 1):	Your Project's Maximum Applied Water Allowance:
Area dedicated to edible plants (from page 1):	
Additional Special Landscape Areas*:	

*Other Special Landscape Areas would include areas irrigated with rainwater or harvested gray water, water features using only harvested rainwater and areas dedicated to active play such as parks, sports fields, golf courses, and where turf provides a playing surface.

VI. Applicant Certification

By typing or signing my name below I certify that I am an individual with the authority to complete this application for this project. I further certify the information provided in this application and all additional documentation is, to the best of my knowledge, accurate and complete. I understand in order to proceed with my urban agriculture or community garden project I must receive approval of this form from the SFPUC. I agree to stay within the water budget (Maximum Applied Water Allowance) calculated above when irrigating this project.

Applicant's Signature

Date

Send complete application forms to:

landscape@sfgwater.org

or

San Francisco Public Utilities Commission
Water Conservation Section
1145 Market Street, 4th Floor
San Francisco, CA 94103